Note by the Director General

1. Pursuant to Rule 2 of the Rules of Procedure the Director General hereby notifies all Members of the Agency that the second regular session of the General Conference will open on Monday, 22 September 1958 at 3 p.m., and will be held in Vienna in the Hofburg. It is expected to last about two weeks.

2. In accordance with Rule 11 the Director General has drawn up the following provisional agenda for the session in consultation with the Board of Governors. In the annotations thereto a suggestion is made against each item, for consideration by the General Committee, as to where the item should first be discussed - in plenary meeting or in one of the committees.

3. Should the Director General receive by 23 August 1958 any requests under Rule 13 for the inclusion of supplementary items in the agenda, such items will, subject to the provisions of Rule 21, be placed on a supplementary list of items which will be sent to all Members not later than 1 September.
PROVISIONAL AGENDA

1. Opening of the session
2. Minute of silent prayer or meditation
3. Election of the President
4. Appointment of a Credentials Committee
5. Election of the Vice-Presidents
6. Appointment of the General Committee
7. Adoption of the agenda and allocation of items to Committees
8. Determination of the closing date for the session
9. Report of the Credentials Committee
10. Statement by the Director General
11. General debate and report of the Board of Governors for the year 1957-58
12. Programme, budget and Working Capital Fund for 1959
13. Use of Working Capital Fund in 1958
14. Scale of Members' contributions
15. Possible participation of the Agency in the United Nations Expanded Programme of Technical Assistance
16. Rules regarding the acceptance of voluntary contributions to the General Fund
17. Measures to obtain voluntary contributions to the General Fund including the calling of a pledging conference
18. Relations with specialized agencies
19. Relations with regional intergovernmental organizations
20. Rules on the consultative status of non-governmental organizations with the Agency
22. Arrangements for a possible report to the Economic and Social Council of the United Nations before the third regular session of the General Conference
23. Election of Members to the Board of Governors
24. Election of members of the Agency's staff pension committee
25. Appointment of external Auditors
26. Month in which regular session of the General Conference shall be convened
27. Opening date of the third regular session
28. Other business
29. Minute of silent prayer or meditation
30. Closing of the session
ANNOTATIONS

Item 1. Opening of the session

In accordance with Rule 33 of the Rules of Procedure, the session will be opened by the delegate from Austria.

Item 2. Minute of silent prayer or meditation

Under Rule 48 the presiding officer will invite the delegates to observe a minute of silence dedicated to prayer or meditation.

Item 3. Election of the President

Under Rule 34 the General Conference is required to elect a president to hold office until the end of the session.

Item 4. Appointment of a Credentials Committee

Under Rule 28 the presiding officer will propose the appointment of a Credentials Committee of nine Members to examine the credentials of all delegates and to report thereon to the General Conference.

Item 5. Election of the Vice-Presidents

Under Rule 34 the General Conference is required to elect eight Vice-Presidents to hold office until the end of the session.

Item 6. Appointment of the General Committee

Under Rule 40 the General Conference is required to appoint a General Committee consisting of the President, the eight Vice-Presidents, the Chairmen of the Main Committees and four additional Members.

Item 7. Adoption of the agenda and allocation of items to Committees

The General Committee will report to the General Conference under Rule 42(a) on the provisional agenda, on any supplementary list of items (Rule 13) and on any other proposals for the inclusion of items in the agenda made pursuant to Rule 15. After considering this report, the General Conference will adopt the agenda for the session in accordance with Rule 14.

Rule 34 provides that the Vice-Presidents shall be elected after the election of the Chairmen of the two Main Committees. It will therefore be necessary, before the General Conference takes this item in plenary meeting, to hold brief meetings of the two Main Committees provided for in Rule 45 – the Programme, Technical and Budget Committee and the Administrative and Legal Committee – at which these two bodies can elect their respective Chairmen.
Item 8. Determination of the closing date for the session

Under Rule 8 the General Conference is required to fix a closing date for the session after considering a recommendation on the subject which the General Committee will make.

Item 9. Report of the Credentials Committee

Under Rule 28 the Credentials Committee will report to the General Conference on the credentials of all delegates.

Item 10. Statement by the Director General

Subject to the approval of the presiding officer, the Director General proposes to make an oral statement to the General Conference on matters of concern to the chief administrative officer of the Agency.

Item 11. General debate and report of the Board of Governors for the year 1957-58

Under Article V.E.4 of the Statute, the General Conference is required to consider the annual report concerning the affairs of the Agency and any projects approved by the Agency which the Board of Governors is preparing in accordance with Article VI.J of the Statute. Pursuant to Rule 10 this report will be submitted to all Members not later than 22 July 1958. It is suggested that after the General Conference has first taken the report in plenary meeting, any matters which call for more detailed or prolonged consideration could subsequently be referred to the appropriate Committee, which could later submit its recommendations on these subjects to the General Conference in plenary meeting.

Item 12. Programme, budget and Working Capital Fund for 1959

In accordance with Article V.E.5 of the Statute the General Conference is required to approve the budget of the Agency for 1959 on the basis of the budget estimates for the expenses of the Agency which the Board will submit to it under Article XIV.A, or to return these estimates with its recommendations as to their entirety or parts to the Board for re-submission to the General Conference. The Board is submitting its proposals for the programme and budget for 1959 to the General Conference as a single document, in which the estimates of expenditures and revenues will be classified under the categories provided for in Article XIV of the Statute and Articles III and IV of the Financial Regulations. In accordance with Financial Regulation 3.03 this document will be submitted to all Members not later than 10 August 1958.
Item 13. **Use of the Working Capital Fund in 1958**  
Programme, Technical and Budget Committee  
The Board of Governors will submit to the General Conference a draft resolution amending the resolution adopted by the General Conference on 22 October 1957 relating to the use of the Working Capital Fund in 1958 (GC.1(S)/RES.7), in order to provide for the limited use of the Fund to finance temporarily projects or activities of a strictly self-liquidating character.

Item 14. **Scale of Members' contributions**  
Programme, Technical and Budget Committee  
In addition to determining the scale of contributions towards the Agency's administrative expenses in 1959, the General Conference has decided to adjust retroactively during this session the provisional scale for 1958 (GC.1(S)/RES/3, paragraph 1). Documents on this subject are in course of preparation.

Item 15. **Possible participation of the Agency in the United Nations Expanded Programme of Technical Assistance**  
Programme, Technical and Budget Committee  
The General Conference has recommended the Board of Governors to examine the desirability of making application on behalf of the Agency for membership in the United Nations Technical Assistance Board (GC.1(S)/RES/10). The Board has undertaken this task, and is submitting to the General Conference a recommendation that the Agency should participate in the United Nations Expanded Programme of Technical Assistance.

Item 16. **Measures to obtain voluntary contributions to the General Fund including the calling of a pledging conference**  
Programme, Technical and Budget Committee  
This item is proposed by the Board of Governors under Rule 12 (b). As the scope of many of the Agency's operations must at present depend to a large extent on voluntary contributions made regularly by Member States to the Agency's General Fund, the Board proposes that a pledging conference should be held each year immediately before, during or after the regular session of the General Conference, at which Members could make definite commitments to provide finances for the General Fund. In line with this proposal, the Board has requested the Director General to draw the particular attention of Members to this item of the provisional agenda, pointing out that in the event of the General Conference accepting the Board's proposal, arrangements would be made to hold the first pledging conference during or immediately after the end of the second regular session of the General Conference.

Item 17. **Rules regarding the acceptance of voluntary contributions to the General Fund**  
Administration and Legal Committee  
In compliance with the request of the General Conference (GC.1(S)/RES/6, paragraph 4), the Board of Governors is submitting recommendations concerning rules to govern the acceptance of voluntary contributions to the Agency's General Fund.
Item 18. Relations with specialized agencies

In accordance with paragraph 2 of the resolution adopted by the General Conference on 22 October 1957 (GC.1(S)/RES/11), the Board of Governors will submit for the approval of the General Conference under Article V.E.7 of the Statute any relationship agreements between the Agency and specialized agencies which may have been negotiated.

Item 19. Relations with regional intergovernmental organizations

The General Conference has authorized the Board of Governors to invite appropriate intergovernmental organizations to be represented by observers at this session (GC.1(S)/RES/8). As no relationship agreements with such organizations will come into force before the third regular session of the General Conference - and hence Rule 32, providing for the representation of organizations in that category, cannot apply - it will be desirable for the General Conference to give the Board a similar authorization with respect to that session. The Board is submitting to the General Conference a draft resolution in this sense.

Item 20. Rules on the consultative status of non-governmental organizations with the Agency

In accordance with the recommendation of the General Conference (GC.1(S)/RES/12, paragraph 1), the Board of Governors is submitting for the approval of the General Conference rules on the consultative status of non-governmental organizations with the Agency.


In accordance with article III.1(a) of the Relationship Agreement between the Agency and the United Nations the Board is preparing a report to the United Nations General Assembly on the Agency's activities. This report will be submitted to the General Conference for approval under Article V.E.6 of the Statute.

Item 22. Arrangements for a possible report to the Economic and Social Council of the United Nations before the third regular session of the General Conference

This item is proposed by the Board of Governors under Rule 12(b). The Board is of the opinion that it would be desirable for the Agency to consider making the first of its reports to the Economic and Social Council of the United Nations, for which Articles III.B.5 of the Statute and III.1(c) of the Relationship Agreement with the United Nations provide, as soon as the Agency's activities of an economic character develop to a point at which they would be of interest to the Council. In the Board's judgement, this stage may possibly be reached between the second and
third regular sessions of the General Conference. To provide for this contingency it will be suggested that the General Conference should authorize the Board in advance to prepare and submit such a report to the Council if the Board sees fit.

Item 23. Election of Members to the Board of Governors

Under Rule 86 the General Committee will report on the number of elective places on the Board of Governors to be filled by the General Conference, in the light of the expiry of the terms of office of Guatemala, Indonesia, Italy, Peru and the United Arab Republic at the end of the second regular session. The Members elected will hold office from the end of the second regular session until the end of the fourth regular session, in accordance with Rule 84; the five retiring Members will be eligible for re-election under Rule 85. The elections will be conducted under Rules 79, 80, 81 and 87.

Item 24. Election of members of the Agency's staff pension committee

It is planned that the Agency should become a member organization of the United Nations Joint Staff Pension Fund in September 1958. Article XX of the Fund's Regulations (United Nations document JSPB/G.4/Rev.1) provides that "Each member organization shall have a staff pension committee, which shall include members chosen by the body of the member organization corresponding to the General Assembly of the United Nations, by the chief executive officer, and by the participants."

The Director General will accordingly submit a memorandum on this subject to the General Conference.

Item 25. Appointment of external auditors

The Director General will request the General Conference to appoint, in accordance with Financial Regulation 12.01, three external auditors from among the Auditors-General of Member States to audit the accounts of the Agency.

Item 26. Month in which regular sessions of the General Conference shall be convened

In its resolution of 23 October 1957 the General Conference noted that a decision would have to be taken at a subsequent session to fix the month in which the regular session of the General Conference would normally be convened each year, and thus complete Rule 1 of its Rules of Procedure (GC.1(S)/RES/15, paragraph 2). The General Conference may wish to take such action during the second regular session.

Item 27. Opening date of the third regular session

Under Rule 1 the General Conference is required to fix the opening date of the third regular session.
Item 26. **Other business**

Item 29. **Minute of silent prayer or meditation**

Under Rule 46 the presiding officer will invite the delegates to observe a minute of silence dedicated to prayer or meditation.

Item 30. **Closing of the session**