Registration procedure for participants and delegations

Individually Pre-Registration through InTouch+ until 15 July 2022

To facilitate applications for financial support and provision of visa support letters

1. **NUCLEUS**
   
   Create a mandatory NUCLEUS account or use existing NUCLEUS credentials to enable conference registration.

2. **INTOUCH+**
   - Log in to InTouch+ using your NUCLEUS username and password.
   - Register for the International Ministerial Conference (EVT2001736) by following these steps.
   - If applicable, indicate whether financial support is requested. The system will auto-generate your form C.
   - Submit your registration (applications left in draft will not be considered). Once submitted, your application will automatically be routed to the required authority for action and approval and further to the IAEA.

Registration of Delegations 18 July – 19 October 2022

This step can only be initiated and processed by Registration Focal Points (RFPs).

1. **NUCLEUS**
   
   Log in to the existing NUCLEUS account associated to the RFP role to enable registration.

2. **INTOUCH+**
   - Log in to InTouch+ using your NUCLEUS username and password.
   - Switch to your RFP role and select the Ministerial Conference Tab.
   - Choose the International Ministerial Conference (EVT2201785).
   - Create and submit the list of delegations by following these steps and the Registration Task Completion Guide on your registration page.
   - Finalize the registration (applications left in draft will not be considered) by submitting your delegation list to the IAEA.
   - Once submitted through the InTouch+ platform, the Registration Task Completion guide will show the process as completed and you will be returned to the event page.

InTouch+ Help page
InTouch+ Contact InTouchPlus.Contact-Point@iaea.org
IAEA’s Conference Services IAEA.MinisterialConference@iaea.org