

# Scientific Forum 2024: Atoms4Food – Better Agriculture for Better Life

IAEA's Headquarters, Vienna, Austria  
17 - 18 September 2024

## LOGISTICAL INFORMATION

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**Location:** International Atomic Energy Agency  
Vienna International Centre (VIC)  
Wagramer Strasse 5  
1400 Vienna, Austria  
Boardroom D, Building C, 4th Floor

A general guide to the VIC is available [here](#) and a map is available [here](#). Meeting participants are encouraged to use [public transportation](#) to travel to the VIC.

### Registration for General Conference Delegates:

Entrance to the Scientific Forum is open to all participants holding a yellow, full red, grey or blue (staff) badge. Participants holding these badges do not need an additional badge for participation in the Scientific Forum. Members of official delegations of Member States attending the General Conference and holding red badges can enter the VIC without security screening.

### Registration for Non-General Conference Delegates:

For all other participants who do not hold an access badge to the General Conference or to the VIC, registration is facilitated by the UN Security and Safety Service (UNSSS) with the issuance of a grounds pass to include your photograph. Badges will only be printed by our pass office as they are picked up.

You are requested to arrive at **Checkpoint 1/Gate 1** of the VIC at least one hour before the start of the event on the first day, to allow sufficient time for your grounds pass to be issued, as such passes are necessary for official visitors to the VIC. *The VIC Pass Office at Gate 1 is open from 08:00 – 16:00 hrs on Tuesday, 17 September. It will also be possible to collect your badge in advance on Monday, 16 September between 13:00 and 18:00 hrs.*

Grounds passes will only be issued at Checkpoint 1/Gate 1 and no other entry gate/checkpoint of the VIC. Please bring photo identification to facilitate the registration process; without a valid identification document clearly showing a photograph, it will not be possible to proceed with registration.

### Event Schedule:

The event will take place from **09:30 to 17:00 hrs**, on **Tuesday, 17 September 2024**, and from **09:30 to 13:00 hrs** on **Wednesday, 18 September 2024**.

### Opening and Closing Session:

The opening session of the event will take place on **Tuesday, 17 September 2024** from **09:30 - 11:00 hrs**. The closing session of the event will take place on **Wednesday, 18 September 2024** from **11:30 - 13:00 hrs**.

**Hotel Accommodation:**

Participants are responsible for their own travel and hotel arrangements. Hotels, which are offering a reduced rate for the event are listed on the [IAEA Events Web Page](#). Should participants wish to take advantage of the reduced rates, reservations should be made by e-mailing the selected hotel directly and not online via a hotel website or alternate booking portal.

Please note all rates are subject to availability and may not be available during peak times. The IAEA is not in a position to assist participants with hotel bookings, nor can the IAEA assume responsibility for paying cancellation fees or for re-bookings and no shows.

**Catering Facilities:**

The VIC cafeteria is located on the ground floor of the F Building, coffee bars are located on the ground floor of the M Building and on the fourth and seventh floors of the C Building. Please note all VIC catering areas operate a cashless payment system and payment can only be made by debit or credit card.

**Code of Conduct:**

To prevent harassment, including sexual harassment, the IAEA adheres to the [UN Code of Conduct](#).

The Code of Conduct applies to any UN system event, which shall include meetings, conferences and symposia, assemblies, receptions, scientific and technical events, expert meetings, workshops, exhibits, side events and any other forum organized, hosted or sponsored in whole or part by a UN system entity wherever it takes place, and any event or gathering that takes place on UN system premises whether or not a UN system entity is organizing, hosting or sponsoring. The Code of Conduct applies to all participants at a UN system event, including all persons attending or involved in any capacity in a UN system event. The UN system or other entity responsible for a UN system event commits to implementing the Code of Conduct. The Code of Conduct is not legal or prescriptive in nature. It supplements, and does not act, the application of other relevant policies, regulations, rules and laws, including laws regulating the premises in which the UN system event takes place and any applicable host country agreements.

**Additional Information:**

The following logistical information is available on the [IAEA Events Web Page](#) and should be reviewed prior to your participation in the event:

- Guide to the Vienna International Centre (VIC)
- Hotel Information; Vienna Information
- Vienna Sightseeing
- Vienna Metro Map
- Austria Visa Information
- Code of Conduct – To prevent Harassment, Including Sexual Harassment, at UN System events.

**Event Web Page and Additional Material:**

The [Event Web Page](#) includes the preliminary programme of the event and other information relating to the event. This will be continually updated prior to the event, participants are informed they should continue to check the page up until the start of and throughout the event, for necessary updates.

**IAEA Conference and Meetings Application:**

The IAEA Conferences and Meetings Application (app) provides a one-stop access to information on the event, exhibitions and scheduled side events. The app also allows users to put together their own personalized schedule of events. Via this app participants will be able to view a live stream of the event, view the latest event programme, message other participants and view PowerPoint presentations released after the event.

Participants will receive an email inviting them to register on **Monday, 16 September 2024**. An e-mail notification from [messages@superevent.com](mailto:messages@superevent.com) will provide users with login information, should you not receive this email, please check your e-mail spam folder.

For iPhone or iPad users, get your free download through the [App Store](#); those with Android devices can visit the [Google Play Store](#). The app can also be used on a personal/computer or laptop and a link will be provided in the e-mail notification.

**Greening:**

To demonstrate its commitment to sustainability, the IAEA will organize this event as a 'green meeting' according to the guidelines of the Austrian Ecolabel. There will be a focus on the areas of paper smart documentation, waste reduction and recycling, and environmentally friendly catering.

We ask our participants to consider the following:

- If possible, use environmentally compatible public means of transport to travel to the event location. In Vienna we suggest using public transportation or walking. Please consider offsetting your CO<sub>2</sub> emissions through compensation payments, when travelling by car or plane.
- Please consider choosing an eco-labelled hotel (Austrian Eco-label, European Ecolabel, EMAS or others).
- Please make use of the environmentally friendly offers of your hotel (change of towels and bedlinen only when needed for example). Turn off all lights, electronic equipment (TV, air condition system, heating, computer etc.) when you leave the hotel room for some time.
- Dispose of your waste (PET, glass, paper, metal, batteries, etc.) via the separate collection systems provided at the hotel and at the event venue.
- Please bring your own writing utensils.
- Your grounds pass can be returned at the exit at Gate 1 after the event.

For related questions please contact [Conference.Contact-Point@iaea.org](mailto:Conference.Contact-Point@iaea.org) referencing the event number CN-325/EVT2300042.