



International Atomic Energy Agency

General Conference - Sixth Regular Session

INFORMATION  
FOR  
DELEGATIONS

GC(VI)/INF/50

Printed by the  
International Atomic Energy Agency  
in Austria - September 1962

*The information in this handbook was correct  
on 3 September 1962*

## CONTENTS

I. GENERAL ARRANGEMENTS	Page
1. Traffic and parking .....	1
2. Information .....	2
4. Collection of documents .....	3
4. Protocol .....	4
5. Travel .....	6
6. Post office, telephones and telegrams	6
7. Public information: press, radio and television .....	7
8. Sound recordings of meetings .....	9
9. Library .....	9
10. Lounge, refreshments .....	9
11. Banks .....	9
12. Medical attention .....	10
13. Lost property .....	10
II. THE SESSION	
1. Documents .....	11
2. Journal .....	11
3. Seating .....	12

4. Interpretation.....	12
5. Speakers' list .....	13
6. Recognition of speakers and voting ..	13
7. Submission of draft resolutions .....	13
8. Accommodation for private meetings..	13
9. Conference Secretariat .....	14

### III. THE AGENCY

1. Members .....	17
2. The Board of Governors .....	17
3. Resident Representatives accredited to the Agency.....	20
4. The Secretariat: senior officials.....	24

<i>PLANS</i> .....	29
--------------------	----

<i>NOTES FOR VISITORS</i> .....	37
---------------------------------	----

## I. GENERAL ARRANGEMENTS

The sixth regular session of the General Conference will be held in the *Kongress-Zentrum* of the Neue Hofburg, Heldenplatz, Vienna I. For the position of this building in the inner city (Innere Stadt), see the plan on page 30.

Plenary meetings and some committee meetings will be held in the *Festsaal*. Other committees will, as a rule, meet in the *Neuer Saal*. Both these rooms are on the mezzanine of the building (see plan, page 34).

The telephone number of the Conference area is 52 16 87; except where otherwise indicated, all offices mentioned in this handbook are in the Neue Hofburg, and their telephone extensions are connected to that number.

### 1. TRAFFIC AND PARKING

A map showing the routes to and from the *Kongress-Zentrum* will be supplied with each car

label (see section I, 4) and will be published in the first two issues of the Conference Journal (see section II, 2).

Parking space for about 150 cars is provided on the Heldenplatz immediately outside the Neue Hofburg. It is reserved for participants, the Press and the Secretariat; only cars displaying the necessary car label (see section I, 4) will be admitted to it. Participants are particularly asked to ensure that their drivers obey the traffic and parking signs, and the directions of the police officer at the entrance to the Conference parking area and of the Agency's parking wardens within it.

When leaving the *Kongress-Zentrum* participants will have their chauffeur-driven cars summoned for them by loudspeaker if they apply at the information desk in the entrance hall.

## 2. INFORMATION

There are two *information desks* in the Conference area.

One of them (extensions 460, 461 and 462) is in the entrance hall (see plan, page 32). Its main task is to route inquiries - for example, to inform participants where the Documents Station, the Protocol Office and the postal, telegraph and other services are.

At this desk, in addition, representatives of *Intropa* will provide the normal services of a tourist agency: they will give information about entertainments and sightseeing, and sell opera and

theatre tickets and tickets for sightseeing tours. (See also "Notes for visitors", page 37; for travel in connection with the Conference, see section I, 5).

The second desk (extensions 467 and 468) is at the top of the main staircase (see plan, page 34). It will supply details about the work of the Conference and related matters.

Ushers will be on duty at various points in the Conference area to show participants their way; they will wear a badge reading "Usher" on the breast pocket.

### 3. COLLECTION OF DOCUMENTS

The Documents Station (room 245, ext. 477) is situated on the mezzanine between the *Festsaal* and the *Neuer Saal* (see plan, page 34). It will be open the day before the session begins and on every day upon which meetings are held, from 8 a.m. to, normally, 7 p.m.

Delegations, the United Nations and such specialized agencies, non-member States and inter-governmental and non-governmental organizations who have representatives or observers attending the session, are each assigned a distribution box at the Station. In these boxes will be found, the day before the session begins:

two copies of registration form C-2 (see "Registration of delegations", section I, 4),

a set of the Conference documents issued,

the Conference Journal, and

a document request form.

The completed document request form should be handed in at the counter of the Documents Station. Any delegation wishing to change its documents request should inform the officer at the counter.

Throughout the session copies of documents will be placed in the boxes as they come off the press, in the languages and numbers asked for on each request form.

Documents reproduced overnight will be in the distribution boxes at 8 a.m. It is accordingly recommended that the first collection of documents each day should be made shortly after that hour.

In order to make sure that letters and invitations reach the addressee they will not be put in the distribution boxes, but will be delivered to him on request, against his signature, at the Documents Station counter.

#### 4. PROTOCOL

The Protocol Office is in the *Zeremoniensaal* on the mezzanine (see plan, page 34). The following officials will be on duty:

*Chief of the Service*

MR. Y. SOKOLOV  
(ext. 472)

*Protocol Officers*

MR. P. DANOEWINATA  
(ext. 474)

MR. E. SARMIENTO  
(ext. 476)



### *Credentials of delegates*

The procedure for the issue and submission of delegates' credentials was explained in *Preliminary Information for Delegations* (document GC(VI)/INF/47), where it was pointed out that credentials should be submitted to the Director General not later than 11 September 1962. If special circumstances have prevented a delegate from submitting his credentials in time, he is requested to deposit them in the Protocol Office *as soon as he arrives in Vienna*.

### *Registration*

Registration form C-2 (see section I, 3 above) should be completed and handed in to the Protocol Office without delay, so that passes (see following sub-section) may be issued in time for the opening plenary meeting:

It is important that the Protocol Office should be notified, in writing, of any changes in the particulars given on this form which occur after it has been handed in, so that the Secretariat may incorporate them in the revisions of the delegations list (GC(VI)/INF/56) which will be issued from time to time during the session.

### *Issue of passes and car labels*

On receiving the completed registration form C-2 the Protocol Office will issue individual passes and car labels to the parties concerned, valid for the duration of the session. Participants

are asked always to carry their passes with them in case they may be required for identification.

Admission to the opening meeting of the session on 18 September will be restricted to the bearers of these passes, and to persons presenting special tickets for that meeting. Delegations may obtain the special tickets from the Protocol Office; they are requested not to ask for more than they need, since past experience suggests that it may be difficult to provide seats for all who would like to attend.

#### *Social events*

Delegations are requested to inform the Protocol Office as early as possible of any social events they intend to arrange, so that unnecessary overlapping may be avoided.

#### 5. TRAVEL

Participants who would like assistance from the Secretariat in making arrangements for travel in connection with the Conference, in particular their return travel, should apply at the travel desk (ext. 470) in the entrance hall (see plan, page 32). They are advised to make known their wishes early, while there is still time to secure them the bookings they want.

#### 6. POST OFFICE, TELEPHONES AND TELEGRAMS

Full postal, telephone and telegram facilities are available at the post office in the entrance

hall (see plan, page 32): 9.30 a.m. to 6.30 p.m., Monday to Friday, and 9.30 a.m. to 12.30 p.m. on any Saturday upon which a meeting is held.

Local telephone calls may be made, free of charge, from the telephones in the lounge (see plan, page 34), in the lobby running alongside the *Festsaal*, near the information desk at the top of the main staircase and on the counter of the Documents Station, in the following manner: lift the receiver, press the white button; upon reply of operator, indicate number required and number of the instrument (from which the call is being placed); replace the receiver; lift the receiver when the bell rings.

Long distance calls can be made *only* from the booths next to the post office.

Incoming telegrams will be sent to the information desk at the top of the main staircase (extensions 467 and 468): their arrival there will be announced on a blackboard and by paging. They will be delivered to the addressee on his applying at the desk or, after an interval, forwarded to his private address in Vienna.

## 7. PUBLIC INFORMATION : PRESS, RADIO AND TELEVISION

The Public Information Service is on the mezzanine (see plan, page 34). It may be reached from the *Botschafterstiege* in the *Schweizerhof* (see plan, page 32), as well as from the Conference area.

<i>Chief of the Service</i>	MR. L.J. LIND (room 233, ext. 386)
<i>Press Liaison Officer</i>	MR. P. FENT (room 233, ext. 389)
<i>Radio and Television Officers</i>	MR. I.H. BERENSON (room 251, ext. 393) MR. R. MORRELL (room 253, ext. 390)
<i>Press Photographs Officer</i>	MRS. G. LESSING (room 252, ext. 394)

*Press releases:* Copies will, immediately on issue, be put into delegations' distribution boxes at the Documents Station (see section I, 3 above). Additional ones may be obtained from the press documents counter (room 230, ext. 385).

*Press conferences:* The Press Liaison Officer will assist delegations to hold press conferences, or to distribute statements to information media.

*Press photographs:* For press photographs, apply to the Press Photographs Officer.

*Radio:* The Radio Officer will arrange for recordings to be made of any interviews or statements delegations would like to have broadcast by their national radio organizations or by United Nations Radio.

*Television:* The Television Officer will be organizing filmed interviews for broadcasting by national television networks and by the United Nations.

## 8. SOUND RECORDINGS OF MEETINGS

Any member of a delegation who wishes to listen to the sound recordings of meetings should inform the Conference Officer (see section II, 8) who will make the necessary arrangements.

## 9. LIBRARY

The services of the Agency's library (room 225 at 11 Kaerntnerring) are at the disposal of members of delegations. Inquiries should be made at room 225 (telephone: 52 45 25, extensions 201 and 255).

## 10. LOUNGE, REFRESHMENTS

The lounge (ext. 480) is in the *Zeremoniensaal* on the mezzanine (see plan, page 34). The receptionist at the desk in the lounge will take messages for members of delegations, and if necessary arrange for them to be paged and to receive incoming telephone calls.

There is a snack bar on the mezzanine leading off the lobby which runs alongside the *Festsaal*, just beyond the head of the main staircase. Lunches will be served there, also coffee and sandwiches.

## 11. BANKS

The *Creditanstalt-Bankverein* and the *Oesterreichische Laenderbank* have a joint branch office in the entrance hall. Hours: 10 a.m. to 6.30 p.m., Monday to Friday, and 10 a.m. to 12.30 p.m. on any Saturday on which a meeting is held.

## 12. MEDICAL ATTENTION

Emergency medical attention may be obtained from 9.30 a.m. until the close of the last meeting of the day in the first-aid room (room 7, ext. 331) on the ground floor to the right of the main staircase (see plan, page 32). For emergency assistance at other times, notify the porter (ext. 330) at his desk in the entrance hall (see plan, page 32).

## 13. LOST PROPERTY

Losses of property in the Conference area should be reported to the information desk at the head of the main staircase; property found should be taken there or given to the Conference Officer.

## II. THE SESSION

The session will open at 10.30 a.m. on 18 September. The normal times of meetings, both plenary and committee, will be 10.30 a.m. and 3 p.m.

The working languages are English, French, Russian and Spanish (see section II, 4).

### 1. DOCUMENTS

A list of the documents prepared for the session is given in document GC(VI)/DOCS/47; additions to the list will be issued at intervals.

The provisional agenda is in document GC(VI)/190, and the Rules of Procedure of the General Conference in GC(V)/INF/35.

### 2. JOURNAL

A journal is issued daily, from the day before the session opens till its close. It gives: the programme of meetings for the day, with the agenda

items to be taken at each meeting; a forecast of the meetings which are expected to take place the following day; Conference announcements; and notice of social events in connection with the session.

### 3. SEATING

In plenary meetings and committees of all Members, the first seat facing the President or Chairman and to his right, is accorded to the Member which provided the Chairman of the Board of Governors during the past year. Iraq accordingly will occupy that place, followed by Members in the English alphabetical order of their names.

### 4. INTERPRETATION

Speeches made in any one of the working languages are interpreted simultaneously into the others. At plenary meetings, interpretation into German is also provided, by courtesy of the Austrian Government.

At meetings in the *Festsaal* and the *Neuer Saal* participants will, on request, be given portable radio sets with which to listen to the proceedings. A leaflet explaining how to select the desired language will be found on the desks in the meeting rooms.

It is *particularly asked* that the sets, with their headphones, should be handed in to the ushers before participants finally leave the mezzanine, for testing and servicing before the next meeting.



## 5. SPEAKERS' LIST

In order to simplify the conduct of business a speakers' list is kept for plenary meetings. Members of delegations intending to speak should, as long as possible in advance, inform the official responsible for keeping the list, Mr. Hla Nyunt, at his office (room 305, ext. 418) - or immediately before and during the meetings at his desk in the *Festsaal* at the foot of the podium - indicating the agenda item under which the statement is to be made.

## 6. RECOGNITION OF SPEAKERS AND VOTING

To facilitate recognition of speakers in committee, members of delegations are asked to raise their white name plates when asking for the floor. They should also use the name plates when voting by show of hands, both in plenary and in committee.

Participants are requested not to leave their seats and move about the meeting room while a vote is being taken.

## 7. SUBMISSION OF DRAFT RESOLUTIONS

The work of the session will be expedited if delegations wishing to introduce draft resolutions send *five* copies as early as possible to the secretary of the appropriate committee.

## 8. ACCOMMODATION FOR PRIVATE MEETINGS

Two committee rooms (rooms 425 and 118), without interpretation facilities, may be reserved by delegations for small meetings on application to

the Conference Officer, Mr. F. Herold, at his office (room 209, ext. 444) or during plenary meetings at his desk in the *Festsaal* (see plan, page 34).

## 9. CONFERENCE SECRETARIAT

The Conference Secretariat is composed as follows:

### A. Central Secretariat

#### *Conference Secretary*

MR. P.J. BOLTON  
room 408, ext. 206

MR. M.U. KHAN  
room 408, ext. 309

MISS R.E. CLÉMANN  
room 407, ext. 280

MR. J. STRNAD  
room 408, ext. 219

#### *Speakers' list for plenary meetings*

MR. HLA NYUNT                      room 305, ext. 418

### B. Committee Secretariats

#### *Administrative and Legal Committee*

##### *Secretary*

MR. R.D. GORGÉ  
room 413C, ext. 482

##### *Assistant Secretaries*

MR. C.W. PINTO  
room 413D, ext. 483  
MR. A.G. ROCHE  
room 413D, ext. 483

*Credentials Committee*

*Secretary* MR. B. PISSAREV  
room 303, ext. 489

*Assistant Secretary* MR. C.W. PINTO  
room 413D, ext. 483

*General Committee*

*Secretary* MR. P.J. BOLTON  
room 408, ext. 206

*Committee for Pledges of Voluntary Contributions  
to the General Fund*

*Secretary* MR. P.J. SINGH  
room 304, ext. 486

*Programme, Technical and Budget Committee*

*Secretary* MISS M.E. JEFFREYS  
room 413A, ext. 485

*Assistant Secretaries* MR. M.A. MOEPIUS  
room 413B, ext. 484

MR. I.M. SOEBEKTI  
room 413B, ext. 484



### III. THE AGENCY

#### 1. MEMBERS

A list of the States Members of the Agency is given in the last version of document INFCIRC/2.

#### 2. THE BOARD OF GOVERNORS

The members of the fifth Board are:

##### ARGENTINA

Mr. O.A. Quihillalt  
I., Freyung 4 63 85 77, 63 84 63

##### AUSTRALIA

Mr. A.D. McKnight  
1)

##### BRAZIL

Mr. M.D. Souza Santos  
IV., Prinz Eugenstrasse 26 65 37 32

##### CANADA

Miss B.M. Meagher  
I., Kaerntnerring 5 52 46 55

1) *No permanent address in Vienna.*

COLOMBIA	
Mr. T.A. Marulanda I., Stadiongasse 6-8	42 42 49
CZECHOSLOVAK SOCIALIST REPUBLIC	
Mr. J. Fuksa XIV., Penzingerstrasse 11-13	82 24 01
EL SALVADOR	
Mr. E. Suárez C. XIX., Zehenthofgasse 27	36 40 595
FRANCE	
Mr. B. Goldschmidt IV., Technikerstrasse 2	57 96 07
GERMANY, FEDERAL REPUBLIC OF	
Mr. W. Schulte-Meer mann I., Opernring 1	43 96 51
GREECE	
Mr. A.C. Spanides IV., Argentinierstrasse 14	65 31 03
HUNGARY	
Mr. L. Janossy ( <i>Vice-Chairman</i> ) I., Bankgasse 4-6	63 26 31
INDIA	
Mr. A.S. Lall I., Opernringhof	57 81 03, 57 81 12
IRAQ	
Mr. B.H. Hasani ( <i>Chairman</i> ) I., Wallnerstrasse 3	63 02 74, 63 02 71
JAPAN	
Mr. F. Uchida I., Neuer Markt 1	52 12 88, 52 12 89

## PAKISTAN

Mr. I.H. Usmani (*Vice-Chairman*)

1)

## PORTUGAL

Mr. A.A. Pinto de Lemos

I., Strauchgasse 1/1 63 93 25

## SOUTH AFRICA

Mr. D.B. Sole

III., Reiserstrasse 48 73 56 32, 73 56 33

## SWEDEN

Mr. H.A.B. Brynielsson

IX., Liechtensteinstrasse 51 34 15 23

## THAILAND

Mr. M.M. Vejyant-Rangsriht

XIX., Vegagasse 21 34 53 04

## UNION OF SOVIET SOCIALIST REPUBLICS

Mr. V.S. Emelyanov

IV., Wohllebengasse 4 65 81 75

## UNITED KINGDOM OF GREAT BRITAIN

## AND NORTHERN IRELAND

Mr. M.I. Michaels

III., Reiserstrasse 40 73 15 75

## UNITED STATES OF AMERICA

Mr. H.D. Smyth

VIII., Schmidgasse 14 34 66 11, 34 75 11

## VIET-NAM

Mr. Buu Hoi

1)

3. RESIDENT REPRESENTATIVES  
ACCREDITED TO THE AGENCY

ALBANIA

Mr. G. Nesho  
III., Jacquingasse 41 73 51 95

ARGENTINA

Mr. A.B. Estévez  
I., Freyung 4 63 84 63

BELGIUM

Mr. J. Errera  
I., Parkring 12/VI 52 86 88

BRAZIL

Mr. F.A.B. Franco Netto  
IV., Prinz Eugenstrasse 26 65 37 31-65 37 33

BULGARIA

Mr. I.P. Daskalov  
IV., Schwindgasse 8 65 64 44, 65 31 13

CHILE

Mr. E. Fuenzalida  
IV., Argentinierstrasse 4/I/11 65 75 65

COLOMBIA

Mr. D. Henao  
I., Bauernmarkt 6/V/10 63 92 01

CUBA

Mr. L. Orlando Rodriguez  
IX., Kolingasse 1 34 13 66

CZECHOSLOVAK SOCIALIST REPUBLIC

Mr. K. Petrželka  
XIV., Penzingerstrasse 11-13 82 24 01



DENMARK		
Mr. S.Å. Kristensen		
I., Führichtgasse 6	52 79 04.	52 79 05
EL SALVADOR		
Mr. J. Contreras Chávez		
XIX., Zehenthofgasse 27	36 40	595
FINLAND		
Mr. O.V. Wartiovaara		
III., Bayerngasse 1	73 47	13
GREECE		
Mr. G.A. Christodulo		
IV., Argentinierstrasse 14	65 31 03,	65 41 05
HOLY SEF		
<i>(Vacant)</i>		
IV., Theresianumgasse 31	65 13	27
HONDURAS		
Mr. A.G. Englander		
I., Graben 27	52 49	17
HUNGARY		
Mr. K. Bárd		
I., Bankgasse 4 - 6	63 26	31
INDONESIA		
Mr. A. Hadi		
XIX., Lannerstrasse 39	32 97 90,	34 24 02
IRAN		
Mr. M. Mir Fakhrai		
IV., Argentinierstrasse 23	65 27 03,	65 27 04
ISRAEL		
Mr. I. Keenan		
XIX., Peter Jordanstrasse 66	36 42	04

## ITALY

Mr. E. Martino  
III., Rennweg 27 72 51 21

## LEBANON

Mr. C. Ammoun  
IX., Universitätsstrasse 2/I 45 92 23

## MEXICO

Mr. M. Cabrera Maciá  
I., Parkring 12/II/10/67 52 73 84

## MONACO

Mr. H.P. Masméjean  
I., Tuchlauben 7 a 63 44 72

## NETHERLANDS

Mr. H.F. Eschauzier  
III., Jacquingasse 10 73 35 01

## NORWAY

Mr. T. Oftedal  
III., Bayerngasse 3 72 58 23

## PERU

Mr. M. Sosa Pardo de Zela  
IV., Prinz Eugenstrasse 44/I 65 43 67

## POLAND

Mr. W. Krawczyk  
XIII., Hietzinger Hauptstrasse 42c  
82 55 56, 82 31 03

## PORTUGAL

Mr. A. de Lucena  
I., Strauchgasse 1/1 63 93 25

## ROMANIA

Mr. V. Dimitriu  
IV., Prinz Eugenstrasse 60 65 32 27, 65 23 43

## SOUTH AFRICA

Mr. J.G. Stewart  
 III., Reisnerstrasse 48 73 56 32, 73 56 33

## SPAIN

Mr. J.S. de Erice y O'Shea  
 IV., Argentinierstrasse 34 65 85 54, 65 91 66

## SWEDEN

Mr. S. Allard  
 IX., Liechtensteinstrasse 51 34 15 23-34 15 25

## SWITZERLAND

Mr. B. de Fischer  
 III., Prinz Eugenstrasse 7 72 51 11-72 51 15

## THAILAND

Mr. O. Vanikkul  
 XIX., Vegagasse 21 34 53 04

## TURKEY

Mr. B.V. Karatay  
 IV., Prinz Eugenstrasse 40 65 34 78, 65 34 17

## UNION OF SOVIET SOCIALIST REPUBLICS

(*Vacant*)  
 IV., Wohllebengasse 4 65 81 75

## UNITED ARAB REPUBLIC

Mr. H.M. Tohamy  
 I., Walfischgasse 10/7 52 71 23

UNITED KINGDOM OF GREAT BRITAIN  
 AND NORTHERN IRELAND

Mr. J. McAdam Clark  
 III., Reisnerstrasse 40 73 15 75

UNITED STATES OF AMERICA  
Mr. H.D. Smyth  
VIII., Schmidgasse 14 32 06 01, 32 76 86

YUGOSLAVIA  
Mr. S. Nakičonović  
III., Rennweg 3 73 25 95-73 25 97

Permanent Representative of the  
Secretary-General of the United Nations:

Mr. A. Dollinger  
I., Kärntnerring 11 52 45 25

#### 4. THE SECRETARIAT

##### Office of the Director General

The Director General	MR. S. EKLUND room 401, extensions 200 and 201
Special Adviser	MR. K. KRACZKIEWICZ room 404, ext. 202
Assistant	MR. G. DELCOIGNE room 404, ext. 213

The Director General as the chief administrative officer of the Agency is always at the disposal of delegations for consultations.

A list of the senior officials of the Secretariat is also given below.

**Department of Training and Technical Information.**

Deputy  
Director General      MR. A.N. BYLOV  
                                 room K\*202, ext. K129  
                                 room 254, ext. 216

**Division of Exchange and Training**

Director                MR. P.E. GAGNON  
                                 room K\*215, ext. K130

**Division of Scientific and Technical Information.**

Director                MR. B. GROSS  
                                 room K\*240, ext. K128

**Department of Technical Operations**

Deputy :                MR. P.L. BALLIGAND  
Director General      room K\*309, ext. K109  
                                 room 251, ext. 216

**Division of Economic and Technical Assistance**

Director                MR. U. GOSWAMI  
                                 room K\*394, ext. K113

**Division of Reactors**

Director                MR. C. SANCHEZ DEL RIO  
                                 room K\*315, ext. K137

**Division of Technical Supplies**

Director                MR. Č. ŠIMÁNEĚ  
                                 room K\*345, ext. K134

**Division of Health, Safety and Waste Disposal**

Director                MR. D.W. PEARCE  
                                 room K\*351, ext. K532

---

\* Room at 11 Kaerntnerring; extension connected to 52 45 25.

Department of Research and Isotopes

Deputy  
Director General MR. H. SELIGMAN  
room K\*429, ext. K119  
room 254, ext. 216

Division of Research and Laboratories

Acting Director MR. A. SANIELEVICI  
room K\*434, ext. K154

Division of Isotopes

Acting Director MR. H. VETTER  
room K\*435, ext. K150

Department of Safeguards and Inspection

Division of Safeguards

Director MR. D. POPOVIČ  
room K\*370, ext. K131

Department of Administration, Liaison  
and Secretariat

Deputy  
Director General MR. J. A. HALL  
room K\*490, ext. K115  
room 406, ext. 204

Secretariat of the General Conference  
and the Board of Governors

Secretary  
of the Board MR. P. J. BOLTON  
room 408, ext. 206

Division of External Liaison and Protocol

Director MR. D. A. V. FISCHER  
room 405, ext. 203

Legal Division

Director MR. F. SEYERSTED  
room K\*468, ext. K135

**Division of Public Information**

**Chief** MR. L.J. LIND  
room 233, ext. 386

**Division of Budget and Finance**

**Acting Director** MR. H. ENNOR  
room K\*103, ext. K103

**Division of Personnel**

**Director** MR. P.N. BHANDARI  
room K\*111, ext. K126

**Administrative Office  
of Technical Assistance**

**Administrative Co-  
ordinator for Tech-  
nical Assistance** MR. L. STEINIG  
room K\*386, ext. K169

**Division of Languages**

**Chief** MR. L. MEANA  
room K\*287, ext. K611

**Division of Conference  
and General Services**

**Director** MR. D.G. SULLIVAN  
room K\*129, ext. K112

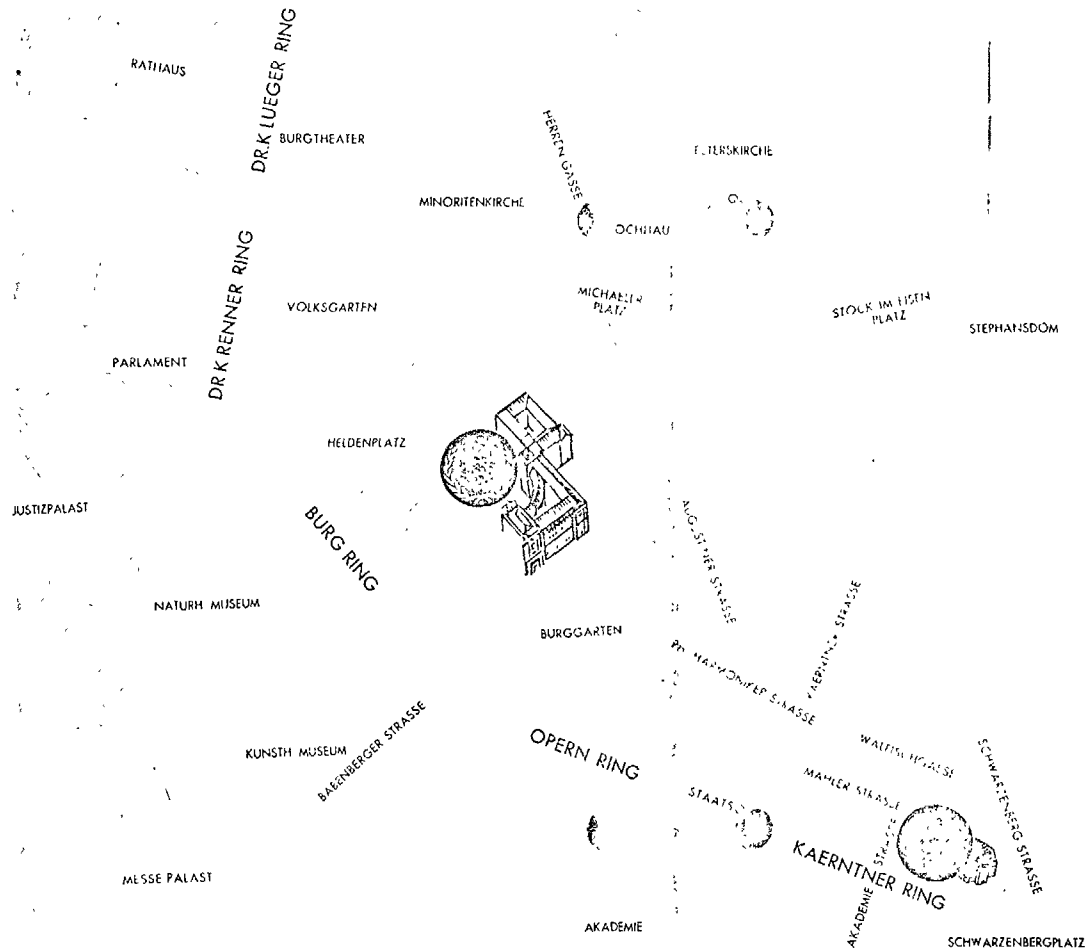
**Liaison Office at the United Nations  
Headquarters in New York**

MR. A. GALAGAN  
MR. G.G. EFIMOV

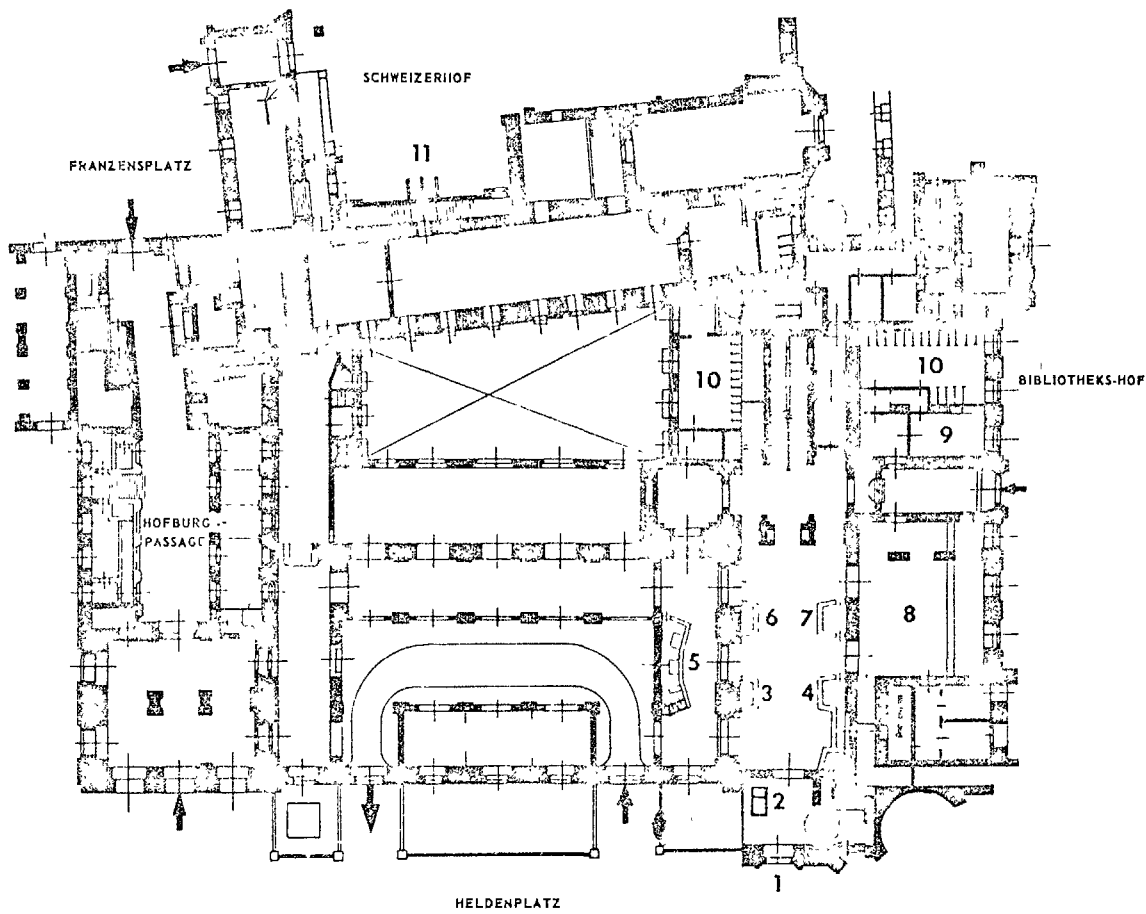






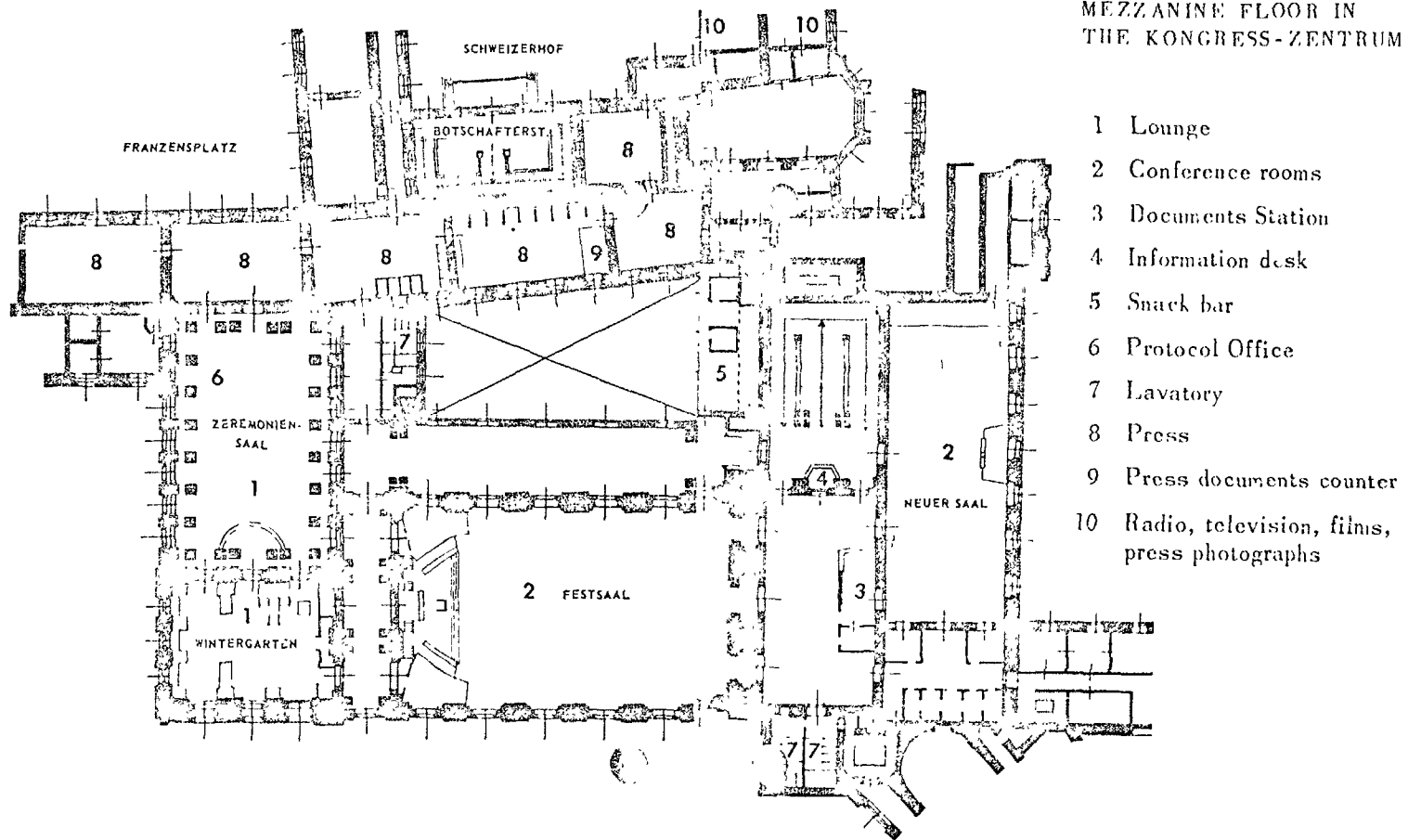


POSITION OF THE  
KONGRESS-ZENTRUM



GROUND FLOOR IN  
THE KONGRESS-ZENTRUM

- 1 Main entrance
- 2 Porter
- 3 Information desk
- 4 Bank
- 5 Post office
- 6 Travel desk
- 7 Newspapers, books
- 8 Cloak room
- 9 First aid
- 10 Lavatory
- 11 Press entrance





## NOTES FOR VISITORS

*The Intropa representative* at the information desk in the entrance hall will supply:

Street maps of Vienna and plans of the city's public transport system;

*Was ist los in Wien?* ("What's on in Vienna"), a weekly booklet giving information about operas, theatres, concerts, exhibitions, museums, monuments, sightseeing, sports, restaurants and shopping.

*Taxi fares are:* S 3.80 per kilometer, with S 6 initial charge, S 24 an hour waiting charge, and S 3-6 for luggage; no additional charge for night service or extra passengers.

The *Auto-Ruf* day-and-night service has taxi stands in all parts of the city; for their addresses and telephone numbers, see "*Auto-Ruf*" in the Vienna telephone directory. Taxis can also be ordered from the *Taxi Zentrale* (tel. 63 02 08).

*Private cars* are hired, against a deposit of S 2 000, for S 200 - 350 a day without chauffeur, according

to the type of car, for 100 kilometers or less; and for S 400 - 600, chauffeur-driven, for 120 kilometers or less; each additional kilometer, S 1.30 - 2.30 and S 4.50 respectively. Apply to the travel desk (ext. 470) in the entrance hall.

*Currency:* When leaving the country visitors may take with them the amount of foreign currency or foreign securities they brought in, and up to S 10 000 in Austrian currency.

