

INTERNATIONAL ATOMIC ENERGY AGENCY



INFORMATION
FOR
DELEGATIONS

GENERAL CONFERENCE - TWELFTH REGULAR SESSION

1968



International Atomic Energy Agency

General Conference - Twelfth Regular Session

INFORMATION
FOR
DELEGATIONS

GC(XII)/INF/102

Printed by the
International Atomic Energy Agency
in Austria - September 1968

*The compilation of this handbook was finished
on 13 September 1968*

CONTENTS



GENERAL ARRANGEMENTS

Page

1. Protocol Office.....	1
2. Documents Station.....	2
3. Public Information Service.....	2
4. Information Desk.....	4
5. Library.....	4
6. Accommodation for private meetings.....	5
7. Lounge.....	5
8. Bar.....	5
9. Bank.....	6
10. Post office.....	6
11. Telecommunications.....	6
12. Car traffic.....	7
13. Travel desk.....	8
14. First aid.....	8

THE SESSION

15. Conference Journal.....	9
16. Documents.....	10
17. Times of meetings.....	10



18. Meeting rooms.....	10
19. Seating.....	11
20. Working languages and interpretation.....	11
21. Tape recordings.....	12
22. Speakers' list.....	12
23. Draft resolutions and other documents.....	13
24. Voting by show of hands.....	13
25. President's Office.....	13
26. Conference Secretariat.....	14

THE AGENCY

27. Members.....	15
28. The Board of Governors.....	27
29. The Secretariat.....	28

<i>PLANS</i>	33
--------------------	----

<i>NOTES</i>	37
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GENERAL ARRANGEMENTS

1. PROTOCOL OFFICE (Zeremoniensaal)¹

Chief of the Service

Mr. P. DANOEWINATA

Credentials. Any delegate who has been unable to submit his credentials earlier is requested to deposit them at the Protocol Office as soon as possible after his arrival in Vienna.

Registration of delegations. Delegations are requested to register at the Protocol Office. They should also notify that Office, in writing, of any changes subsequently required in the particulars thus entered on the registration form, so that the delegations' list may be kept up to date.

Passes and car labels. Passes for entry into the Kongresszentrum will be issued to all participants. On request, participants will also be given labels for chauffeur-driven or owner-driven cars.

¹ Mezzanine, of which a plan is given on page 36.

2. DOCUMENTS STATION¹

Documents Officer

Mr. H. SMIDS

A delegation wishing to change the request it has handed in at the counter of the Documents Station for the documents it requires during the session should inform the official at that counter.

Documents in preparation overnight will usually be ready for collection at 8.30 a.m. The Station will be open from that hour until, normally, 6.30 p.m. on working days.

Letters and invitations for participants will be delivered to the Station and will be handed over to the addressee on request, against his signature at the counter.

3. PUBLIC INFORMATION SERVICE¹

Chief of the Service

Mr. N. LUND

¹ Mezzanine, of which a plan is given on page 36.

Press Officers

Mr. G. KLEVANSKI

Mr. S. WHITE

Mr. P. APRIETO

Radio Officer

Radio and Television Officers

Mr. G. MOIR

Mr. R. NIVELLE

Press releases, which will be issued in English, French, German, Russian and Spanish, will be put in participants' distribution boxes at the Documents Station as soon as they are ready. Extra copies may be obtained from the Press Room.¹

Press briefings. The Press Officers are ready to help delegations to arrange press conferences and to circulate information material.

Radio and television. The Secretariat is in touch with national radio and television services, and the Radio and Television Officers will approach delegations with a view to meeting requests from these services for sound and visual recordings to be made during the session.

¹ Mezzanine, of which a plan is given on page 36.

4. INFORMATION DESK¹

The Information Desk is at the top of the main staircase; in addition to giving information about the Conference, it provides a lost-and-found service. It will also take messages for participants and, if necessary, arrange for them to be paged.

5. LIBRARY

Chief of the Library

Mr. A. VESPRY

The services of the Agency's Library at 9 Kärtner Ring (room 85, Mezzanine) are available to participants from 8.30 a. m. to 5.30 p. m. on working days. In addition to books, periodicals and technical reports, the Library contains the Agency's documents as well as selected documents of the United Nations and the specialized agencies, and also a collection of some 450 films on the peaceful uses of nuclear energy.

¹ Mezzanine, of which a plan is given on page 36.

6. ACCOMMODATION FOR PRIVATE MEETINGS

○ Arrangements for the use of medium-sized rooms (without interpretation facilities) for private meetings may be made by applying to the Administrative Co-ordination Office or, during meetings, to the Conference Officer in the Festsaal.¹

7. LOUNGE (Zeremoniensaal)¹

A receptionist will be on duty in the Lounge to take messages for participants and, if necessary, arrange for them to be paged.

8. BAR

There is a bar in the Wintergarten¹ which will be open from 9.30 a.m. until half an hour after the end of the last meeting of the day. Sandwiches and light meals will also be obtainable there.

○ ¹ Mezzanine, of which a plan is given on page 36.

9. BANK²

The Creditanstalt-Bankverein and the Österreichische Länderbank will jointly provide banking facilities from 9.30 a.m. to 6.30 p.m., Monday to Friday, and from 9.30 a.m. to 12.30 p.m. on Saturday if there is a meeting.

10. POST OFFICE²

The post office will be open from 9.00 a.m. to 1.30 p.m. and again from 2.30 p.m. to 6.30 p.m., Monday to Friday, and from 9.00 a.m. to 1.30 p.m. on Saturday if there is a meeting.

11. TELECOMMUNICATIONS

Local telephone calls are free of charge from telephones in the Lounge, the lobbies alongside and behind the Festsaal, and on the counter of the Documents Station. The number of the Conference switchboard is 57 55 71.

² Groundfloor, of which a plan is given on page 35.

Long-distance telephone calls may be made from the Entreezimmer¹ where telegrams (and telex messages) can also be handed in for dispatch. These services, for which payment will be requested, will be available from 9.00 a.m. until 6.30 p.m., Monday to Friday, and until 1.30 p.m. on Saturday if there is a meeting.

Incoming telephone calls will, on request, be taken by the receptionist in the Lounge. Incoming telegrams will be held at the Information Desk and announced on a blackboard there and by paging. If not applied for, they will be forwarded after a few hours to the addressee's private address in Vienna.

12. CAR TRAFFIC

A car park is provided in the Heldenplatz immediately outside the Kongresszentrum. Only cars displaying a label issued by the Protocol Office will be admitted to it.

A plan showing the flow of traffic to and from the Kongresszentrum is to be found in the Conference Journal. Participants are asked to ensure that

¹ Mezzanine, of which a plan is given on page 36.

their chauffeurs obey the traffic and parking signs, as well as the directions of the police officers at the entrance to the car park, and those of the Agency's wardens inside it. }

Participants may have their chauffeur-driven cars summoned by loud-speaker if they apply to the guard at the main entrance. The guard will also call taxis on request.

13. TRAVEL DESK²

Participants who would like Cosmos, the Secretariat's travel agent, to help them make arrangements for their return travel should apply at the travel desk. The bookings they require will be easier to obtain if they apply early. Cosmos will also make arrangements for car hire, excursions, sight-seeing, etc.

14. FIRST AID (ext.295)²

Emergency medical attention is obtainable, from 9.30 a.m. until the close of the last meeting of the day, in the first-aid room. For emergency as-

² Groundfloor, of which a plan is given on page 35. }

sistance at other times, apply to the guard in the entrance lobby (telephone 57 55 71, ext.330).

THE SESSION

15. CONFERENCE JOURNAL

Editor Miss M.KRIPPNER (Zeremoniensaal)¹

The Conference Journal will appear every day first thing in the morning. It gives: the programme of meetings for the day, with the agenda items to be taken at each meeting; a forecast of the meetings for the following day; Conference announcements; and notice of social events taking place during the session.

¹ Mezzanine, of which a plan is given on page 36.

16. DOCUMENTS

A list of the documents prepared for the session is given in document GC(XII)/DOCS/81; additions to the list will be issued at intervals. The provisional agenda for the session is in document GC(XII)/377 and the Conference's Rules of Procedure in the booklet GC(VII)/INF/60.

17. TIMES OF MEETINGS

The opening meeting on Tuesday, 24 September, will be at 3 p.m. Afternoon meetings will normally be at that time, and morning meetings at 10.30 a.m.

18. MEETING ROOMS

Plenary meetings will be held in the Festsaal; committees will meet in that room, the Neuer Saal and the Ratssaal. The first two rooms are on the Mezzanine; the Ratssaal is on the first floor.

19. SEATING

In plenary meetings and in committees of all Members, the first seat facing the President or Chairman, and to his right, is accorded to the Member State which has provided the Chairman of the Board of Governors during the past year. Argentina accordingly will occupy that place, followed by the Members in their English alphabetical order.

20. WORKING LANGUAGES AND INTERPRETATION

The working languages of the Conference are English, French, Russian and Spanish, and statements made in any one of these languages will be interpreted simultaneously into the others. The proceedings of plenary meetings will also be simultaneously interpreted into German, through the courtesy of the Austrian Government.

Portable radio receivers will be available with which participants can listen to the proceedings in the Festsaal and the Neuer Saal. It is particularly asked that these receivers be left behind after meetings, since they must be serviced before they can be used again.

It is requested that the Conference Officer be provided with the text of prepared speeches before they are delivered, so as to facilitate the work of the interpreters, the précis-writers and the public information service.

21. TAPE RECORDINGS

A participant wishing to listen to the tape recording of a meeting should request the Conference Officer to make the necessary arrangements.

22. SPEAKERS' LIST

In order to facilitate the conduct of business a speakers' list is kept for all plenary meetings. Members of delegations intending to speak should, as long as possible in advance, inform Mr.P.Singh, the officer responsible for keeping the list, at his desk in the Zeremoniensaal¹ – or, immediately before and during plenary meetings, at his desk in the Festsaal near the foot of the podium – of the agenda item to which they wish to speak.

¹ Mezzanine, of which a plan is given on page 36.

23. DRAFT RESOLUTIONS AND OTHER DOCUMENTS

Delegations wishing to submit draft resolutions or other documents to the Conference are requested to provide the Conference Secretary or the appropriate Committee Secretary with several copies of the text as early as possible.

24. VOTING BY SHOW OF HANDS

To facilitate the counting of a vote by show of hands, delegates are asked to register their votes by raising the white name-plate they will find on their desks.

25. PRESIDENT'S OFFICE

The President of the Conference will have an office in the Radetzky Suite¹.

¹ Mezzanine, of which a plan is given on page 36.

26. CONFERENCE SECRETARIAT

Conference Secretary	Mr. P. BOLTON	Mamorsaal ¹
Assistant	Mrs. R. SCHEIN	"
Committee Secretaries		
Credentials Committee	Mr. V. KHAMANEV	Geheime Ratsstube ¹
Assistant	Mr. M. CAMCIGIL	"
General Committee	Mr. P. BOLTON	Mamorsaal
Programme, Technical and Budget Committee	Mr. M. MOEBIUS	Geheime Ratsstube
Assistant	Mr. E. YOUKEL	"
Administrative and Legal Committee	Mr. R. RAINER	"

¹ Mezzanine, of which a plan is given on page 36.

Administrative Co-ordinator	Miss C. BURKE	Mamorsaal ¹
Assistant	Mrs. F. FALKENBERG	"
Chief Interpreter (Acting)	Mr. F. VEJARANO	Room 214 ¹
Chief of the Languages Services	Mr. L. MEANA	Room 209 ¹

THE AGENCY

27. MEMBERS

The ninety-eight Members of the Agency are shown below, together with the addresses and telephone numbers of their respective missions to the Agency³:

¹ Mezzanine, of which a plan is given on page 36.

³ In Vienna, unless otherwise stated. The figures at the beginning of an address constitute the postal code number. For Vienna, the middle two figures indicate the city district - for example, postal code number 1030 is for the third district of the city.

AFGHANISTAN

ALBANIA 1030, Jacquingasse 41 73 51 95

ALGERIA Nuclear Research Institute,
Boulevard Franz Fanon,
Algiers, Algeria 64 50 09

ARGENTINA 1010, Hoher Markt 1 63 51 71,
63 85 77

AUSTRALIA 1010, Concordiaplatz 2 63 98 41

AUSTRIA Federal Ministry of Foreign
Affairs⁴ 63 56 31
1010, Ballhausplatz 2 ext. 526

BELGIUM 1010 Parkring 12/VI 52 86 88
52 86 89

BOLIVIA 1200, Treustrasse 59/2 33 61 71

⁴ Liaison office.

BRAZIL	1010, Am Lugeck 1/III/10	52 06 31
BULGARIA	1040, Schwindgasse 8	65 64 44, 65 31 13
BURMA		
BYELORUSSIAN SOVIET SOCIALIST REPUBLIC		
CAMBODIA		
CAMEROON		
CANADA	1020, Obere Donaustrasse 49-51 ⁵	33 42 27
CEYLON	Embassy of Ceylon ⁵ Mittelstrasse 39 532, Bad Godesberg, Federal Republic of Germany	

⁵ Office of the Governor.

CHILE	1010, Am Lugeck 1/III/8.	52 33 70
CHINA	1030, Marokkanergasse 12/IV	72 43 30
COLOMBIA	1010, Stadiongasse 6-8	42 42 49
CONGO, DEMOCRATIC REPUBLIC OF	532, Bad Godesberg, Beethovenstrasse 13 Federal Republic of Germany	Bad Godesberg 66 517/527
COSTA RICA	1070, Neustiftgasse 117	93 28 085
CUBA	1040, Wiedner Hauptstrasse 57	65 64 99, 65 99 445
CYPRUS		
CZECHOSLOVAK SOCIALIST REPUBLIC	1140, Penzingerstrasse 11-13	82 24 01
DENMARK	1010, Führichgasse 6	52 79 04
DOMINICAN REPUBLIC		

ECUADOR

) EL SALVADOR 1080, Lerchenfelderstrasse 2 42 76 71

ETHIOPIA

FINLAND 1030, Bayerngasse 1 73 47 12

FRANCE 1040, Technikerstrasse 2 57 96 07

GABON

GERMANY, 1030, Metternichgasse 3 73 65 11,
FEDERAL REPUBLIC OF 73 65 17

GHANA Permanent Mission of Ghana Geneva
to the United Nations Office 34 91 50,
at Geneva 34 91 58
56, Rue de Moillebeau
1211 Geneva, Switzerland

GREECE 1040, Argentinierstrasse 14 65 31 03,
65 41 05

GUATEMALA

HAITI

HOLY SEE 1040, Theresianumgasse 31 65 13 27

HUNGARY 1020, Hollandstrasse 4 35 91 61

ICELAND

INDIA 1010, Opernring 1⁵ 57 81 03,
57 81 12

INDONESIA 1010, Schwedenplatz 2/V/38-43⁵ 63 71 27

IRAN 1010, Schwarzenbergplatz 2/III 72 26 50,
72 26 57

IRAQ 1010, Johannesgasse 26 73 81 95

⁵ Office of the Governor.

ISRAEL	1190, Peter Jordan-Strasse 66	36 16 50
ITALY	1030, Rennweg 27	72 51 21
IVORY COAST		
JAMAICA	42, Rue de Lausanne 1201, Geneva, Switzerland	Geneva 31 57 80
JAPAN	1010, Neuer Market 1/V ⁵	52 12 88
JORDAN		
KENYA		
KOREA, REPUBLIC OF	1130, Hietzinger Hauptstrasse 31	82 63 41
KUWAIT		
LEBANON	1030, Reisnerstrasse 50/II	73 64 35

⁵ Office of the Governor.

LIBERIA

LIBYA

LUXEMBOURG

MADAGASCAR

Department of Industry and Mining⁵
P.O.B. 220
Tananarive, Madagascar

MALI

MEXICO

1010, Gonzagagasse 2¹/₄

63 59 33

MONACO

MOROCCO

Marienstrasse 11
3000, Berne, Switzerland

Berne
43 03 62

NETHERLANDS

1030, Jacquingasse 10

73 35 01

⁵ Office of the Governor.

NEW ZEALAND

NICARAGUA

NIGERIA

NORWAY 1030, Bayerngasse 3/I/6 72 58 23

PAKISTAN 1030, Bayerngasse 3/IV 73 53 67

PANAMA 1040, Johann Strauss Gasse 6 65 85 88

PARAGUAY

PERU 1030, Gottfried Keller Gasse 2 73 43 77

PHILIPPINES Embassy of the Philippines Berne
Kornhausplatz 7 22 62 32
3000 Berne, Switzerland

POLAND 1130, Hietzinger Hauptstrasse 42c 82 31 03,
82 55 56

PORTUGAL	1010, Strauchgasse 3/1	63 93 25
ROMANIA	1040, Prinz Eugen Strasse 60	65 32 27, 65 26 63
SAUDI ARABIA		
SENEGAL		
SIERRA LEONE		
SINGAPORE		
SOUTH AFRICA	1030, Reisnerstrasse 48 ⁵	73 56 32
SPAIN	1040, Argentinierstrasse 34	65 85 54, 65 91 66
SUDAN		

⁵ Office of the Governor.

SWEDEN	1020, Obere Donaustrasse 49-51	33 45 45, 33 45 47
SWITZERLAND	1030, Prinz Eugen Strasse 7	72 51 11, 72 51 15
SYRIAN ARAB REPUBLIC		
THAILAND	1030, Strohgasse 25/VI	73 51 17
TUNISIA	Atomic Energy Commission Office of the Under-Secretary of State for Industry and Commerce, Tunis, Tunisia	Tunis 28 47 30, 26 01 51
TURKEY	1040, Prinz Eugen Strasse 40 ⁵	65 34 17, 65 34 78
UGANDA		
UKRAINIAN SOVIET <u>SOCIALIST REPUBLIC</u>		

⁵ Office of the Governor.

UNION OF SOVIET SOCIALIST REPUBLICS	1040, Wohllebengasse 4	65 81 75
UNITED ARAB REPUBLIC	1190, Gallmeyergasse 5	36 11 34
UNITED KINGDOM OF GREAT BRITAIN AND NORTHERN IRELAND	1030, Reisnerstrasse 40	73 15 75, 73 15 77
UNITED STATES OF AMERICA	1080, Schmidgasse 14	34 66 11, 34 75 11
URUGUAY	1010, Opernring 1 E/V/534	57 83 72
VENEZUELA	1010, Rotenturmstrasse 5-9/VII/1863	59 20, 63 59 27
VIET-NAM	Embassy of the Republic of Viet-Nam Eignerstrasse 71 Berne, Switzerland	Berne 46 15 21
YUGOSLAVIA	1030, Rennweg 3	73 25 95, 73 25 98

28. THE BOARD OF GOVERNORS

The twenty-five Members serving on the Board of Governors are shown below, together with the names of their Governors:

ALGERIA	Mr. Y. MENTALECHTA
ARGENTINA	Mr. O. A. QUIHILLALT (Chairman)
AUSTRALIA	Sir Philip BAXTER
BULGARIA	Mr. N. IVANCHEV (Vice-Chairman)
BRAZIL	Mr. U. da COSTA RIBEIRO
CANADA	Mr. J. A. McCORDICK
CEYLON	Mr. G. S. PEIRIS
CZECHOSLOVAK SOCIALIST REPUBLIC	Mr. J. NEUMANN
FRANCE	Mr. B. GOLDSCHMIDT
GERMANY, FEDERAL REPUBLIC OF	Mr. J. PRETSCH
INDIA	Mr. V. C. TRIVEDI
INDONESIA	Miss L. ROESAD (Vice-Chairman)
JAPAN	Mr. K. NIISEKI
LEBANON	
MADAGASCAR	Mr. R. RAZAFINDRATANDRA
MEXICO	Mr. M. SANDOVAL VALLARTA

NORWAY
PERU
PHILIPPINES
PORTUGAL
SOUTH AFRICA
TURKEY
UNION OF SOVIET SOCIALIST
REPUBLICS
UNITED KINGDOM OF
GREAT BRITAIN AND
NORTHERN IRELAND
UNITED STATES OF AMERICA

Mr. G. RANDERS
Mr. J. CORREA
Mr. M. FAROLAN
Mr. KAÚLZA de ARRIAGA
Mr. P. H. PHILIP
Mr. H. ISTINYELI

Mr. I. D. MOROKHOV

Mr. M. I. MICHAELS
Mr. H. D. SMYTH

29. THE SECRETARIAT

The Director General has an office in the Radetzky Suite¹. He will be assisted by Mr. R. Skjoeldebrand (Special Assistant) and Miss C. De Mol van Otterloo (Personal Assistant).

¹ Mezzanine, of which a plan is given on page 36.

Senior officers of the Secretariat, other than those mentioned earlier in this handbook, are listed below. Their offices are at 9-13 Kärntner Ring, except as otherwise indicated.

Department of Administration	Mr. J. HALL	Radetzky Suite ¹
Office of Internal Audit and Management Services	Mr. D. BROSHY	Room 188
Division of Budget and Finance	Mr. H. ENNOR	Room 103
Division of Conference and General Services	Mr. G. DE SILVA	Mamorsaal ¹
Division of External Liaison and Protocol	Mr. D. FISCHER	Antekammer ¹
Representative of the Director General to the United Nations	Mr. E. PISKAREV	Room 205 ¹

¹ Mezzanine, of which a plan is given on page 36.

Regional Officer for Asia and the Far East	Mr. F. MEDINA	Room 205 ¹
Legal Division	Mr. W. BOULANGER	Room 468
Division of Personnel	Mr. J. WEBB	Room 111
Department of Research and Isotopes	Mr. H. SELIGMAN	Room 429
Joint FAO/IAEA Division of Atomic Energy in Food and Agriculture	Mr. M. FRIED	Room 440
Division of Life Sciences	Mr. I. ZEDGINIDZE	Room 435
Division of Research and Laboratories	Mr. B. GRINBERG	Room 417
International Centre for Theoretical Physics, <u>Trieste</u>	Mr. A. SALAM	Trieste

¹ Mezzanine, of which a plan is given on page 36.

Laboratories: Monaco Seibersdorf	Mr. J. JOSEPH Mr. G. COOK	Monaco Seibersdorf
Department of Safeguards and Inspection	Mr. A. McKNIGHT	Room 368
Division of Development	Mr. S. TAMIYA	Room 364
Division of Operations	Mr. S. NAKICENOVIC	Room 370
Department of Technical Assistance and Publications	Mr. U. GOSWAMI	Room 309
Division of Publications	Mr. N. GRELL (Acting)	Room 217
Division of Technical Assistance	Mr. T. MARULANDA	Room 389
Department of Technical Operations	Mr. I. ZHELUDEV	Room 205

Division of Health, Safety
and Waste Management

Mr. J. MINCZEWSKI

Room 341

Division of Nuclear Power
and Reactors

Mr. B. SPINRAD

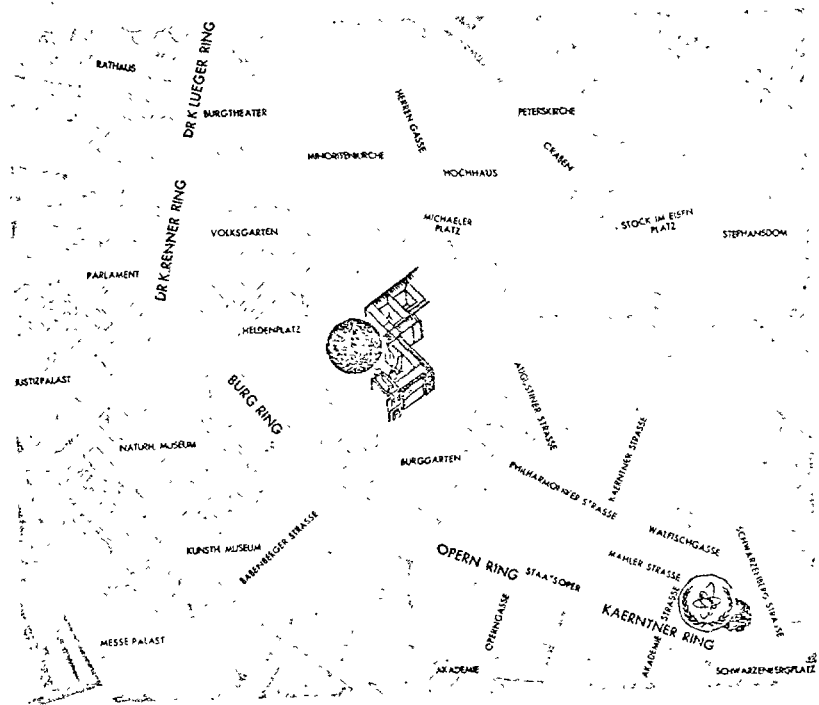
Room 211

Division of Scientific and
Technical Information

Mr. J. WOOLSTON

Room 240

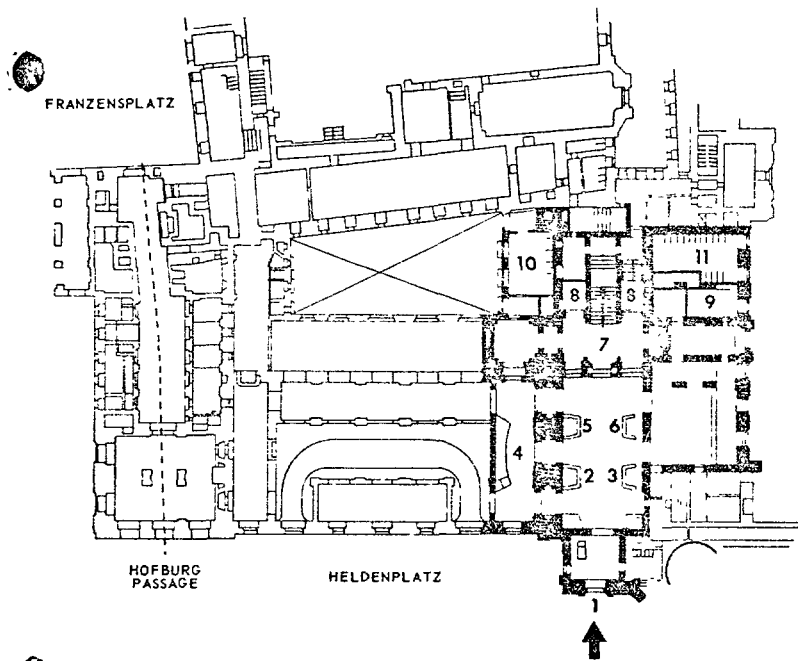
PLANS



Kongresszentrum



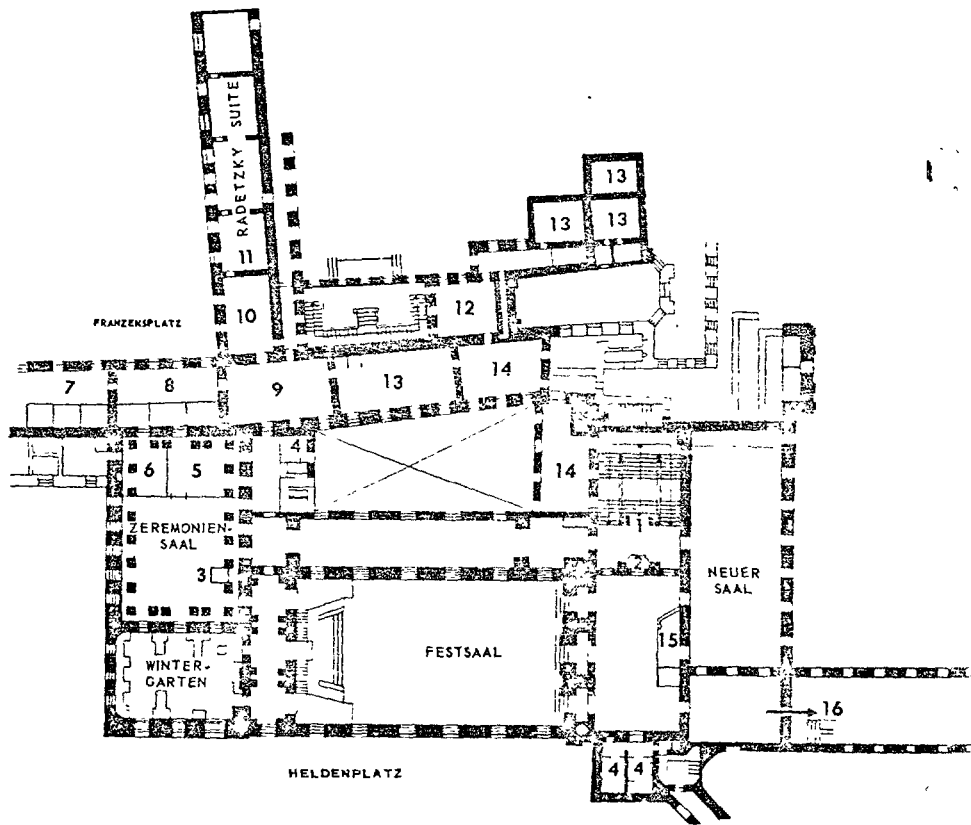
Headquarters build.
of the Agency at
Kärntner Ring 9 - 1.



KONGRESSZENTRUM

GROUND FLOOR

- 1 Main entrance
- 2 Newspapers
- 3 Bank
- 4 Post office
- 5 Travel desk
- 6 Agency publications
- 7 Main staircase
- 8 Cloak room
- 9 First aid
- 10 Gentlemen's lavatories
- 11 Ladies' lavatories



KONGRESSZENTRUM

MEZZANINE FLOOR

- 1 Main staircase
- 2 Information desk
- 3 Speakers' list
- 4 Lavatories
- 5 Protocol
- 6 Journal
- 7 Geheime Ratstube
- 8 Marmorsaal
- 9 Antekammer
- 10 President
- 11 Director General
- 12 Entreezimmer
- 13 Public information
- 14 Press room
- 15 Documents station
- 16 Rooms 201 - 216

NOTES