



International Atomic Energy Agency

General Conference

GC(XIII)/INF/109

10 June 1969

GENERAL Distr.

Original: ENGLISH

Thirteenth regular session

ADVANCE INFORMATION

INTRODUCTION

1. The purpose of this paper is to bring information relating to the General Conference to the notice of government officials and others concerned with the planning of representation at this year's session.

OPENING DATE OF THE SESSION

2. The Conference's thirteenth regular session will open on Tuesday, 23 September 1969, at 3 p. m. It will be held in the Kongresszentrum, Neue Hofburg, Heldenplatz, Vienna I, and is expected to last for about a week.

COMPOSITION OF DELEGATIONS

3. Rule 23 of the Conference's Rules of Procedure [1] provides for each Member of the Agency to be represented by one delegate, who may be accompanied by as many assistants (alternates, advisers, etc.) as may be needed. The first list of members of delegations will be issued one week before the session opens; it will contain information communicated to the Secretariat up to noon on the previous day, that is to say, Monday, 15 September. Governments are particularly asked to communicate at least the provisional composition of their delegations in good time so that this first edition of the list may be as complete as possible.

ACCOMMODATION FOR DELEGATIONS

4. Hotels in Vienna are usually fully booked at the end of September, and it is therefore important to reserve accommodation as far in advance as possible. Direct booking has proved to be more satisfactory in the past, but the Secretariat is ready to act as an intermediary should the need arise; it cannot, however, bear any financial responsibility in respect of the reservations it makes.

CREDENTIALS OF DELEGATES

5. Each delegate (but not other members of a delegation) will require credentials specifically for the session, even if he is already accredited to the Agency in some other capacity - for example, as a Resident Representative. In the past many credentials were delivered late, in some cases even after the session had begun; this caused difficulties, particularly for the Credentials Committee. It is accordingly emphasized that, under Rule 27 of the Rules of Procedure, credentials should reach the Director General not later than 16 September; they must be issued either by the Head of State or Government or by the Minister for Foreign Affairs.

[1] GC(VII)/INF/60.

REGISTRATION OF DELEGATIONS ON ARRIVAL

6. It is necessary for each delegation to be registered with the Secretariat as soon as possible. A guide will be on duty in the entrance hall of the Kongresszentrum to direct members of delegations to the Protocol Office, which will open in that building at 3 p.m. on Monday, 22 September, for the registration of delegations. Delegations are urged, in their own interest, to register by noon on Tuesday, 23 September at the latest; any delegation wishing to do so earlier, is invited to communicate with the Protocol Office in room 485 or 484 at the Agency's headquarters at 9 Kaerntnerring (52-45-25, extension 307 or 450).

PLEDGES OF VOLUNTARY CONTRIBUTIONS TO THE GENERAL FUND FOR 1970

7. The Board of Governors is expected to set a target of \$2 million, subject to the Conference's approval, for Members' voluntary contributions to the General Fund for 1970. Before the session opens a document will be circulated for the purpose of notifying the Conference of the contributions that Members have pledged themselves to make [2]. It will be greatly appreciated if Governments will facilitate the timely preparation of this document by communicating their pledges to the Director General immediately they are in a position to do so.

PROGRESS IN PEACEFUL APPLICATIONS OF NUCLEAR ENERGY

8. Statements furnished by Members of the progress they have made in the year 1968/69 in peaceful applications of nuclear energy will be reproduced as documents for the information of the Conference. [3] Many of last year's statements were received after the requested date, some so late that they could not be translated and reproduced before the Conference met. Governments intending to submit statements this year are accordingly requested to be good enough to arrange for them to reach the Secretariat two months before the Conference is to meet, that is to say during the last week of July.

DOCUMENTS

9. The provisional agenda for the session will be issued as document GC(XIII)/400. Working documents relating to the various items, as well as information papers for the Conference, will be circulated as they come off the press.

10. During the session documents may be collected from the Documents Station at the Kongresszentrum, where each delegation will be provided with a distribution box. This will initially contain:

- (a) A handbook of information about the session and a copy of the Conference telephone directory;
- (b) A set of the documents already issued;
- (c) The first issue of the Conference Journal; and
- (d) A form on which the delegation should state what documents it will require during the session.

[2] Compare the corresponding document of last year - GC(XII)/388.

[3] Compare the corresponding statements of last year reproduced in the group of documents with the symbol and number GC(XII)/INF/101.

A member of each delegation is invited to visit the Documents Station during the morning of Tuesday, 23 September, to complete and hand in this form; any delegation wishing to attend to this matter earlier is invited to communicate with Documents Distribution in room B.27 at 9 Kaerntnerring (52-45-25, extension 483 or 484).

FACILITIES FOR TRANSLATING, TYPING AND REPRODUCING PAPERS

11. The Secretariat will translate and reproduce papers (memoranda, draft resolutions, etc.) that are formally introduced as Conference documents. For the translation, typing and reproduction of papers other than official documents, delegations are advised to make advance arrangements, with which the Secretariat will be glad to give such help as it can.

12. Several Viennese firms are prepared to provide secretaries and to supply office equipment for short periods [4]; a few days' notice may be required. Secretaries who can work in English, French or German can be engaged without much difficulty; those having a knowledge of other languages are less easily obtainable.

A BALL

13. On Saturday, 27 September the Agency's Staff Council will hold a ball in aid of the United Nations Children's Fund. Dress: national evening dress; cocktail or evening dress; dinner jacket or dark suit.

CURRENCY

14. Bank notes, travellers' cheques and letters of credit may be brought into Austria without restriction, but since not all currencies are in equal demand, a few may not be easily saleable. Departing visitors may take with them the foreign currency and securities they brought into the country, and up to S 15 000 in Austrian currency.

THE WEATHER

15. The weather in Vienna at the end of September can be fairly mild, with average day temperatures of 14^oC (57^oF) and average night temperatures around 9^oC (48^oF).

[4] Secretaries can be engaged for about S 60 an hour. If given due notice, the Secretariat could probably make arrangements through commercial channels for a reasonable number of typewriters and duplicating machines to be loaned to delegations free of charge.

