

Webinar for new NLOs and CPs





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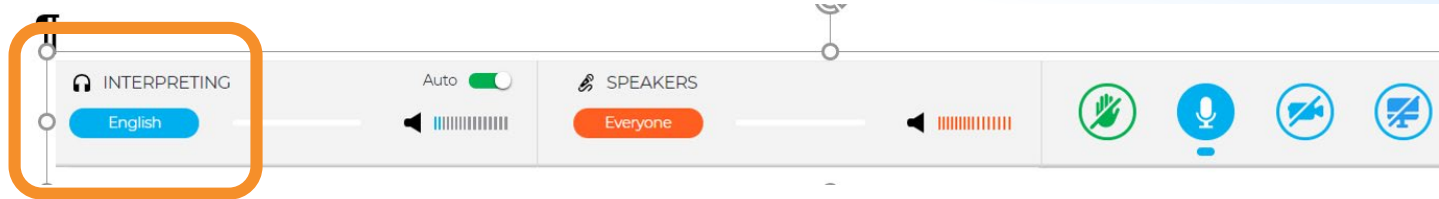
**TC Programme
Implementation:
Human Resource
Components of the TC
Programme**

Tuesday, 6 October 2020

2 Before we start...

- Please note that the session is provided in English with one-way interpretation into Russian

ENGLISH
RUSSIAN



- This will be an interactive session where participants will be able/are expected to engage in various exercises
- Aside from the speakers, all participants will be muted throughout today's presentation
- If you are experiencing any technical issues, please inform us using the chat box
- Please be informed that this session will be recorded and made available on the event web page at <https://www.iaea.org/tceu-webinars/1-introductory-webinar-to-the-iaea-technical-cooperation-programme>
- Towards the end of the session we will have a Q&A section. If you have questions, please raise them through the chat box at any time during the presentation. We will try to answer as many as possible

2

Session overview

1

The IAEA
Technical
Cooperation
Programme: A
shared
responsibility

2

TC Programme
Implementation:
Human Resource
Components of the
TC programme

3

TC Programme
Implementation:
Procurement of
equipment and
Services through
the TC Programme

4

Monitoring,
Reporting and
Closure of the TC
programme

5

Evaluation and
Communication of
the TC Programme

Session 2: TC Programme Implementation: Human Resource Components of the TC Programme



2 Objectives of the session

- Understand the implementation process and your role
- Stay on top of key deadlines and milestones concerning the TC programme
- Understand the human resource components of the programme
- Learn how InTouch+ works and the role of the NLO in submitting nominations
- Get to know the elements of a nomination
- Understand your role in the process as part of the TC project team

2

Moderator



Emina Alic
Programme Management
Officer
TCEU

Presenters



Olga Zvereva
Authorizing Programme
Management Assistant
TCEU 1



**Anna
Melkumyan**
National Liaison
Assistant,
Armenia



Julia Tchernikova
Authorizing Programme
Management Assistant
TCEU 2



Zoran Tešanović
National Liaison
Officer, Bosnia
and Herzegovina



Joanna Marie Pressl
Data Assistant
TCPC



Valentin Veleff
National
Liaison
Assistant,
Bulgaria

2

TC Project Human Resource Components



**Fellowships/
Scientific Visits**



**Workshops/
Meetings**



Training Courses

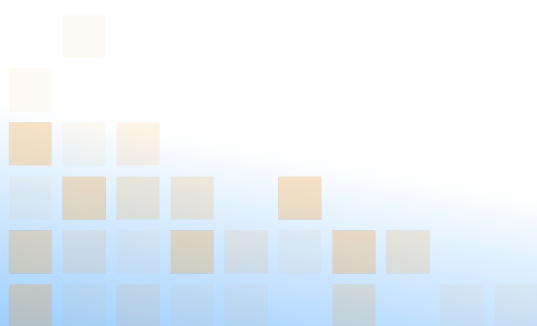


**Experts/
Lecturers**



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Fellowships and Scientific Visits



2 **FELLOWSHIP (FE)** is a specialized training for **junior professionals**: on-the job training, long term academic training (MSc or PhD), sandwich training and e-learning.
Duration: at least 1 month



2

Fellowship: Selection Criteria

- awarded to junior professionals with a university degree or equivalent; and with at least 2 years' experience in the project/field
- academically or technically qualified, including language skills
- be able to apply the training received within their country upon return
- should not normally be awarded a fellowship until at least two years after completion of previous training



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SCIENTIFIC VISIT (SV) is a specialized programme for experienced professionals who hold a senior advisory or management position.

Maximum 2 weeks duration; maximum 2 countries



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Scientific Visit: Selection Criteria

- awarded to senior staff with at least 5 years experience in the project/field
- holds an appropriate advisory or management position
- age limit: 5 years below the retirement age from the home country



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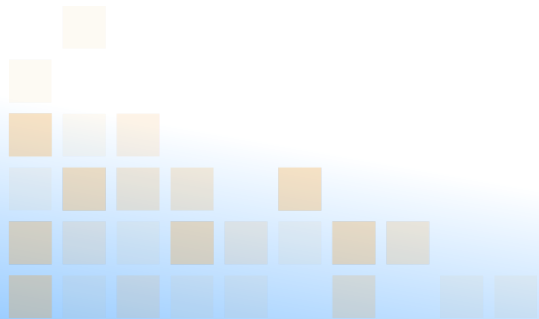
Fellowships and Scientific Visits: Major Work Steps



2

Lead Time: FE/SV Implementation

- Fellowship: 6 months
- Scientific visit: 3 months



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Programme Management Assistant your administrative contacts for FE/SV implementation



Joan Dantinger	Renate Fazekas	Cynthia Hofer	Mark Noble	Miriam De La Cruz	Marianna Myandsoo
BOH	ALB	CYP	AZB	HUN	MNE
CRO	ARM	GRE	BUL	SLR	RUS
CZR	BYE	KIG	POR		
KAZ	EST	LAT	ROM		
LIT	GEO	POL	SRB		
MAK	MAT	TAD	SLO		
MOL	TRK	UKR	TUR		
	UZB				

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Planning SV/FE: The example from Armenia

- Under the TC program SV/FE are planned in Armenian Nuclear Regulatory Authority's national projects on strengthening nuclear regulatory infrastructure
- Main activities related to ANRA's regulatory functions covered in national projects are:
 - Strengthening safety assessment and review capabilities
 - Improvement of environmental radiation monitoring system
 - Strengthening regulatory control for implementation of safety upgrades at NPP
 - Strengthening emergency preparedness and response capabilities
 - and others



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Organization of SV/FE

- Individual training program is developed for a new recruited staff taking into account his/her qualification:
 - A university student was recruited
 - Person from industry moved to work in the regulatory authority
- SV/FE application form is completed
- NLO/NLA reviews application form and if information is incomplete can return for revision/improvement
- Counterpart can suggest the host institution by indicating this in the application. They can also establish informal contact. However, it is up to the IAEA to select the host and length of the training.
- Upon return:
 - Fellow/Scientific visitor prepares report
 - FE/SV materials are handed over to library and saved in a dedicated file in intranet
 - Seminar is organized where he/she presents knowledge gained



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Hosting SV/FE

National Center of Oncology (NCO) of Ministry of Health (MoH) of Armenia hosted SV and FE:

Upon receiving FE/SV placement request from IAEA the following measures are undertaken:

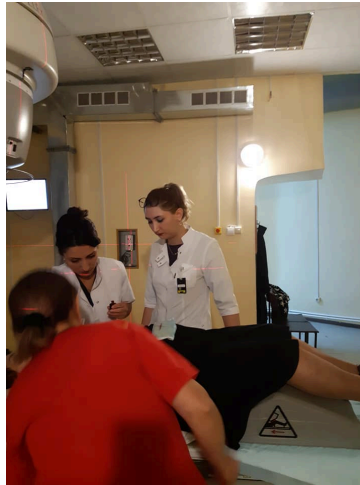
- NLO/NLA prepares official letter addressed to the MoH of Armenia host organization and supported by IAEA request and FE/SV application form
- NLO/NLA can also contact NCO unofficially to discuss if they can host SV/SF and associated issues and inform IAEA
- When official confirmation from MoH is received NLO/NLA notifies the IAEA



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Host organization

- Develops the training agenda and submits to the IAEA (which is then forwarded for internal evaluation)
- Informs IAEA in case of any fees for instance to cover laboratory costs or in case it will need scientific travel to relevant facilities
- Takes care about accommodation of fellow/scientific visitor, transportation, visa arrangements and other issues that may raise, provides with training materials
- There are cases when the host institution does not require training fees and their efforts are considered as in-kind contribution to IAEA technical programme



2 QUIZ

Select which one(s) are true/or false

- A fellowship is awarded to junior professionals with a university degree or equivalent; and with at least 2 years experience in the project/field
- A scientific visit is awarded to senior staff with at least 5 years experience in the project/field who holds an appropriate advisory or management position
- A fellowship/scientific visit should not normally be awarded until at least two years after completion of previous training/visit



2

QUIZ

- ✓ A fellowship is awarded to junior professionals with a university degree or equivalent; and with at least 2 years experience in the project/field
- ✓ A scientific visit is awarded to senior staff with at least 5 years experience in the project/field who holds an appropriate advisory or management position
- ✓ A fellowship/scientific visit should not normally be awarded until at least two years after completion of previous training/visit



2

Training Courses

Lecturer(s)



Course participants

- Transfer of specific knowledge/skills through lectures/practical exercises
- Purpose in line with the framework of a certain project



2 Training Courses: Types

Interregional Training Courses

- for targeted Member States in all geographical regions
- under an Interregional Project



National Training Courses

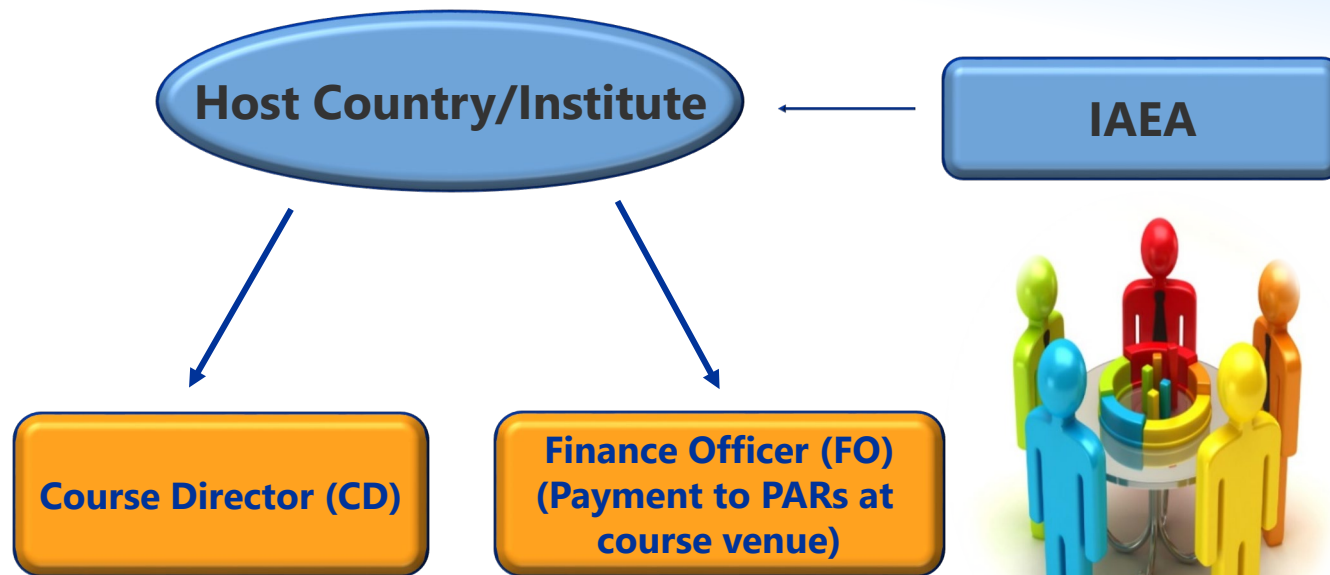
- for one Member State
- under a National Project

Regional Training Courses

- for targeted Member States within region
- under a Regional Project

2

Training Courses: Stakeholders



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Training Courses: Selection Criteria

- Candidates (preferably young professionals) from developing countries with proficiency in course language
- Female candidates are encouraged to apply
- Candidates' past and future work in line with course subjects
- Relevance of training to country's development needs
- Training linked to TC project
- Age criterion: training is generally not provided to candidates closed to retirement age





2 Programme Management Assistant (PMA)



your administrative contacts for training course implementation

➤ Tatyana LECHNER

➤ Mark NOBLE

➤ Marina VETTER

2

Training Courses: An example from Bulgaria

- Identification of the topic and scope of the TC
- Selection of appropriate participants for the TC
- Inviting leading scientists as lecturers
- Logistical arrangements
- Assistance to the host organization of the TC
- Reference material from the TC



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Workshops / Meetings

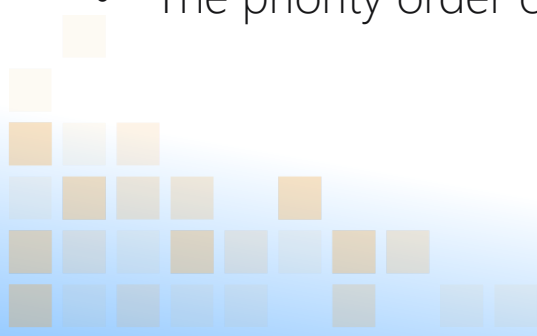
Workshops and *meetings* are designed to facilitate the exchange of knowledge and ideas among peers.

Conferences, symposia and *seminars* are designed to support the exchange of ideas between experts and specialists from various countries.

Participants are required to exchange expertise for the benefit of his/her own country.



- Candidates' experience and qualification are in line with the scope of the meeting
- Female candidates are encouraged to apply
- Representative geographical distribution of candidates for Interregional/Regional events
- The priority order of candidates assigned by NLO





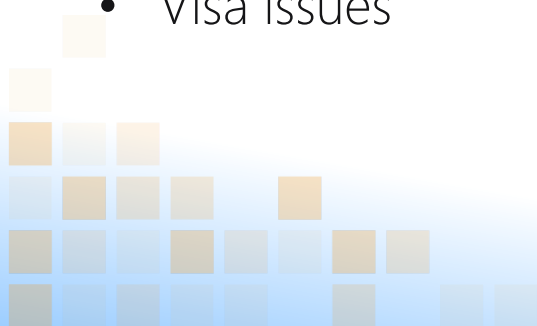
Programme Management Assistant (PMA) your administrative contacts for workshop/meeting implementation

- Miriam DE LA CRUZ
- Marianna MYANDSOO-SIMMONS
- Anabel RODRIGUEZ-WEICHSELBERGER
- Yulia YAKUNINA
- Maide BARDHI
- Cynthia HOFER-MARTINEZ
- Tatyana LECHNER
- Marina VETTER

2

Training Courses and Meetings Challenges and Major Issues

- Difficult or late negotiations with host regarding hosting fee
- Special circumstances (e.g. security situation, security clearance required)
- Venue in tourist area (high costs, transportation problems)
- Visa issues



Workshops and Meetings and RTC organization - An example from Bosnia and Herzegovinae

Planning and preparation phase

- NLO or CP in communication can initiate
- RER or INT project PMO can initiate
- Providing necessary fund for the country part expenses
- Host Governmental Agreement (HGA)
- Appointing key staff



Workshops and Meetings and RTC organization - An example from Bosnia and Herzegovina

Host country responsibilities

- Appropriate place for the event
- Proposal for the accommodation
- Full set of information for the participants
- VISAs and support for participants from the moment they arrive and until they depart the country
- Country to provide proper event environment



Event implementation and activities

- Promote event in the country among radiation and nuclear community
- Being on service to IAEA experts and other participants for the event to ensure it goes smoothly
- Facilitate appropriate financial and administrative report



Workshops and Meetings and RTC organization - An example from Bosnia and Herzegovina

Good practice and challenges

- Providing appropriate site visit
- Possible field or similar place visit
- Include as much local participants as it is possible
- Being a good host and ensure safety of the participants and event



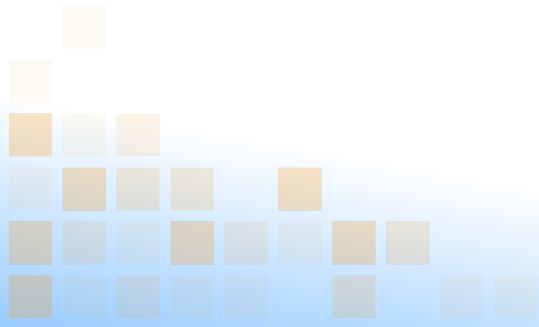
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Experts and Lectures

EXPERTS are individuals hired to provide advice, on-the-job training or technical analysis and offer recommendations towards achieving TC project objective.

LECTURES are individuals hired to transfer technical knowledge and skills to training course participants.

International experts and lecturers are persons who are identified to undertake an assignment in a country which is not his/her own; non-staff members.





- qualifications meet those specified in the job description
- technically competent body in IAEA evaluate and select expert / lecturer
- age requirement (below 70 years)

Preference is given to:

- female experts/lecturers
- experts/lecturers from developing countries
- experts/lecturers from the region



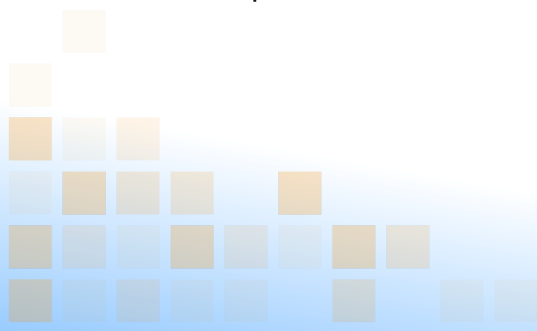
Experts / Lecturers Challenges and Major Issues

- Taleo profile incomplete
- Onboarding incomplete
- Counterpart unavailability
- Equipment not ready
- Experts/Lecturers unavailability
- Language difficulties
- Last minute withdrawal (experts/lecturers)
- Late request from the counterpart
- Security, political and environmental issues



Lead Time: Training Course/ Meeting/ Expert

- Meeting 6 weeks
- Training course 8 weeks
- Expert/lecturer 6 weeks



Experts and Lecturers: An example from Bulgaria

- Identification of the topic and scope of the EM
- Proposal of appropriate experts/lecturers to the IAEA
- Logistical arrangements with the institutions subject of the EM
- Preparation of reference material and submission to the experts well in advance
- Requirement for the experts for a sound and coherent final report with specific proposals and solutions.



2 QUIZ

Select which one(s) are true/or false

Which of the following are part of the selection criteria for training courses

- Candidates (preferably young professionals) from developing countries with proficiency in course language
- Candidates' past and future work in line with course subjects
- Training linked to TC project



2 QUIZ

Which of the following are part of the selection criteria for training courses

- ✓ Candidates (preferably young professionals) from developing countries with proficiency in course language
- ✓ Candidates' past and future work in line with course subjects
- ✓ Training linked to TC project



Practical Training ITP+



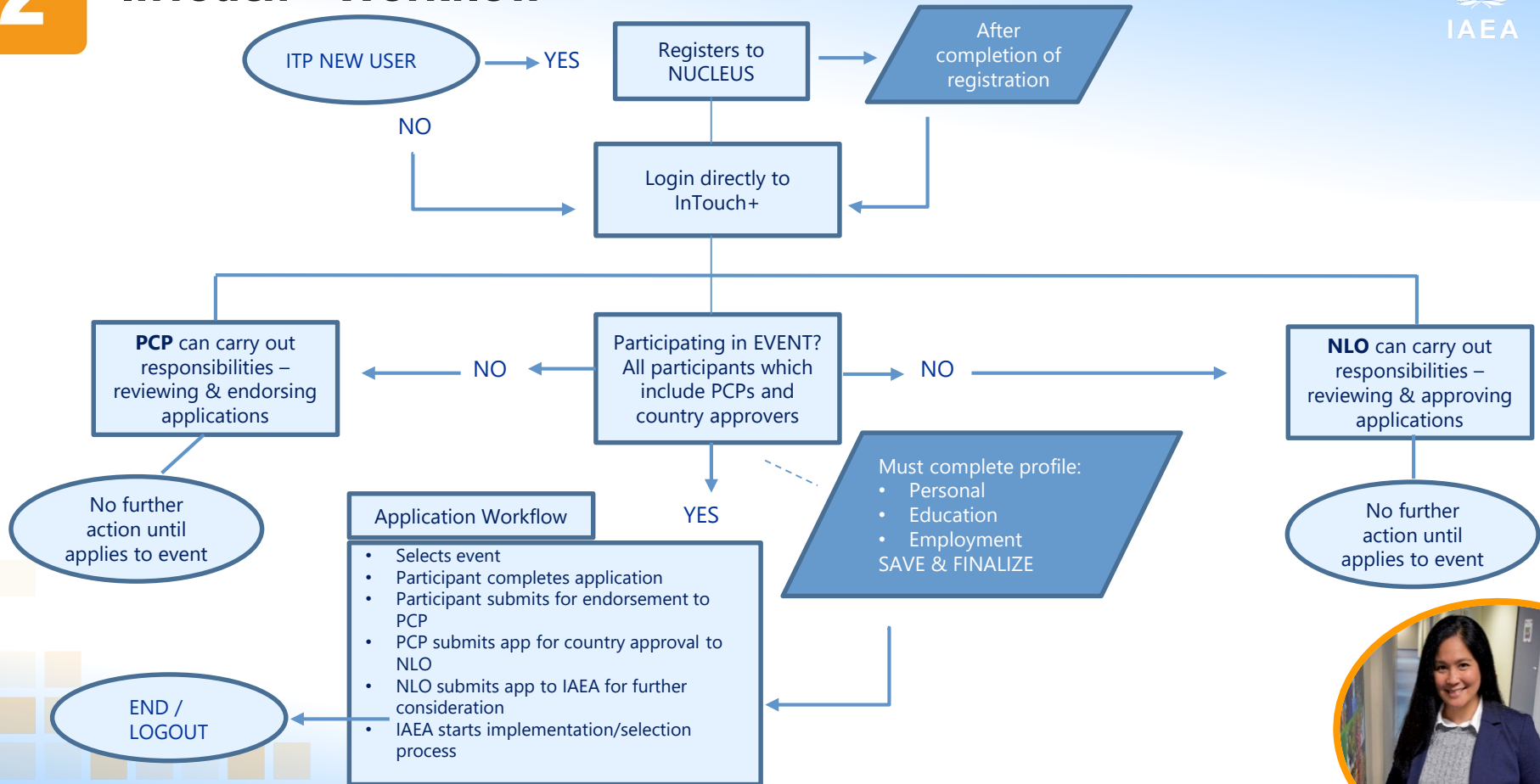
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Nomination of participant – NLO/NLA actions

- To receive the IAEA invitation
- To distribute IAEA invitation among interested organizations:
 - NLO-signed official letter supported with:
 - Prospectus,
 - Intouchplus user guide - for all event organized under TC program application form should be completed in Intouch+ system
 - Application form on <https://www.iaea.org/services/technical-cooperation-programme/how-to-participate>)
- To set a deadline other than IAEA's one for submission of applications
- To review received applications for correctness and completeness and return it for revision if incomplete
- To select candidate(s) taking into account requirements specified in Prospectus and submit to IAEA



InTouch+ Workflow



2

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Please enter your username and password to sign in to NUCLEUS.

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Pending Endorsements

Applications Pending for Endorsement	Project Number	Designation Deadline	Event Number	Event Type	Event Title	Event Location	Event Start Date	Event End Date
No Applications Found For Endorsement.								



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My Eligible Events

Apply	Project Number	Designation Deadline	Event Number	Event Type	Event Title	Event Location	Event Start Date	Event End Date
↗	RAS6086	2020-09-25	EVT2004616	TC Meeting	Virtual Event - Project Coordination Meeting for Regional P...	Vienna, Austria	2020-11-25	2020-11-26
↗	INT2022	2020-09-30	EVT2000890	TC Meeting	Interregional Workshop on Stakeholders (Interested Parties...	Swakopmund, Namibia	2020-10-12	2020-10-16
↗	RAS0075	2020-10-10	EVT2003756	TC Training	E-Learning Course on Diagnostic and Therapeutic Radioisot...	Vienna, Austria	2020-11-30	2020-12-18
↗	INT6062	2020-10-16	EVT2003490	TC Sponsored Particip...	TC Sponsored Participation ESTRO 2020 New concept, new...	Vienna, Austria	2020-11-28	2020-12-01
↗	RAS0081	2020-10-22	EVT2004580	TC Training	Virtual Event-KOICA-KAERI-IAEA Joint Training Course on F...	Vienna, Austria	2020-11-23	2020-12-04
↗	MAL1016	2020-10-30	EVT2003369	TC Scientific Visit	TC Scientific Visit on radiation processing of polymers	, Austria	2020-11-09	2020-11-21
↗	INT2021	2020-10-31	EVT2003547	TC Fellowship	Master's Degree Programme in Nuclear Power Plant (NPP)...	Ulsan, Korea, Republic of	2021-02-01	2023-02-01
↗	MAL9018	2020-10-31	EVT2002569	TC Scientific Visit	TC Scientific Visit on Operation and Maintenance of a New...	,	2020-12-07	2020-12-11
↗	1000080	2021-09-01	EVT2004869	Conference	16th Conference on Testing the Application	Vienna, Austria	2021-09-08	2021-09-08

Project Counterpart (PCP): Profile overview

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Current Role **PCP**

My Profile — Personal Details

(Last Modified On 2020-09-21 10:10:53)


Check Missing Fields
 Previous
 Save
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Personal
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 Employment

Please make a choice what profile type you would like to use

Basic Profile
 Complete Profile

Personal Details (As per Passport)

<p>* Last Name <input type="text" value="Hassan"/></p> <p>* First Name <input type="text" value="Hasmadi"/></p> <p>Middle Name (if any) <input type="text"/></p> <p>* Gender <input type="radio"/> Female <input checked="" type="radio"/> Male</p> <p>* Date of Birth <input type="text" value="1962-10-01"/></p> <p>* Place of Birth <input type="text" value="Kota Bharu, Kelantan"/></p>	<p>* Passport Number <input type="text" value="R00061299"/></p> <p>* Date of Issue <input type="text" value="2018-10-18"/></p> <p>* Place of Issue <input type="text" value="PUTRAJAYA"/></p> <p>* Date of Expiry <input type="text" value="2023-10-18"/></p> <p>* Passport Nationality <input type="text" value="Malaysia"/></p> <p>2nd Nationality <input type="text"/></p>	<p>* Passport uploaded on 2019-04-26</p> <div style="text-align: center; margin: 10px 0;">  </div> <div style="display: flex; justify-content: center; gap: 10px;"> <input type="button" value="Upload"/> <input type="button" value="Download"/> </div>
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Details of Affiliation / Institute

Institute Name Atomic Energy Licensing Board AELB

Address Details

<p>* Address Line 1 <input type="text" value="Batu 24, Jalan Dengkil"/></p> <p>Address Line 2 <input type="text" value="Apartment, Suite, Unit, Building"/></p> <p>Address Line 3 <input type="text" value="Additional details"/></p> <p>* City <input type="text" value="Dengkil"/></p>	<p>* Country <input type="text" value="Malaysia"/></p> <p>Postal Code <input type="text" value="43800"/></p> <p>* Nearest Airport/Town <input type="text" value="Dengkil, Malaysia"/></p>
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Personal Contact Details

..

Check Missing Fields
 Previous
 Save
 Next

Event Application: For ALL Participants

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My Profile — Personal Details (Last Modified On: 2020-09-21 15:28:54)

Personal Education Employment

Please make a choice what profile type you would like to use Basic Profile Complete Profile

Personal Details (As per Passport)

Last Name: [text] First Name: [text] Middle Name (if any): [text]
 Gender: Female Male
 Date of Birth: [text] Place of Birth: Singapore
 Passport Number: [text] Date of Issue: 2014-11-06
 Place of Issue: [text] Date of Expiry: 2020-05-06
 Passport Nationality: Malaysia 2nd Nationality: [text]
 Passport uploaded on: 2020-09-16

Details of Affiliation / Institute

Institute Name: Division of Medical Technology

Address Details

Address Line 1: [text] Country: [text]
 Address Line 2: Apartment, Suite, Unit, Building Postal Code: 43000
 Address Line 3: Additional details Nearest Airport/Town: Bang. Wilujaya
 City: [text]

Personal Contact Details

Email: [text] Telephone: [text]
 Preferred: [text] Preferred Number: 8625510
 Alternate: [text] Additional Number 1: [text] (Include country and area codes)

Health Information

* I declare that I am in good health, free from infectious diseases and able physically and mentally to carry out any relevant duties away from home, including, when applicable, work with ionizing radiation.
 Yes No

If you have a physical disability or medical condition which might limit your ability to perform your participation, please indicate the limitations.
 No

Supporting Documents

Add Document

Add Document

* Document Type: BSAFE
 Bank Information
 Others

Upload Document: [Browse...]

Description: [text]

Notes:

- Maximum file upload size is 5.0MB
- Supported file formats are png, jpeg, gif, bmp, pdf, doc, docx, ppt, pptx, xls and xlsx

OK Cancel

Event Application: For ALL Participants

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My Profile — Educational & Language Skills
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Personal Education Employment

Check Missing Fields Previous Save Next

Educational Details Add Delete

Doctorate Degree

Education Level: Doctorate Degree City, Country: [Redacted]

School/College/University/Institution: [Redacted] Institute of Science and Technology From: 1992-November To: 1997-June

Field of Study: Physical Chemistry

Add Delete

Language Skills Add Delete

English Proficiency: Fluent

Malay Proficiency: Native Language Mother Tongue

Supporting Documents for Academic and Language Certificates

Add Document

Language Certificate
Parsons 14-07-2020 COTI24C-01 03-2020.pdf (89KB)
Last Updated On: 2020-09-17

Publication
MegaShahis_profirma.pdf 04124(3)
Last Updated On: 2020-09-17

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My Profile — Employment Details
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Personal Education Employment

Check Missing Fields Previous Save Save Finalize

Add at least one Work Experience details

Work Experience Add Delete

Deputy Director General (R&D)

Employer: [Redacted] From: 2019-January

Title of Position: Deputy Director General (R&D) I currently work in this role

Job Function: Consulting

City, Country: SA [Redacted] SA

Description of Duties: [Redacted] man, environment and industrial applications development.

Supporting Documents Related to Employment


Add Document

Letter of Recommendation
35awu7 International.pdf (175KB)
Last Updated On: 2020-09-17

Letter of Recommendation
Designation of Beneficiary and Emergency Contact.docx (1KB)
Last Updated On: 2020-09-17

Training Certificates
Designation of Beneficiary and Emergency Contact.docx (1KB)
Last Updated On: 2020-09-17

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➔	MAL9018	2020-10-31	EVT2002569	TC Scientific Visit	TC Scientific Visit on Operation and Maintenance of a New...	,	
➔	1000080	2021-09-01	EVT2004869	Conference	16th Conference on Testing the Application	Vienna, Austria	
➔	1000080	2021-09-17	EVT2004868	Conference	15th Conference on Stable Isotopes	Vienna, Austria	

Event Application: For ALL Participants

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

My Eligible Events

Search

Event Number Event Start Date Project Number

Event Type Event End Date Event Location

Event Title Designation Deadline Event Country

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	RAS5086	2020-09-25	EVT2004616	TC Meeting	Virtual Event - Project Coordination Meeting for Regional Project RA...	Vienna, Austria	2020-11-25	2020-11-26
	INT2022	2020-09-30	EVT2000890	TC Meeting	Interregional Workshop on Stakeholders (Interested Parties) Involve...	Swakopmund, Namibia	2020-10-12	2020-10-16
	RAS0075	2020-10-10	EVT2003756	TC Training	E-Learning Course on Diagnostic and Therapeutic Radioisotopes and...	Vienna, Austria	2020-11-30	2020-12-18
	INT6062	2020-10-16	EVT2003490	TC Sponsored Participation	TC Sponsored Participation ESTRO 2020 New concept, new dates	Vienna, Austria	2020-11-28	2020-12-01
	RAS0081	2020-10-22	EVT2004580	TC Training	Virtual Event-KOICA-KAERI-IAEA Joint Training Course on Fundamen...	Vienna, Austria	2020-11-23	2020-12-04
	MAL1016	2020-10-30	EVT2003369	TC Scientific Visit	TC Scientific Visit on radiation processing of polymers	, Austria	2020-11-09	2020-11-21
	INT2021	2020-10-31	EVT2003547	TC Fellowship	Master's Degree Programme in Nuclear Power Plant (NPP) Engineeri...	Ulsan, Korea, Republic of	2021-02-01	2023-02-01
	MAL9018	2020-10-31	EVT2002569	TC Scientific Visit	TC Scientific Visit on Operation and Maintenance of a New Built Spe...	,	2020-12-07	2020-12-11
	1000080	2021-09-01	EVT2004869	Conference	16th Conference on Testing the Application	Vienna, Austria	2021-09-08	2021-09-08



2

Event Application: For ALL Participants



IAEA NUCLEUS Help TechM ITPTM077

IAEA InTouch+ Current Role **PCP**

Home Profile **My Eligible Events** My Applications Endorsements Profile Search

Application Form History Documents Previous Involvements

EVT2003369 • TC Scientific Visit • Malaysia • Application • Draft Save Save & Continue Cancel

Kindly review your profile and answer the attendee questions

Participant Profile

Nominating Country/Territory ⓘ

Attendee Questions

DESCRIPTION OF WORK

Describe in detail (around 200 words) the work you have been doing during the past three years (please attach a list of any material you may have published under Support Documents at the bottom of the page):

*

PREVIOUS PARTICIPATION IN IAEA ACTIVITIES

Please list each IAEA activity you have been, or will be, involved

*

* Click here to indicate that you have read and agree to the [Participant Statement](#) before submitting your application.

Submit to Country Approver

To 🔍

Cc 🔍

Message

Submit Application

Endorsing Applications – Project Counterpart (PCP)

IAEA NUCLEUS Help TechM ITPTM077

IAEA InTouch+ Add Photo

Home Profile My Eligible Events My Applications Endorsements Profile Search Current Role PCP

Actions

- Pending
- Completed
- Notification
- Archive

Quick Links

- My Documents

Pending Endorsements

Applications Pending for Endorsement	Project Number	Designation Deadline	Event Number	Event Type	Event Title	Event Location	Event Start Date	Event End Date
1	MAL9018	2020-10-31	EVT2002569	TC Scientific Visit	TC Scientific Visit on Operation and Maintenance of...		2020-12-07	2020-12-11

IAEA NUCLEUS Help TechM ITPTM077

IAEA InTouch+ Add Photo

Home Profile My Eligible Events My Applications Endorsements Profile Search Current Role PCP

Actions

- Pending
- Completed
- Notification
- Archive

Pending Endorsement by Project Counterpart

Archive Please note that the below list is filtered.

Endorse	Application Number	Applicant Name	Project Number	Designation Deadline	Event Information			Submission Information		
					Number	Type	Title	Location	Status	Action Date
	20039746	Mohamed Has...	MAL9018	2020-10-31	EVT2002569	TC Scientific Visit	TC Scientific Visit on Operation and Maintenance of a New Built Spent Fuel Pool for TR...		Submitted to Project Counterpart	2020-09-21 13:59:05

Please hold down the SHIFT key to multi-select records.

2

Endorsing Applications – Project Counterpart (PCP)



IAEA NUCLEUS Help TechM IPTM077

IAEA InTouch+ Add Photo

Home Profile My Eligible Events My Applications **Endorsements** Profile Search Current Role PCP

Actions

- Pending**
- Completed
- Notification
- Archive

Pending Endorsement by Project Counterpart

Archive

Endorse	Application Number	Applicant Name	Project Number	Designation Deadline	Event Information			Submission Information		
					Number	Type	Title	Location	Status	Action Date
	20039746	Mohamed Has...	MAL9018	2020-10-31	EVT2002569	TC Scientific Visit	TC Scientific Visit on Operation and Maintenance of a New Built Spent Fuel Pool for TR...		Submitted to Project Counterpart	2020-09-21 13:59:05

Please hold down the SHIFT key to multi-select records.

IAEA NUCLEUS Help TechM IPTM077

IAEA InTouch+ Add Photo

Home Profile My Eligible Events My Applications **Endorsements** Profile Search Current Role PCP

Application Form History Documents Previous Involvements

EVT2002569 • TC Scientific Visit • Malaysia • Application #20039746 • (Submitted to Project Counterpart on 2020-09-21) Continue Request More Information Reject Cancel

Mohamed Hashim, Zulkifli, Commercialization And Technology Planning Programme, Malaysian Agency: Ministry of Science, Technology and Innovation, Kompleks MINT, Bangi, Selangor, Kajang, 43000, MALAYSIA

Kindly review the information provided and take appropriate action

Participant Profile and Application Overview

Nominating Country/Territory **Malaysia**

Attendee Questions

DESCRIPTION OF WORK

Describe in detail (around 200 words) the work you have been doing during the past three years (please attach a list of any material you may have published under Support Documents at the bottom of the page):

applicant by participant

Submit to Country Approver

To jisaac@ministry.ml



Cc Click on the magnifying glass to select assigned team members or type any email address



Message

Please approve

[Back to Application](#) [Approve and Submit](#) [Cancel](#)

Endorsements

Profile Search

Project Counterpart

Project Number	Designation Deadline	Number	Type	ion
				le

Information

Application (#20039746) has been endorsed.

OK

2



Profile Search Tab – only for counterparts

IAEA NUCLEUS Help TechM IPTM077

IAEA InTouch+ Current Role PCP

Home Profile My Eligible Events My Applications Endorsements **Profile Search**

Profile Search

Search

Participant's name Registered email User registered within

Gender Age greater than or equal Project Number

Date of birth Age less than or equal Event Number

Nucleus username Participant profile last updated

Search **Reset**

Detach

First Nationality	Second Nationality	Work Location	Nucleus User Name	Name	View Profile	ITP Involvements	Previous Involvements	Applications
Malaysia		Malaysia	ITPTM078	<p>[Blurred text]</p>				

IAEA NUCLEUS Help TechM ITPTM071

IAEA InTouch+ Add Photo

Home **Profile** My Eligible Events My Applications Approvals Profile Search Dashboard Current Role NLO

My Profile — Personal Details

(Last Modified On 2020-09-16 17:17:28)

Personal Education Employment


Check Missing Fields Previous Save Next

Please make a choice what profile type you would like to use Basic Profile Complete Profile

Personal Details (As per Passport)

Last Name	Isaac	* Passport Number	A38448932
First Name	Jamal	* Date of Issue	2016-08-08
Middle Name (if any)		* Place of Issue	Kuala Lumpur
* Gender	<input type="radio"/> Female <input checked="" type="radio"/> Male	* Date of Expiry	2021-08-01
Date of Birth	1979-05-05	Passport Nationality	Malaysia
* Place of Birth	Lumpur	2nd Nationality	Indonesia

* Upload Passport



Upload

NLO - Profile overview: Affiliation / Institute

Details of Affiliation / Institute

Institute Name Ministry of Science, Technology and Innovation; Malaysian Nuclear Agency

Address Details

Address Line 1 Planning and International Relations Divis

Address Line 2 Bangi

Address Line 3 Selangor

City Kajang

Country Malaysia 

Postal Code 43000

 *** Nearest Airport/Town** 

Changes to the Affiliation / Institute should be sent through the official channels (ACMS.Notifications@iaea.org) and the InTouch Plus Support Team will update the profile accordingly.

2

Approving applications - NLO



2 ways:

1) HOME tab

The screenshot displays the IAEA InTouch+ user interface. At the top left, the IAEA logo and 'NUCLEUS' are visible. The main navigation bar includes 'Home' (circled in red), 'Profile', 'My Eligible Events', 'My Applications', 'Approvals' (circled in yellow), 'Profile Search', and 'Dashboard'. On the right, there is an 'Add Photo' button and a 'Current Role' dropdown menu set to 'NLO'. Below the navigation bar, the page title is 'My Profile — Personal Details' with a timestamp '(Last Modified On 2020-09-16 17:31:18)'. A progress indicator shows 'Personal' as the active step, followed by 'Education' and 'Employment'. At the bottom, there is a prompt: 'Please make a choice what profile type you would like to use' with two radio button options: 'Basic Profile' and 'Complete Profile' (which is selected).

2

Approving applications - NLO



IAEA NUCLEUS Help TechM ITPT

IAEA InTouch+

Home Profile My Eligible Events My Applications Approvals Profile Search Dashboard Current Role

Actions

- Pending
- Completed
- Notification
- Archive

Quick Links

- My Documents

My Pending Approvals

Applications Pending for Approval	Project Number	Designation Deadline	Event Number	Event Type	Event Title	Event Location	Event Start Date	Event End Date
1	RAS0075	2020-10-10	EVT2003756	TC Training	E-Learning Course on Diagnostic and Therapeutic R...	Vienna, Austria	2020-11-30	2020-12-18

IAEA NUCLEUS

IAEA InTouch+

Home Profile My Eligible Events My Applications Approvals Profile Search Dashboard

Actions

- Pending**
- Completed
- Notification
- Archive

Pending Approval by Country Approver

Archive Please note that the below list is filtered.

Approve	Application Number	Applicant Name	Project Number	Designation Deadline	Number	Type	Event Information		Submission Info
							Title	Location	Status
	20038597	Bin Mohd Roh...	RAS0075	2020-10-10	EVT2003756	TC Training	E-Learning Course on Diagnostic and Therapeutic Radioisotopes and Radiopharmaceu...	Austria, Vienna	Submitted for Country Approval

2

Approving applications - NLO



2 ways:

2) APPROVALS tab

The screenshot displays the IAEA InTouch+ user interface. At the top, the IAEA logo and 'NUCLEUS' are visible. The main navigation bar includes 'Home' (circled in orange), 'Profile', 'My Eligible Events', 'My Applications', 'Approvals' (circled in red), 'Profile Search', and 'Dashboard'. On the right, there is an 'Add Photo' button and a 'Current Role' dropdown menu set to 'NLO'. Below the navigation bar, the page title is 'My Profile — Personal Details' with a timestamp '(Last Modified On 2020-09-16 17:31:18)'. A progress indicator shows 'Personal' as the active section, with 'Education' and 'Employment' as subsequent steps. At the bottom, there is a question: 'Please make a choice what profile type you would like to use' with two radio button options: 'Basic Profile' and 'Complete Profile' (which is selected).

2

Approving applications - NLO



Add Photo

 Current Role **NLO**

IAEA NUCLEUS

IAEA InTouch+

 Home Profile My Eligible Events My Applications **Approvals** Profile Search Dashboard

Actions

Pending

 Completed
 Notification
 Archive

Pending Approval by Country Approver

Archive

Approve	Application Number	Applicant Name	Project Number	Designation Deadline	Number	Type	Event Information		Submission Infor
							Title	Location	Status
	20038597	Bin Mohd Roh...	RAS0075	2020-10-10	EVT2003756	TC Training	E-Learning Course on Diagnostic and Therapeutic Radioisotopes and Radiopharmac...	Austria, Vienna	Submitted for Country Approval
	20035289	Ravi, Ushant...	INT0098	2020-03-04	EVT2001856	TC Training	Training Course on the Use of Nuclear Derived Techniques for Detection of the Nov...	Austria, Seibersdorf	Submitted for Country Approval
	20038270	AWANG, ZOOL...	RER1020	2020-07-17	EVT2002595	TC Training	Regional Training Course on Radiotracers and Gamma Scanning Certification	France, Saclay	Submitted for Country Approval
	20035070	bin Zaini, Muh...	RAS6090	2020-05-15	EVT2001683	TC Training	Regional Training Course on the Production and Quality Control of Gallium-68 Radi...	Thailand, Bangkok	Submitted for Country Approval
	20035358	bin Zaini, Muh...	RAS9091	2020-05-15	EVT2001870	TC Training	Train-the-Trainers Regional Training Course for Radiation Protection Officers at med...	Philippines, Manila	Submitted for Country Approval

IAEA NUCLEUS Help TechM ITPTM071

IAEA InTouch+ Add Photo

Home Profile My Eligible Events My Applications **Approvals** Profile Search Dashboard Current Role NLO

Application Form History Documents Previous Involvements

EVT2003756 TC Training Malaysia Application #20038597 (Submitted for Country Approval on 2020-07-27) Save Approve and Submit Request More Information Reject Cancel

Bin Mohd Rohani, Mohd Fazrin, Department of Radiotherapy and Oncology, General Hospital Kuala Lumpur - Jalan Pahang, Kuala Lumpur, 50586, MALAYSIA

Kindly review the information provided and take appropriate action

[Participant Profile and Application Overview](#)

Nominating Country/Territory Malaysia

Attendee Questions

DESCRIPTION OF WORK

Past work done by the nominee which is relevant to the event:

Nuclear Medicine training.

PREVIOUS PARTICIPATION IN IAEA ACTIVITIES

Please list each IAEA activity you have been, or will be, involved in below. If not applicable, insert N/A.

N/A

Country Questions

OBJECTIVES FROM THE GOVERNMENT'S POINT OF VIEW

How is the Government going to make use of the training received by the candidate at the course?

International Atomic Energy Agency (IAEA) Disclaimer Terms of Use



Click here to indicate that you have read and agree to the [Country Approval Statement](#) before approving the application.

2

Approving applications - NLO



Applications **Approvals** Profile Search Dashboard

to the event:

Application Approval

The application will be approved and submitted to IAEA Programme Management Officer: [REDACTED] (IAEA - TCAP).
Kindly note that the project counterpart and the IAEA administrative contact for this event will be notified about the submission of your application.

Please provide a message

OK Cancel

VIEW

training received by the candidate at the course?

I agree to the [Country Approval Statement](#) before approving the application.

ITP Notifications & what happens after ITP?

To participant



Dear Mr [redacted],

This is to inform you that your application has been submitted to Project Counterpart Mr [redacted] for evaluation and endorsement. You will be notified about its outcome in due time.

Check the status of your application by accessing the link below:

[Application Link](#)

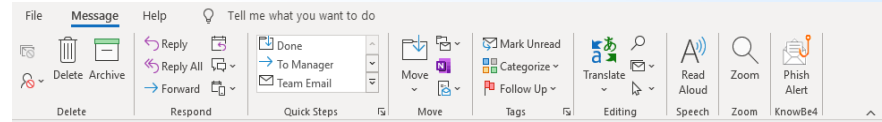
Application details:

Application number: 200...
Designation deadline: 31-OCT-2020
Project: [redacted]: To strengthen the national radiation and nuclear safety framework with emphasis on the infrastructure required for an effectively independent national regulatory authority.
Event: TC Scientific Visit [redacted] TC Scientific Visit for persons for participation in the School for drafting regulations
Location: Unspecified, Unspecified

This email was automatically generated by the system. Please do not reply to this email. If you have any questions, please write to the InTouch+ Contact Point at InTouchPlus.Contact-Point@iaea.org

This email message is intended only for the use of the named recipient. Information contained in this email message and its attachments may be privileged, confidential and protected from disclosure. If you are not the intended recipient, please do not read, copy, use or disclose this communication to others. Also please notify the sender by replying to this message and then delete it from your system.

For counterpart's action



Dear Mr [redacted],

Dear Mr [redacted],

Mr [redacted] submitted an application for your evaluation and endorsement. Please take appropriate action by accessing the link below:

[Application Link](#)

Application details:

Applicant: Mr [redacted]
Application number: 200...
Designation deadline: 31-OCT-2020
Project: [redacted]: To strengthen the national radiation and nuclear safety framework with emphasis on the infrastructure required for an effectively independent national regulatory authority.
Event: TC Scientific Visit [redacted]: TC Scientific Visit for persons for participation in the School for drafting regulations
Location: Unspecified, Unspecified

Note from the applicant:

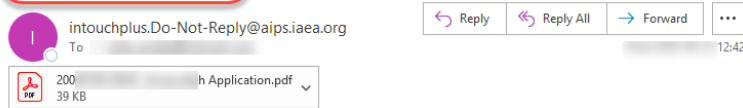
Hi, Please see my application for the mentioned program. thanks.

This email was automatically generated by the system. Please do not reply to this email. If you have any questions, please write to the InTouch+ Contact Point at InTouchPlus.Contact-Point@iaea.org

This email message is intended only for the use of the named recipient. Information contained in this email message and its attachments may be privileged, confidential and protected from disclosure. If you are not the intended recipient, please do not read, copy, use or disclose this communication to others. Also please notify the sender by replying to this message and then delete it from your system.

For NLO's approval

Action required: Approval pending of an event application for IAEA Project



Dear Ms [REDACTED],

[REDACTED], the Project Counterpart of IAEA Project [REDACTED], endorsed and submitted an application from Mr [REDACTED] for your evaluation and approval.

Please take appropriate action by accessing the link below:

[Application Link](#)**Application details:****Applicant:** Mr [REDACTED] ah**Application number:** 2004**Designation deadline:** 31-OCT-2020**Project:** [REDACTED]: To strengthen the national radiation and nuclear safety framework with emphasis on the infrastructure required for an effectively independent national regulatory authority.**Event:** TC Scientific Visit I [REDACTED]: TC Scientific Visit for persons for participation in the School for drafting regulations**Location:** Unspecified, Unspecified**Note from the Project Counterpart:**

Dear Ms [REDACTED], you would be so kind if you approve the application of [REDACTED] and endorsement to IAEA.

Note from the applicant:

Hi, Please see my application for the mentioned program. thanks.

This email was automatically generated by the system. Please do not reply to this email. If you have any questions, please write to the InTouch+ Contact Point at InTouchPlus.Contact-Point@iaea.org

Notification to the IAEA: PMO and EP

For information: [REDACTED] 7 - Country Approved Event application for Mr [REDACTED]



Dear Mr. F [REDACTED],

This is to inform you that Country Approver Mr [REDACTED] approved and submitted an application. Please be advised that your further action is hereby requested.

Application details:**Applicant:** Mr [REDACTED]**Application number:** 20030360**Designation deadline:** 25-SEP-2020**Project:** [REDACTED]: To enhance the safety and utilisation of research reactors.**Event:** TC Meeting I [REDACTED]: Virtual Meeting on Regulatory Review and Assessment and Inspection of Research Reactors**Location:** [REDACTED] a**Note from the Country Approver:**

Application reviewed. It is approved for processing.

Note from the Project Counterpart:

The application is hereby forwarded for the consideration and endorsement of the NLO

Note from the applicant:

Dear Sir,

I was nominated by the [REDACTED] to participate in this event alongside my colleague. Kindly approve our nomination to enable us participate.

Thank you

2



ITP Notifications & what happens after ITP?

From InTouch+ to the event portal

Event Preparer – Departmental
Event Search

Scheduling | Participation | Correspondence | Services | Procurement | Financial Summary | Communications | History

EVT: TC/ME — Virtual Meeting on Regulatory Review and Assessment and Inspection of Research Reactors []

Stages 1 2 3

My Participation Management Status as of 2020/09

Tip: Changes in the TRAC, will not be reflected back in t

Designation Status Evaluation Approvals

Search Capacity

View Select All Select None Cancel

Row	Authority	Title	Last Name
<input type="checkbox"/>	IAEA		
<input type="checkbox"/>	IAEA		
<input type="checkbox"/>	IAEA		
<input type="checkbox"/>	Algeria		
<input type="checkbox"/>	Algeria		
<input type="checkbox"/>	Algeria		
<input type="checkbox"/>	Congo, Demo		
<input type="checkbox"/>	Congo, Demo		
<input type="checkbox"/>	Egypt		
<input type="checkbox"/>	Egypt		

Page 1 of 3 (1-10 of 21 items) Columns Hidden11 Columns Frozen9

Tip: Please note that clicking on the colour code icon f

TRAC Eligibility: Action Required TRAC not Requir

Party Status Details

Event Portal Details

Search

Application Number Application Status

First Name Nomination County

Last Name Email

Search Reset

Application Approval (Country Proxy)

View Detach

Last Name	First Name	Nomination County	Party Number	Email	Application Number	Event Number	Application Status	Process Stage	Action	Home Institute
							Country Approved		Create Or Assign...	
							Country Approved		Create Or Assign...	
A							Drafted		Create Or Assign...	
A							Country Approved		Create Or Assign...	
E							Country Approved		Create Or Assign...	
B							Country Approved		Create Or Assign...	
A							Drafted		Create Or Assign...	
B							Country Approved		Create Or Assign...	
F							Country Approved		Create Or Assign...	
B							Country Approved	PM	Create Or Assign...	
A							Country Approved		Create Or Assign...	
M							Country Approved		Create Or Assign...	
a							Drafted		Create Or Assign...	
E							Country Approved		Create Or Assign...	
E							Country Approved		Create Or Assign...	
A							Submitted for Country Approval		Create Or Assign...	

Columns Hidden6

2



Recalling applications – only for Country Approvers

IAEA NUCLEUS Help TechM IPTM075

IAEA InTouch+ Add Photo

Home Profile My Eligible Events My Applications Approvals Profile Search **Dashboard** Current Role **NLA**

Actions

- Pending
- Completed
- Notification
- Archive

Quick Links

- My Documents
- View Complete Profile
- Previous Involvements

My Pending Approvals

Applications Pending for Approval	Project Number	Designation Deadline	Event Number	Event Type	Event Title	Event Location	Event Start Date	Event End Date
No Applications Found For Approval.								

My Eligible Events

2



Recalling applications – only for Country Approvers

IAEA NUCLEUS

IAEA InTouch+

Home Profile My Eligible Events My Applications Approvals Profile Search **Dashboard**

Application Dashboard

Search

Project Number RAS0075

Event Number

Application Number

Designation Deadline

Project Number/Event Number/Application Number

IAEA NUCLEUS

IAEA InTouch+

Home Profile My Eligible Events My Applications Approvals Profile Search **Dashboard**

Application Dashboard

Search

Project Number

Event Number EVT2003756

Application Number

Designation Deadline

Application Status All

Applicant Name

Submitted Within

Project Number/Event Number/Application Number	Total Applications	Participants	PCP	NLO/NLA/NCR	IAEA
--	--------------------	--------------	-----	-------------	------

2

Recalling applications – only for Country Approvers



IAEA NUCLEUS

IAEA InTouch+

Home Profile My Eligible Events My Applications Approvals Profile Search **Dashboard**

Application Dashboard

Search

Project Number

Event Number

Application Number 20038597

Designation Deadline

Project Number/Event Number/Application Number

IAEA NUCLEUS

IAEA InTouch+

Home Profile My Eligible Events My Applications Approvals Profile Search **Dashboard**

Application Dashboard

Search

Project Number

Event Number

Application Number

Designation Deadline

Application Status Submitted for Country Approval

Applicant Name

SubmittedWithin

Project Number/Event Number/Application Number	Total Applications	Participants	PCP	NLO/NLA/NCR	IAEA
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Search **Reset**

2

Recalling applications – only for Country Approvers



IAEA NUCLEUS

Help TechM ITPTM075



Home Profile My Eligible Events My Applications Approvals Profile Search

Dashboard

Current Role **NLA**

Application Dashboard

Search

Project Number

Event Number

Application Number

Designation Deadline

Application Status

Applicant Name

SubmittedWithin

Search Reset

Project Number/Event Number/Application Number	Total Applications	Participants	PCP	NLO/NLA/NCR	IAEA	Status	Designation Deadline	Recall application from PCP	Recall application from NLA/NLO/NCR
<input checked="" type="checkbox"/> RAS0075	1	0	0	1	0				
<input checked="" type="checkbox"/> EVT2003756	1	0	0	1	0				
<input type="checkbox"/> 20038597						Submitted for Country Approval	2020-10-10		

Please confirm that you want to recall the application from Country Approver (Isaac, Jamal) for approval by clicking OK.
Note: This action will take you directly to the application to be approved.

OK **Cancel**

2

Where to get HELP



IAEA NUCLEUS Help

IAEA InTouch+

Home **Profile** My Eligible Events My Applications

My Profile — Educational & Language Skills

(Last Modified On 2020-09-21 09:22:49)

Progress bar: Personal (100%), **Education** (50%), Employment (0%)

[Check Missing Fields](#) [Previous](#) [Save](#) [Next](#)

IAEA.org

IAEA In Touch+ Help

Search InTouch+ Help

InTouch+ is an IAEA web platform, incorporated with NUCLEUS, that enables submission, endorsement and approval of applications for technical cooperation events, including training courses, fellowships, scientific visits, meetings and sponsored participation events. It serves prospective event participants, and appointed project counterparts (PCPs) and country approvers, including National Liaison Officers (NLOs), National Liaison Assistants (NLAs) and National Coordinators for Regional Projects (NCRs).

Each help page contains step-by-step instructions and screen shots for required tasks.

If you have any questions we haven't been able to answer in one of the help pages, please write us at InTouchPlus.Contact-Point@iaea.org and a member of our team will assist you.

Registration	Profile	Event Application
Endorsement	Approval	Rejection
Request for Information	Recall Application	FAQs

Send us an email:
InTouchPlus.Contact-Point@iaea.org

Q & A





Technical
Cooperation
Programme

*Technical cooperation:
delivering results for peace
and development*

Contacts:

Carmina JIMENEZ VELASCO,

C.Jimenez@iaea.org

Emina ALIC, e.alic@iaea.org

Olga ZVEREVA, O.Zvereva@iaea.org

Julia TCHERNIKOVA, J.Tchernikova@iaea.org

IntouchPlus: InTouchPlus.Contact-Point@iaea.org