

## Advance Information for Delegations

### **A. Arrangements for the 64th Regular Session of the General Conference in view of the COVID-19 pandemic**

1. Following a series of consultations with Member States conducted by the IAEA Secretariat on the arrangements for the 64th regular session of the General Conference, Member States have agreed by silence procedure on 24 July 2020 to these arrangements so that the General Conference can pursue its work in view of the Austrian requirements due to the COVID-19 pandemic, and space limitations in the Vienna International Centre (VIC). The arrangements have been issued as a GC document<sup>1</sup> for approval by the Plenary under item 5 of the provisional agenda of the General Conference entitled “Arrangements for the Conference”.
2. To facilitate Member States’ preparations, the arrangements have been attached as Annex I to this document.
3. The Conference will take place in a physical format with a limited number of participants.
4. Austrian requirements on the COVID-19 related health and safety measures will be applied. These requirements provide that indoor meetings and gatherings up to 500 participants simultaneously may be organized with the necessary physical distancing and health precautions such as wearing of face masks by all participants until they are seated in their pre-assigned seats, having seating plans for all meetings and keeping a register of names of all persons present at any meeting.
5. Given the circumstances caused by the COVID-19 pandemic, Member States will be duly informed in case any changes to the 64th regular session of the General Conference are necessary.

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<sup>1</sup> The arrangements are contained in document GC(64)/12.

## **B. Opening of the 64th Regular Session**

6. The 64th regular session of the General Conference<sup>2</sup> will open on **Monday, 21 September 2020, at 10.00 a.m.** It will be held in the M Building of the Vienna International Centre (VIC).<sup>3</sup>

7. Plenary meetings will be held in the Plenary Hall in the M Building (first floor). Meetings of the Committee of the Whole will take place in the same Plenary Hall when the Plenary is not in session.

8. Unless otherwise decided by the Conference, morning meetings will begin at 10.00 a.m. and afternoon meetings at 3.00 p.m. Delegates are requested to be in their places by those times in order to allow meetings to start punctually. Evening meetings, as and when they become necessary, will be announced accordingly during the session.

## **C. Registration Process and Attendance at Meetings of the Plenary and the Committee of the Whole**

9. In view of the host country requirements on the COVID-19 pandemic, and considering the limited available space at the VIC, as well as the necessary physical distancing and health precautions to be implemented, each Member State shall be represented at the 64th regular session of the General Conference by a Head of Delegation and one alternate. The Head of Delegation may provide a pre-recorded video statement to the Conference's general debate (please see section I "Statements in the General Debate"). Members of the Permanent Mission to the IAEA may also be included in the delegation list. United Nations (UN) specialized agencies, inter-governmental organizations and non-governmental organizations may register only one delegate each.

10. Member States are kindly requested to communicate to the Secretariat the composition of their delegations well in advance and, if possible, not less than six days in advance of the session. This should be done through the Agency's General Conference online registration system, available as of **Monday, 17 August 2020**, at <https://gc-registration.iaea.org/>. For this purpose, usernames and passwords were assigned and transmitted in the enclosure to the notification letter sent to all Member States on Thursday, 18 June 2020.

11. Each participant attending physically the meetings of the General Conference will require a badge with a photograph in order to enter the VIC. Heads of Permanent Missions and diplomatic staff accredited to the IAEA will not need an additional badge but must ensure that their current badges are valid by the time of the General Conference. Other participants from each Member State delegation need to collect a VIC badge valid for the duration of the General Conference.

12. Once meeting participants are registered online, the VIC Security Pass Office will send an email notification to the email address provided by the participant, containing a link to upload a photograph or to confirm/exchange an existing photograph in the United Nations Pass Office database. Participants who have not uploaded their photographs successfully will need to allow for additional time to have their pictures taken and their access badges issued on site.

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<sup>2</sup> The provisional agenda for the 64th regular session of the General Conference is contained in document GC(64)/1, Add.1 and Add.2.

<sup>3</sup> See plan in Annex III.

13. At any given time, a maximum of two (2) delegates per Member State can be physically present at any of the General Conference meetings. Given the need to avoid increased physical presence on the VIC premises, Member States are urged to keep to a minimum the number of delegates accessing the VIC for the purposes of the General Conference.

14. Each Member State will receive two (2) “floating badges” with their country name. UN specialized agencies, inter-governmental organizations and non-governmental organizations will receive one (1) “floating-badge” each. Entry into the Plenary, Committee of the Whole and General Committee meetings for any given delegate will be possible only upon presentation of a floating badge together with the individual VIC badge, at the entrance to the meeting rooms.

15. The distribution of “floating badges” will be done by the Protocol office upon presentation of a Note Verbale authorizing the collection of badges and providing name, phone number and email of a focal point (see para 22 for details). Once collected, “floating badges” cannot be re-issued.

16. The exchange of “floating badges” among registered members of a delegation shall be done outside of the Plenary Hall. Delegations are encouraged to keep a record of this exchange which will facilitate tracking should a suspected COVID-19 case arise.

17. To avoid long queues during the morning of Monday, 21 September 2020, registered participants are strongly encouraged to collect their badges in advance upon presentation of a valid photo ID at the IAEA Registration Desk at Gate 1 on the following days:

<b>Thursday, 17 September</b>	<b>12.00 noon–4.00 p.m.</b>
<b>Friday, 18 September</b>	<b>9.00 a.m.–6.00 p.m.</b>
<b>Sunday, 20 September</b>	<b>10.00 a.m.–6.00 p.m.</b>

18. Badges should generally be collected in person, but an authorized person can pick up pre-printed badges in advance by presenting a Note Verbale or an official letter specifying the name of the collector and listing the names of participants whose badges are to be collected. Please note that, once collected, badges cannot be returned to the IAEA Registration Desk nor re-issued. Should advance collection of badges not be possible, badges can be collected at the IAEA Registration Desk at Gate 1, as of **7.30 a.m. on Monday, 21 September 2020**.

19. Delegations are kindly reminded to adhere to all mandatory measures such as physical distancing and wearing protective face masks on the VIC premises, while exiting and entering all gates, in all security areas, and in personal interactions with personnel at the Registration Desk and UN Security Pass Office.

20. Participants are reminded that badges must be worn visibly at all times on the premises of the VIC.

21. On-site registration will be possible at the IAEA Registration Desk at Gate 1 (upon presentation of an official letter of nomination, together with a photo ID) on the following days:

Thursday, 17 September	12.00 noon–4.00 p.m.
Friday, 18 September	9.00 a.m.–6.00 p.m.
Sunday, 20 September	10.00 a.m.–6.00 p.m.
Monday, 21 September	7.30 a.m.–6.00 p.m.
Tuesday, 22 September	8.00 a.m.–6.00 p.m.
Wednesday, 23 September	9.00 a.m.–12.00 noon

Please allow ample time for security screening and registration.

22. Distribution of “floating badges” will be done by the Protocol office as follows:

Monday, 14 September	10.00 a.m.–4.00 p.m.	Office A2706
Tuesday, 15 September	10.00 a.m.–4.00 p.m.	Office A2706
Wednesday, 16 September	10.00 a.m.–4.00 p.m.	Office A2706
Thursday, 17 September	12.00 noon–4.00 p.m.	Registration Desk Gate 1
Friday, 18 September	9.00 a.m.–6.00 p.m.	Registration Desk Gate 1
Sunday, 20 September	10.00 a.m.–6.00 p.m.	Registration Desk Gate 1
Monday, 21 September	7.30 a.m.–5.00 p.m.	Registration Desk Gate 1

A Note Verbale or official communication indicating the authorized person to collect the badges and name and phone number of the designated COVID-contact person (see para. 35) for the 64th regular session of the General Conference shall need to be presented.

23. Questions regarding the registration process should be addressed by email to [GCRS.Contact-Point@iaea.org](mailto:GCRS.Contact-Point@iaea.org).

24. Conference participants who require a visa to enter Austria are urged to contact the nearest consular representative of Austria and apply for valid entry visas well in advance. Visa related enquiries should be addressed to [GCRS.Contact-Point@iaea.org](mailto:GCRS.Contact-Point@iaea.org). The Secretariat’s support of visa applications by registered participants is subject to the host country’s policy on visas and entry requirements in view of the COVID-19 pandemic. The outcome of the visa application is the decision of the Austrian authorities.

25. Member States are also reminded that, in accordance with Rule 26 of the Rules of Procedure of the General Conference, the cost of attendance at the General Conference of the delegation of each Member State shall be borne by the Member State concerned.

26. A provisional list of participants (document GC(64)/INF/14) will be issued on Friday, 18 September containing information that has been received by the Secretariat by Tuesday, 15 September and will be made available on the General Conference website. Member States and organizations will be provided with only one printed copy of the provisional list. A final list of participants (document GC(64)/INF/15) — containing information that has been communicated to the Secretariat by 3.00 p.m. on Wednesday, 23 September — will be issued on Friday, 25 September.

27. Should changes be required after issuance of the provisional list of participants, delegations are requested to inform the Protocol office in writing to [GCRS.Contact-Point@iaea.org](mailto:GCRS.Contact-Point@iaea.org), **by 3.00 p.m. on Wednesday, 23 September**, so that the final list of participants may be brought up to date. The electronic version of the final list of participants will be available on the General Conference website as of Friday, 25 September.

## D. Credentials of Delegates

28. Heads of Delegation (but not other members of delegations) will require credentials specifically for the session, **even if they are already accredited to the Agency in some other capacity** (for example, as Resident Representative). In accordance with Rule 27 of the Rules of Procedure of the General Conference, original credentials must be issued either by the Head of State or Government or by the Minister for Foreign Affairs of the Member State concerned and must be submitted to the Director General, if possible not later than seven days before the start of the Conference, i.e. **Monday, 14 September**, in order to facilitate the smooth proceeding of the Conference, in particular the work of the General Committee.

29. **As of 2.30 p.m. on Sunday, 20 September**, original credentials that have not been previously submitted to the Director General should be hand delivered to the Credentials Officer (M Building, ground floor, room M0E 69). It should be noted that credentials cannot be accepted during registration at Gate 1 of the VIC.

30. Delegations are kindly reminded to adhere to all mandatory measures such as physical distancing and wearing protective face masks in personal interactions with personnel at the Credentials Office.

31. For any assistance regarding credentials, please contact the Credentials Officer at [Credentials@iaea.org](mailto:Credentials@iaea.org).

## **E. Participation in the Plenary and the Committee of the Whole**

32. In view of limitations imposed by the COVID-19 pandemic restrictions a maximum of only two (2) delegates per each Member State, at any given time, can be physically present at any of the General Conference meetings.

33. Each Member State will receive two (2) “floating badges” with their country name. Inter-governmental organizations will receive one (1) “floating badge” to attend the plenary, and those entitled to attend the meetings of the Committee of the Whole will receive one (1) “floating badge” thereto. Entry into the Plenary, Committee of the Whole and General Committee meeting rooms for any given delegate will be possible only upon presentation of a “floating badge” together with the individual VIC badge, at the entrance to the Meeting Room.

## **F. Information for COVID-19 Contact Person**

34. In light of the COVID-19 pandemic-related measures and restrictions, each Member State is requested to designate a “COVID-19 contact person” for the delegation attending the 64th regular session of the General Conference.

35. Contact details about the COVID-19 contact person for the Member State’s delegation should be communicated at the time of the collection of floating badges, either by a Note Verbale indicating name, functional title, mobile phone and email or by filling a form to be provided by Protocol.

36. The COVID-19 contact person is requested to assist with the following:

- Remind delegates to keep at least 1 metre distance from others, and to wear a face mask in all closed spaces as well as when entering or leaving the Plenary Hall, any Meeting Room of the Conference or any of the meetings held on the margins of the Conference.
- Take note and keep record of the participants from their delegation attending each meeting and in possession of a floating badge.
- If a member of his/her delegation, present or not, in any of the meetings during the 64th regular session of the General Conference shows symptoms, is identified or diagnosed with COVID-19, the COVID-19 contact person must report it immediately to the organizers, the Division of Conference and Documents Services (MTCD) (by phone: +1 2600 27 227 or +1 2600 27 000) or directly to Medical Services (+1 2600 22224).

37. Since COVID-19 can be spread before symptoms occur or when no symptoms are present, the identification of potentially infected people must be swift and thorough. Contact tracing involves identifying, monitoring, and supporting individuals who may have been exposed to a person with COVID-19 and to limit the dissemination of a virus that is easily and quickly spread.

## G. Documents

38. In line with the Agency's environmentally friendly and paper-smart concept for the distribution of documents, General Conference documentation will be available electronically at <https://www.iaea.org/about/governance/general-conference/gc64/documents>. Draft resolutions will be available on GovAtom. Delegates are urged to bring a laptop or tablet computer and make full use of this service so as to reduce the costs to the Agency of printing and distributing hard copies of documents. Should the use of electronic versions not be practical or possible, hard copies can be obtained, upon request, at the Documents Counter near the Plenary Hall (M Building, first floor).

39. Daily summaries of meetings will be made available online.

40. Delegates wishing to submit draft resolutions or other documents to the Conference during the session are requested to provide the text **as early as possible** to the Conference Secretary or the Secretary of the Committee of the Whole (Mr Austin McGill, email: [A.McGill@iaea.org](mailto:A.McGill@iaea.org) or [SEC-PMO.Contact-Point@iaea.org](mailto:SEC-PMO.Contact-Point@iaea.org)). This will greatly facilitate the conduct of business, particularly in the Committee of the Whole, which normally has to consider and make recommendations on a large number of draft resolutions.

## H. Speakers in the General Debate

41. Until the beginning of the General Conference's session on Monday, 21 September, requests for inscription in the list of speakers in the general debate should be made directly, either personally or in writing, to the Secretariat of the Policy-Making Organs (Ms Crosby Plaza Hernández, room A2869, ext. 22339, email: [C.Plaza@iaea.org](mailto:C.Plaza@iaea.org) or [GC-Speakers-List@iaea.org](mailto:GC-Speakers-List@iaea.org)). As Member States were informed through document GC(64)/INF/1, issued on 9 July, inscription in the list of speakers took place on 13 and 14 July; a ballot was taken at 11.00 a.m. on 16 July in order to determine the order of speakers among the Member States which made a request for inscription in the list. Member States requesting, after that time, inscription in the list, are being added in the order in which they make their requests. It should be noted, however, that the practice of giving priority to Ministers participating in the general debate will continue.

42. As of Monday, 21 September, delegates who have not yet inscribed their names on the list but wish to deliver a statement in the general debate are requested to contact the Speakers' List Assistants, who will have a desk in the Plenary Hall (M Building, first floor).

## I. Statements in the General Debate

43. In line with the arrangements for the 64th regular session of the General Conference, delegates are requested to limit their statements to **three minutes**.

44. As an alternative option for delegations, Member States may wish to use the option of sending pre-recorded videos (also limited to 3 minutes) of their statements to the general debate. These video statements will need to be submitted by the respective Member States to the IAEA Secretariat ([GC-Statements@iaea.org](mailto:GC-Statements@iaea.org)) by 9 September at the latest. The Member State representative or Head of Delegation delivering the pre-recorded video statement will be included in the list of participants under the delegation list of that Member State indicating that he/she delivered a video statement in the general debate. It should be noted that no live video statements are envisaged.

45. Detailed procedures and information for the submission of pre-recorded video statements during the general debate have been made available to Member States by Note 46 on GovAtom on 29 July 2020.

46. Delegates are encouraged to be mindful that many participants rely on interpretation. Speaking at a measured pace will make it possible for interpreters to render the message smoothly and accurately.

47. To facilitate interpretation and public distribution of statements in the general debate, texts of statements to be delivered should be sent electronically to [GC-Statements@iaea.org](mailto:GC-Statements@iaea.org). The name/rank of the person delivering the statement should be clearly marked on the cover/first page of the statement.

48. All statements, as received will be made available on the Agency's website <https://www.iaea.org/about/governance/general-conference/gc64/statements> in PDF and audio-video format, as soon as possible after delivery, unless the distribution of a statement is restricted by the Member State concerned. In such cases, this should be clearly marked on the statement. For uploading purposes, statements should be clean versions, free of any handwriting or crossed-out text. It should be noted that pre-recorded video statements delivered in the Plenary, as well as statements delivered in-person, will be included in the official records of the General Conference.

## J. Working Languages and Interpretation

49. The working languages of the General Conference are Arabic, Chinese, English, French, Russian and Spanish, and statements made in any one of these languages during the formal meetings of the General Conference will be interpreted simultaneously into the other working languages. Delegates are asked to send to [GC-Statements@iaea.org](mailto:GC-Statements@iaea.org) a written text of their statement in advance, in both PDF and Word formats, in one of the working languages.

50. If delegates wish to make a speech in a language other than the working languages, they should, in accordance with Rule 87 of the Rules of Procedure of the General Conference, themselves arrange for interpretation into one of the working languages and inform the Secretariat as soon as possible, and provide an advance copy of their statement in English for the benefit of the interpreters.



## **K. Pledges of Contributions to the Technical Cooperation Fund for 2021, Payments to the Regular Budget and Other Contributions Related Issues**

51. Following the recommendation by the Board of Governors on 16 June 2020 to the General Conference for approval of a target figure of €89 558 000 for Member States' contributions to the Technical Cooperation Fund (TCF) for 2021, a circular letter indicating Member States' individual shares of the target (calculated on the basis of the base rates of assessment applicable for 2021) was issued to Member States. It is hoped that this information will facilitate the usual practice of pledging by Member States to the TCF before or during the General Conference.

52. Member States will appreciate that the pledging process contributes significantly to the effective planning and organization of the technical cooperation cycle and activities for the year ahead. During the upcoming regular session of the Conference, a document will be circulated for the purpose of notifying delegates of the contributions that Member States have pledged.<sup>4</sup> As this document will be updated during the Conference, it would be greatly appreciated if Member States would facilitate the timely preparation of this document by communicating their Governments' pledges as soon as they are in a position to do so. During the session, it will be possible to communicate pledges to the Contributions Unit staff, who will have a desk in the Plenary Hall (M Building, first floor), and who will arrange for the updated status of pledges to the TCF for 2021.

53. The Contributions Unit staff will also be available in room M0E 67 (M Building, ground floor), ext. 21350, to discuss Regular Budget contributions, contributions to the TCF and extrabudgetary contributions, as well as to respond to any questions Member States may have in respect of arrears, payment plans and voting rights. The opening hours of the Contributions Unit office will be from Monday, 21 September until Thursday, 24 September, from 8.00 a.m. until 7.00 p.m., and on Friday, 25 September, from 8.00 a.m. **until close of the Plenary.**

## **L. Scientific Forum Organized in Conjunction with the 64th General Conference**

54. The objective of the Scientific Forum is to stimulate discussion of scientific and technical issues related to the Agency's activities and of interest to Member States. This year the Scientific Forum, which takes place from **Tuesday, 22 September to Wednesday, 23 September**, will be on the theme **Nuclear Power and the Clean Energy Transition**. The tentative programme is provided in Annex II to this document as well as in the GC webpage. All sessions will take place in Board Room D, C Building, fourth floor. Discussions will be conducted in English only.

55. In line with the special arrangements in place for this year's General Conference, each Member State may register only one physical participant for the Scientific Forum. Registration should be made via the participation form available on the Scientific Forum website <https://www.iaea.org/about/governance/general-conference/gc64/scientific-forum>.

56. Each Member State, UN specialized agencies, inter-governmental organizations and non-governmental organizations will receive one (1) "floating badge" with their country/organization name to participate to the Scientific Forum. These "floating-badges" will be visually distinct from those to be

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<sup>4</sup> The corresponding documents in 2019 were GC(63)/19 and GC(63)/19/Rev.1.



used for the Plenary and the Committee of the Whole. Entry into the Scientific Forum for any given delegate will be possible only upon presentation of a floating badge together with the individual VIC badge, at the entrance to the Board Room D.

57. Distribution of “floating badges” will be done by Protocol as follows:

Monday, 14 September	10.00 a.m.–4.00 p.m.	Office A2706
Tuesday, 15 September	10.00 a.m.–4.00 p.m.	Office A2706
Wednesday, 16 September	10.00 a.m.–4.00 p.m.	Office A2706
Thursday, 17 September	12.00 noon–4.00 p.m.	Registration Desk Gate 1
Friday, 18 September	9.00 a.m.–6.00 p.m.	Registration Desk Gate 1
Sunday, 20 September	10.00 a.m.–6.00 p.m.	Registration Desk Gate 1
Monday, 21 September	7.30 a.m.–5.00 p.m.	Registration Desk Gate 1

Any question can be sent to: [Scientific-Forum.Contact-Point@iaea.org](mailto:Scientific-Forum.Contact-Point@iaea.org). Once collected, “floating badges” cannot be re-issued.

58. The exchange of “floating badges” among registered members of a delegation shall be done outside of the Board Room D. Delegations are encouraged to keep a record of this exchange which will facilitate the tracking should a suspected COVID-19 case arise.

59. The Scientific Forum will also be streamed live, offering viewers a chance to interact with panellists via the IAEA Conferences and Meetings App.

## M. Treaty Event

60. The Treaty Event aims to promote universal adherence to the most important multilateral treaties for which the Director General of the IAEA is depositary. In this respect, as was the case in previous years, the event provides an additional opportunity for Member States to deposit instruments of ratification, acceptance, approval or accession.

61. In view of the limitations imposed by the COVID-19 pandemic restrictions, access to the Treaty Event room will only be granted to delegates of Member States depositing a treaty instrument, or instruments, and at no time will there be more than one (1) delegation and not for longer than **five (5)** minutes inside the room.

62. This event will be held on **Monday**, 21 September 2020, from 2.00 p.m. to 3.00 p.m. in Meeting Room M0E 68.

63. For further information concerning the Treaty Event, please contact the Office of Legal Affairs at [Depositary@iaea.org](mailto:Depositary@iaea.org).

## N. Technical Cooperation Meetings

64. To ensure participation and avoid many events taking place in parallel during the week of the General Conference (GC):

- virtual meetings of the representatives of AFRA and RCA are scheduled before the week of the GC;

- virtual meetings of the representatives of ARASIA and Europe NLO are scheduled during the week of the GC;
- Due to logistical and programmatic reasons, a physical meeting of the representatives of ARCAL is scheduled after the week of the GC.

65. Details regarding these meetings will be available on <https://www.iaea.org/about/governance/general-conference/gc64/events>

## **O. The International Nuclear Safety Group Forum on the implications of the COVID-19 pandemic (virtual event)**

66. The International Nuclear Safety Group (INSAG) Forum will provide insights from INSAG and other experts on the implications of the COVID-19 pandemic on nuclear facilities.

67. The meeting will be held in a virtual format on Monday, 21 September, from 2.00 p.m. to 4.00 p.m. Delegations wishing to register for this event should contact [INSAG-Forum.Registration@iaea.org](mailto:INSAG-Forum.Registration@iaea.org).

## **P. Nuclear Operators' Forum: Sustainability Through Innovation (virtual event)**

68. This event will explore how innovation enables nuclear power plant operators to overcome challenges and help ensure that nuclear power can deliver its potential in the global transition to sustainable energy systems. Diverse examples of deployed innovations will be shared along with their demonstrated impact and tangible benefits. The session will explore these successes, examining the approaches, behaviours and related enablers employed to deliver new solutions.

69. The meeting will be held in a virtual format on Tuesday, 22 September, from 3.00 p.m. to 5.00 p.m. Delegations wishing to register for this event should contact Ed Bradley, [E.Bradley@iaea.org](mailto:E.Bradley@iaea.org)

## **Q. Senior Safety and Security Regulators Meeting (virtual event)**

70. At this meeting, heads of regulatory authorities and other senior regulatory officials in the fields of nuclear, radiation, transport and radioactive waste safety and nuclear security will discuss regulatory challenges and share good practices. The meeting will also focus on IAEA Secretariat initiatives to support regulatory bodies.

71. The meeting will be held in a virtual format on Thursday, 24 September, from 1.00 p.m. to 5.00 p.m. Delegations wishing to register for this event should contact [SRM.registration@iaea.org](mailto:SRM.registration@iaea.org)

## **R. Visits Organized in Conjunction with the 64th regular session of the General Conference**

72. Due to the COVID-19 pandemic, visits to the IAEA laboratories are organized upon request. Interested delegations should consult with relevant Departments.

## **S. Side-events Organized in conjunction with the 64th regular session of the General Conference (virtual events)**

73. In view of the Austrian requirements and space limitations in the VIC due to the COVID-19 pandemic only virtual side-events will be held.

74. It is the responsibility of Member States wishing to hold them to make the appropriate arrangements with the Secretariat, in order for these events to be included in the GC list of virtual side-events and made public on the IAEA General Conference webpage.

75. A list of virtual side-events will be made available on <https://www.iaea.org/about/governance/general-conference/gc64/events>

## **T. Exhibits and Displays**

76. In view of the Austrian requirements and space limitations in the VIC due to the COVID-19 pandemic no exhibitions will be held at the VIC premises during the General Conference.

## **U. Information Technology Services**

### **U.1. IT Service Desk**

77. For the duration of the General Conference, the Agency's Division of Information Technology will provide IT Service Desk services in room M0E 26, M Building, ground floor, ext. 27279.

### **U.2. External Email and Internet Services**

78. Delegates wishing to use their private notebooks, smartphones or tablets with wireless capability will be able to access high speed wireless Internet throughout the M and C Buildings by connecting to the free Wi-Fi network "WLAN-GUEST". Use of the IAEA Guest Wireless Network is subject to the IAEA Guest Wireless Acceptable Use Policy, <https://www.iaea.org/sites/default/files/20/03/gc64-wifi-policy-disclaimer.pdf>.

### **U.3. Delegation Assistance Office**

79. A secretarial service will be provided to assist Member State delegations with formatting and editing, photocopying, scanning and obtaining hardcopies of online documents and Plenary statements. The service is located in room M0E 23, M Building, ground floor.

### **U.4. Live Video Streaming**

80. Plenary sessions and the Scientific Forum will be streamed live over the Internet. The streaming can be accessed on the Agency's website <https://www.iaea.org/about/governance/general-conference/gc64/live-streaming>. Live streaming of the Plenary sessions will be available in all official languages.

81. Committee of the Whole sessions will be streamed live with the link available on GovAtom. Those delegates who do not have a GovAtom account are requested to register through their respective Permanent Mission. Live streaming of the Committee of the Whole sessions will be available in all official languages.

## **V. General Information**

### **V.1. VIC Entry for Official Cars**

82. Due to construction works on Wagramer Strasse, Gate 2 will be closed. Permanent Missions and persons entitled to access the VIC by vehicle will be required to use Gate 4 (open 24/7) or Gate 5 (open from 6.00 a.m. to noon)

83. The arrangements for access to the VIC for delegations' cars<sup>5</sup> are outlined in the attached plan "Delegations' Entry and Drop-Off Points".

84. During the 64th regular session of the General Conference, the cars of Permanent Missions and of Permanent Mission staff registered with the VIC Garage Administration can be parked in the parking areas on levels -2 and 3 in the VIC. Level -1 shall only be used for drop-off and pick-up purposes. Due to constructions related to space-limitations, Permanent Missions are encouraged to use vehicles registered with the VIC for drop-off and pick-up purpose, to the extent possible. Apart from drivers and cars of Permanent Missions, additional chauffeured cars may be allowed entry to the VIC for drop-off/pick-up for the duration of the Conference. Due to constructions taking place in the garage of the VIC, there are no parking options for these cars. Access permits for temporary vehicles will be allocated on a first-come first-served basis.

85. Requests for temporary VIC access permits shall be submitted via email to Garage Administration ([vicgarageadministration@un.org](mailto:vicgarageadministration@un.org)) and Protocol ([protocol.contact-point@iaea.org](mailto:protocol.contact-point@iaea.org)) by Note Verbale, as soon as possible, and not later than two working days prior to the Conference. Digital VIC access permits will be sent by the VIC Garage Administration via email to the requestors to be printed and displayed when entering the VIC. Collection in person will not be possible. Kindly note that Garage Administration is not open on weekends. The opening hours of Garage Administration are Monday to Friday, 9.00 a.m. – 4.00 p.m. Drivers who are not in possession of a valid VIC driver badge shall be registered through the General Conference online registration system as Support Staff, with the remark

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<sup>5</sup> See plan in Annex IV.

Driver. Both the temporary VIC access permits and the drivers' badges shall be collected in advance, as they will be required when accessing the VIC.

## V.2. VIC Commissary

86. Access to the Commissary is limited to holders of an access card validated for Commissary access. In accordance with the relevant agreement between the Agency and the Republic of Austria, the **Heads of Delegation** of Member States participating in the General Conference — Austrian nationals and stateless persons resident in Austria excluded — are entitled to Commissary access for the duration of the Conference's session. Such Commissary access is embedded in the conference badge and will need to be activated at the Commissary Information Desk/Service Point. If the Head of Delegation departs before the end of the Conference, Commissary access will be deactivated upon departure and subsequently activated for the duly designated new Head of Delegation upon notification to Protocol in Room M0E75, M Building, or by email ([GCRS.Contact-Point@iaea.org](mailto:GCRS.Contact-Point@iaea.org)). A badge will be issued to the duly designated new Head of Delegation by United Nations Security and Safety Service staff at Gate 1 (Pass Office). Any additional questions in this connection should be directed to Protocol.

87. To avoid extended waiting times and crowding during peak periods, all Commissary cardholders should register at <https://www.signupgenius.com/go/vic-commissary> for a date and timeslot. Cardholders will receive an automatically generated confirmation of their registration by email that must be shown (electronically or as a printout) to the staff managing the Commissary entrances.

## V.3. IAEA Conferences and Meetings App

88. The IAEA Conferences and Meetings app is available for download through Google Play and the App Store. The app will provide information on the Plenary, Committee of the Whole (CoW) meetings, virtual side events and the Scientific Forum.

The app allows participants to:

- put together a personalized schedule and view up to date programme information on all Conference related events;
- receive updates on the Plenary speakers' list and the starting times of Plenary and Committee of the Whole sessions;
- view presentations of those speakers who have permitted their release after the presentation; and
- interact with virtual side event and Scientific Forum organizers via a question and answer (Q&A) functionality.

For assistance on the app, please contact [GC.Contact-Point@iaea.org](mailto:GC.Contact-Point@iaea.org)

## V.4. Non-Smoking Policy at the VIC

89. Smoking in the VIC is restricted to designated smoking shelters at the following P-3 level locations:

- i. The designated smoking shelter between Towers A and B;
- ii. The designated smoking shelter in front of Tower D; and
- iii. The designated smoking shelter between Towers D and E.

90. Smoking, including electronic cigarettes, is not permitted in any other area of the VIC, including terraces, the Memorial Plaza and all other open spaces.

## **W. Code of Conduct to Prevent Harassment, Including Sexual Harassment, at UN System Events**

91. The International Atomic Energy Agency (IAEA) adheres to the Code of Conduct to Prevent Harassment, Including Sexual Harassment, at UN System Events (the Code of Conduct), endorsed by the High-level Committee on Management (HLCM) of the United Nations system in July 2019.

92. All UN system events are guided by the highest ethical and professional standards and the Agency commits to engaging in events at which everyone can participate in an inclusive, respectful and safe environment.

93. All participants of the 64th regular session of the General Conference are expected to uphold the standards set out in the Code of Conduct, available at: <https://www.iaea.org/sites/default/files/19/08/code-of-conduct-un-events.pdf>.

# General Conference

**GC(64)/12**  
Date: 24 July 2020

**General Distribution**  
Original: English

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## **Sixty-fourth regular session**

Item 5 of the provisional agenda  
(GC(64)/1 and Add.1)

# Arrangements for the Conference

1. Following a series of Member States' consultations conducted by the IAEA Secretariat on the arrangements for the 64th regular session of the General Conference, Member States have agreed by silence procedure on 24 July 2020 to these arrangements so that the General Conference can pursue its work in the current circumstances of the COVID-19 pandemic. The arrangements provide the framework for the conduct of the General Conference and are set out in the Annex to this document.
2. This document is intended to enable the General Conference to approve the above-mentioned arrangements and to apply them during the 64th regular session of the General Conference.



## **Arrangements for GC (64)**

The Secretariat has received a number of queries from Member States about the arrangements for the 64th regular session of the General Conference (GC), in light of the COVID-19 pandemic. In this context, to facilitate Member States' planning for the GC, the Secretariat wishes to inform Member States that the GC will take place starting on 21 September 2020 at the VIC, as already scheduled. The Director General has sent the corresponding official invitations to all Member States as per usual practice. Given the current Austrian health and safety measures and restrictions in light of the COVID-19 pandemic, it is expected that the GC will be held with a smaller number of participants physically attending the GC meetings. Should the situation change at any stage before the Conference, there may be a need to revise these arrangements accordingly.

On the basis of the current situation, the Secretariat expects:

### **Participation and attendance in the Plenary and the Committee of the Whole meetings**

- I. The number of participants (e.g. representatives of Member States, intergovernmental organizations, non-governmental organizations and other observers) physically attending meetings of the GC plenary would be in accordance with the Austrian requirements on COVID-19 related measures to be applied such as physical distancing. These requirements provide that indoor meetings and gatherings up to 500 participants simultaneously may be organized with the necessary physical distancing and health precautions.
- II. On this basis, and considering the available space at the M building of the VIC, and the necessary physical distancing and health precautions, the following is envisaged:
  - Each Member State may include in its delegation members of its respective Permanent Mission accredited to the Agency and two more delegates. Each Member State shall indicate a Head of Delegation and alternate(s) in its delegation list.
  - However, at any given time a maximum of only two delegates per each Member State can be physically present at any of the GC meetings.
  - Given the need to avoid increased physical presence on the VIC premises, Member States are urged to keep the number of their delegates accessing the VIC for the purposes of the GC to a minimum.
- III. In view of space limitations imposed by COVID-19 restrictions, it is envisaged that the Committee of the Whole meetings will take place in the Plenary Hall when the Plenary is not in session. The Plenary Hall will be sanitized between all meetings of the Plenary or the Committee of the Whole taking place in this room. The Secretariat will update Member States regarding this arrangement in due course.
- IV. Member States are requested to limit their respective statements delivered in the general debate to 3 minutes. A time limit of 3 minutes has been proposed in view of the general streamlining of the GC and reducing its overall duration, taking into account health concerns that have been raised by several Member States.
- V. Member States may wish to use the option of sending pre-recorded videos (also limited to 3 minutes) of their statements to the general debate. These video statements will be submitted by the respective Member States to the IAEA Secretariat by 9 September

2020 at the latest. This is to provide additional flexibility to Member States regarding delivery of their statements in the general debate. The Member State representative delivering the video statement will need to be included in the List of Participants under the delegation list of that Member State indicating that “A video statement to General Conference under the item of the General Debate will be delivered by .....”. As per past practice, delegations can also provide the Secretariat with pdf versions of national statements, including fuller versions, in order for them to be uploaded on the GC webpage. Further guidance on this matter will be elaborated by the Secretariat in due course. All such statements will be reflected in the official records of the Conference.

VI. Member States will also be able to follow all the Plenary proceedings through the live streaming of the GC in all official languages. The proceedings of the Committee of the Whole will also be live streamed in order to allow Member States representatives to follow the Committee’s deliberations.

VII. The scheduled working hours for the GC will be 3 x 2-hour sessions or 2 x 3-hours sessions per day. Both options will allow for cleaning of seating areas and sanitizing the meeting rooms, and to ensure that delegates are not seated in the meeting rooms for extended periods at a time. Member States will be duly informed on this matter shortly.

### **IGOs, NGOs and other Observers**

IGOs, NGOs and other Observers will be represented by only one delegate each.

### **Other Events held in conjunction with the IAEA General Conference**

In view of the Austrian requirements and space limitations in the VIC due to the COVID-19 pandemic, the Secretariat has proposed that:

#### **Side Events**

- o Only virtual side-events will be held. It is the responsibility of Member States wishing to hold them to make the appropriate arrangements with the Secretariat in line with Secretariat guidelines. In order for these events to be included in the GC list of side-events and made public on the IAEA GC webpage, an update on the current Secretariat procedures in this regard will be provided.

#### **Exhibitions**

- o No exhibitions will be held at the VIC premises during the GC.

#### **Scientific Forum**

- o Physical participation will be limited to one delegate per Member State.

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# IAEA SCIENTIFIC FORUM 2020

## Nuclear Power and the Clean Energy Transition

22–23 September 2020

IAEA Headquarters, Vienna, Austria

### Tentative Programme

#### **Tuesday, 22 September 2020**

10:00 - 11:00      **Opening Session**

11:00 - 12:00      **Session 1 (Part I) – Innovations for Achieving a Clean Energy Transition**

The first session will focus on the scientific and technological innovations that are underway across the nuclear energy sector and how innovative reactor designs or construction methods, for example, can make a difference in the future. Nuclear power's current role in the clean energy transition will also be explored, highlighting scientific and engineering breakthroughs that support the long-term operation of current reactors to complement increasing shares of variable renewable energy sources (VREs).

12:00 - 13:00      **Lunch**

13:00 - 14:00      **Session 1 (Part II) – Innovations for Achieving a Clean Energy Transition**

14:00 - 15:00      **Session 2 – Raising the Bar: Nuclear Energy for “Deep Decarbonization”**

If the world is to achieve net zero CO<sub>2</sub> emissions by mid-century, emissions reductions will be required not only in electricity production but also energy consumption across key industrial sectors, such as construction and transport. This session will highlight how nuclear power is in a position to uniquely support this “deep decarbonization” by furnishing process heat for industries and district heat for buildings, desalinating seawater for consumption in increasingly arid regions, and producing hydrogen for a variety of uses. The session will also look at how energy systems using a mix of nuclear- and renewable energy sources could lead the way to net zero emissions.

15:00 - 16:00      **Break**

16:00 - 17:00      **Session 3 – Managing the Life Cycle for a Sustainable Future**

All forms of energy production come at a cost, from natural resource utilization to waste generation. This session will examine the externalities of nuclear energy production and their management, including storage and disposal methods for spent nuclear fuel. It will also consider how innovations in the nuclear fuel cycle can bring recycling to a new level and reduce both the volume and toxicity of high level waste, contributing to the sustainability of nuclear power.

#### **Wednesday, 23 September 2020**

10:00 - 11:00      **Session 4 – Advancing the Clean Energy Transition**

This session will look at key barriers hindering the greater use of nuclear power in the global transition to clean energy, such as concerns over costs and financing. The IAEA's role in fostering technological innovation and in transferring this technology to its Member States will also be highlighted.

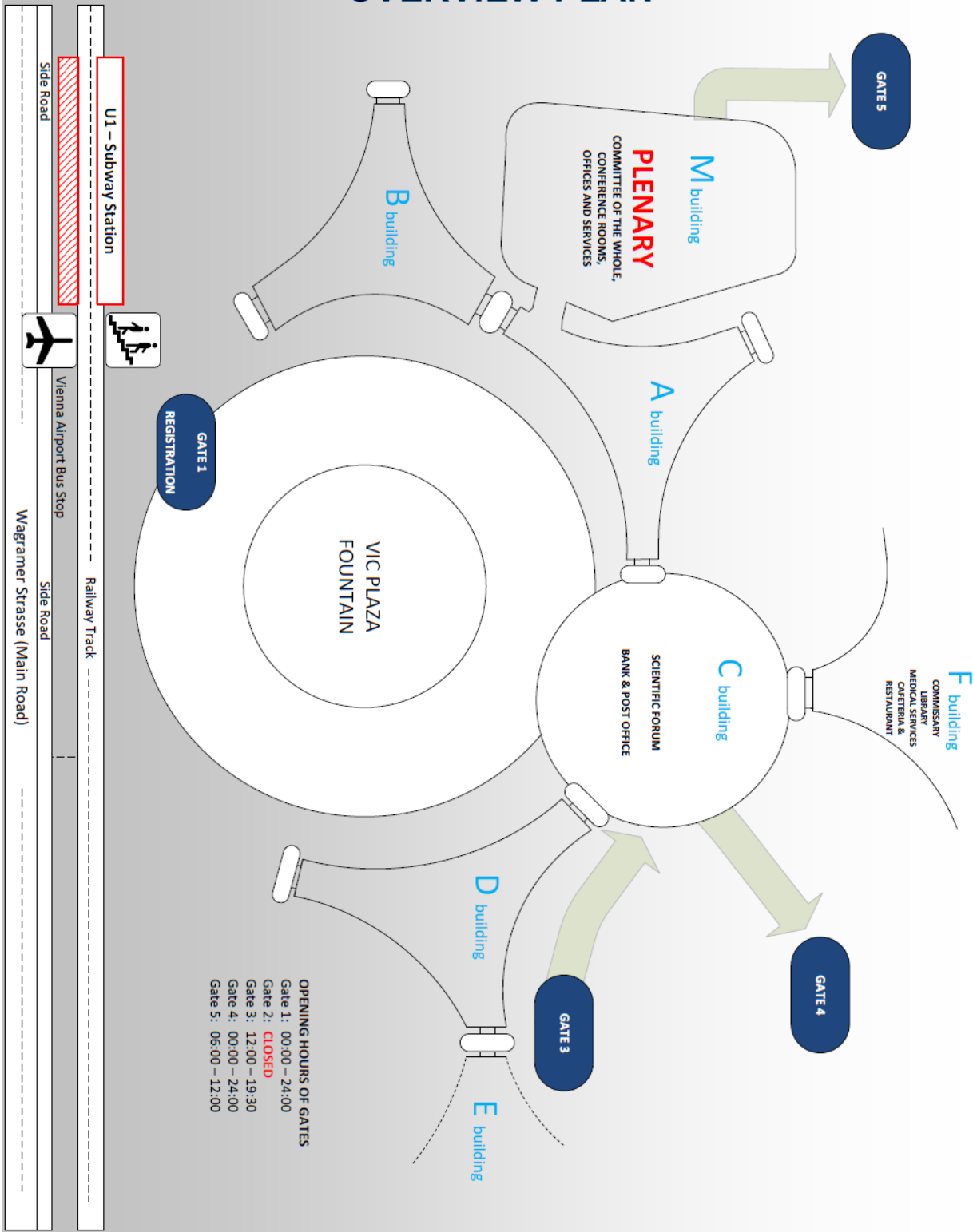
11:00 - 12:00      **Closing Session**



# 64th GENERAL CONFERENCE

## 21 – 25 September 2020

### OVERVIEW PLAN







# 64th GENERAL CONFERENCE 21 - 25 SEPTEMBER 2020 DELEGATIONS ENTRY AND DROP OFF POINTS

