

# IAEA GUIDELINES FOR THE PREPARATION AND PRESENTATION OF A POSTER

## General

Information on a poster should attract attention. It should therefore be limited to the most important facts only.

## Preparation of a Poster

Each poster author will be assigned a poster board:  
The size of the poster boards will be communicated well in advance of the meeting.

All display material should be prepared in advance. It should preferably consist of smaller sections which can be mounted on the board in the poster area.

The top of the poster should display, in lettering not smaller than 3 cm in height, the following information:

### TITLE OF PRESENTATION, NAMES OF AUTHORS, AFFILIATIONS

The text of the poster should be easily readable from a distance of 2 to 2.5 m. Machine typed characters are too small. Use heavy lettering at least 1 cm high.

The poster should be divided into:

- Introduction
- Method
- Results
- Conclusions

or an equivalent division. It is advisable to leave details and explanations for the face-to-face discussions.

## Presentation at the Meeting

Poster authors are kindly requested to be at their posters for discussion with interested participants during the relevant poster session, as indicated in the meeting programme. Text and presentation should be in English.

Further details on the possibilities for arranging the displays in the POSTER area will be given at the beginning of the meeting.