ADVANCE INFORMATION FOR GOVERNMENTS

OPENING DATE OF THE SESSION

1. The eleventh regular session of the General Conference will open on Tuesday, 26 September 1967 at 3 p.m. It will be held in the Kongresszentrum, Neue Hofburg, Heldenplatz, Vienna I.

COMPOSITION OF DELEGATIONS

2. Rule 23 of the Conference's Rules of Procedure [1] provides for each Member of the Agency to be represented by one delegate, who may be accompanied by as many assistants as may be needed.

3. The first edition of the list of members of delegations will have to go to press on 18 September, so as to be available before the session opens; it will not be revised until after the session has begun. Only names which are communicated to the Secretariat by 15 September can be included in the first edition of the list, and Governments are accordingly requested to communicate at least the provisional composition of their delegations in good time.

CREDENTIALS OF DELEGATES

4. Each delegate (but not other members of a delegation) will require credentials specifically for the session, even if he is already accredited to the Agency in some other capacity, for example, as a Governor or Resident Representative. At previous sessions many credentials were delivered late, in some cases even after the session had begun; this caused difficulties, particularly for the Credentials Committee. To avoid the recurrence of such difficulties, it is emphasized that, under Rule 27 of the Conference's Rules of Procedure, credentials should reach the Director General not later than 19 September; they must be issued either by the Head of State or Government or by the Minister for Foreign Affairs.

REGISTRATION OF DELEGATIONS

5. There will be a guide on duty in the entrance hall to direct members of delegations to the Protocol Office which will open in the Kongresszentrum at 3 p.m. on Monday, 25 September, for the registration of delegations. Delegations are urged, in their own interest, to register by noon on Tuesday, 26 September; any delegation wishing to do so earlier is invited to communicate with the Protocol Office in room 485 at 11 Kaerntnerring (52-45-25, extension 306 or 450).

[1] GC(VII)/INF/60.
DOCUMENTS

6. The provisional agenda for the session is to be found in document GC(XI)/354. Working documents relating to the various items, as well as information papers for the Conference, are circulated as they come off the press.

7. During the session documents may be collected from the Documents Station at the Kongresszentrum, where each delegation will be provided with a distribution box. This will initially contain:

(a) A handbook of information about the session and a copy of the Conference telephone directory;
(b) A set of the documents already issued;
(c) The first issue of the Conference Journal; and
(d) A form on which the delegation should state the documents it will require during the session.

A member of each delegation is invited to visit the Documents Station during the morning of Tuesday, 26 September to complete this form and hand it in at the Station; any delegation wishing to attend to this matter earlier is invited to communicate with Documents Distribution in room B27 at 11 Kaerntnerring (5^-45-25, extension 483 or 484).

FACILITIES FOR TRANSLATING, TYPING OR REPRODUCING PAPERS

8. The Secretariat will translate and reproduce papers (memoranda, draft resolutions, etc.) that are formally introduced as Conference documents. For the translation, typing or reproduction in Vienna of papers other than official documents, delegations are advised to make advance arrangements, with which the Secretariat will be glad to give such help as it can.

9. Several Viennese firms are prepared to provide secretaries and to supply the necessary equipment on hire, for short periods;[2] a few days' notice may be required. Secretaries who can work in English, French or German can be engaged without much difficulty; those having a knowledge of other languages are less easily obtainable.

CURRENCY

10. Bank notes, travellers' cheques and letters of credit may be brought into Austria without restriction, but since not all currencies are in equal demand, a few may not be easily saleable. Departing visitors may take with them the foreign currency and securities they brought into the country and up to S 15 000 in Austrian currency.

THE WEATHER

11. The weather in Vienna at the end of September can still be fairly mild, with average day temperatures of 14°C (57°F) and average night temperatures around 9°C (48°F).

[2] Secretaries can be engaged for about S 60 an hour; the cost of hiring a typewriter is S 30 for two weeks; hand-operated duplicating machines cost S 300 for two weeks.