

# International Symposium on Trends in Radiopharmaceuticals ISTR 2019

## 28 October to 1 November 2019, Vienna, Austria

### GUIDELINES FOR AUTHORS TO PREPARE ORAL PRESENTATIONS

These guidelines are relevant to authors whose abstract have been accepted by the Scientific Committee for Oral Presentation and for Invited Speakers.

- Prepare your Oral Presentation using PowerPoint or any other software creating .ppt files. The preferred format is 4:3. Please use the symposium designed slides available in <https://www.iaea.org/events/istr-2019>.
- Use a minimum **font size** of 20 point.
- English is the only allowed language for your slides and presentation.
- Limit your PowerPoint presentation to one slide per each minute of presentation (i.e. 15 minutes long presentation, maximum 15 slides).
- Keep to your allocated time and make sure you allow 5 minutes for questions and answers. Chairs have been instructed to implement measures for presenters to respect their allocated time.
- Please note that no provision to use your own laptop will be granted.
- Kindly complete the biodata and permission form, together with one photo, and return to [ISTR2019@iaea.org](mailto:ISTR2019@iaea.org) **before 11 October 2019**. After this date you can upload this information yourself through the IAEA app using the code which will be provided to you approximately one week before the event.
- Please send your presentation to [ISTR2019@iaea.org](mailto:ISTR2019@iaea.org) **before 18 October 2019**.