

## **Information on the processing of personal data for applicants**

### **1. General**

Your privacy, and the privacy of all applicants to the IAEA, is important to us. We take every precaution to protect the information you provide.

By accessing this site, certain information about your use of the site, such as Internet Protocol (IP) addresses, path of navigation through the site, the browser used, and the time spent on the site will be collected. This information may be used, *inter alia*, for conducting web site traffic analysis and technical troubleshooting.

### **2. Data collection**

In connection with your use of this site and your application for employment, we ask for and collect personal data including, but not limited to, your name, email and postal addresses, education and work history. Data not directly relevant to your employment (e.g. racial or ethnic origin, political opinions, religious or philosophical beliefs) will not be requested. We may record, by audio and/or video, assessments conducted during the selection process.

The personal data you provide for this application will be processed for the purpose of this recruitment, and also in connection with any subsequent possibility of employment with the IAEA, unless otherwise indicated by the IAEA.

### **3. Data access and data sharing**

Authorized persons within the IAEA have access to your personal data to the extent required to process your application and to fill other positions.

As a part of the recruitment process, your personal data may be shared with third parties (e.g. contractors) who are bound by confidentiality obligations with respect to the information that they receive in the context of services provided in a recruitment process. Subject to the foregoing, personal data provided on this site will not be shared with any other organization outside the IAEA without the user's express permission, and will not be used for any commercial purpose.

### **4. Data maintenance and data retention**

You can access your personal data by logging into your account on this site. At any time, you can update or delete your general profile on this site, but once you submit your application, you will not be able to edit your general profile for the specific vacancy for which you have applied.

You may also deactivate your account at any time, in which case, your personal data and application will not be processed further.

Any data you have submitted as part of an application, as well as a record of your applications, will be retained in our system for up to seven years after completion of the recruitment process or after you deactivated your account, whichever is earlier, for audit, investigation and related administrative review purposes.

5. Contact e-mail address regarding this statement: [Official.Mail@iaea.org](mailto:Official.Mail@iaea.org).