

# IAEA CONFERENCE/SYMPOSIUM - FAQs

## What to do if I want to participate in the event?

- Complete Participation Form (Form A) and send to my competent national authority\* or through an international organization invited to attend via the InTouch+ Platform

Note: **there is no deadline for registration only**. Deadlines only apply if you want to submit a paper and/or want to request financial support.

## What to do if I want to participate and submit a paper?

- **Check the deadline for submission of the paper and Form B!**
- Submit my paper through the web-based IAEA-INDICO System by the given deadline;
- Complete Participation Form (Form A) and Form for Submission of a Paper (Form B) and send to my competent national authority\* or through an international organization invited to attend via the InTouch+ Platform by the given deadline,

## What to do if I want to submit a paper which would be presented by one of the co-authors?

- **Check the deadline for submission of the paper and Form B!**
- Submit my paper through the web-based IAEA-INDICO System by the given deadline; indicate in INDICO the name of the presenting author;
- Make sure the presenting author submits his/her forms A and B to his/her competent national authority\* or through an international organization invited to attend via the InTouch+ Platform by the given deadline.

## What to do if I want to participate and request financial support for my travel?

- **Check the deadline for requests for financial support (=submission of Form C)!**
- Complete Participation Form (Form A) and Grant Application Form (Form C) and send to my competent national authority\* or international organization invited to attend via the InTouch+ platform by the given deadline.

## Where can I find the contacts of my competent national authority or how can I find out which international organizations are invited to attend:

View the full list of invitees on the conference website or send an email to the IAEA Conference Services Section as indicated in the announcement on the website.

## Is there a registration fee to be paid?

No registration fee is charged for IAEA events.

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\* Competent national authorities:

Ministry of Foreign Affairs, National Atomic Energy Authority, Permanent Mission to the IAEA