



الوكالة الدولية للطاقة الذرية

国际原子能机构

INTERNATIONAL ATOMIC ENERGY AGENCY
AGENCE INTERNATIONALE DE L'ÉNERGIE ATOMIQUE
МЕЖДУНАРОДНОЕ АГЕНТСТВО ПО АТОМНОЙ ЭНЕРГИИ
ORGANISMO INTERNACIONAL DE ENERGÍA ATÓMICA

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Information on Logistics of the International Symposium on Standards and Codes of Practice in Medical Radiation Dosimetry Vienna, Austria, 25 - 28 November 2002

Location of the Symposium: International Atomic Energy Agency
Vienna International Centre (VIC)
UNIDO Boardroom (C-04)
Wagramer Strasse 5
A-1400 Vienna, Austria
Telephone No: (+43 1) 26060-4621 or 4626 (during meeting)
Fax No.: (+43 1) 2600-29325

Registration: The Registration Desk at **Gate I** will be open on Sunday, 24 November 2002, from 3:00 p.m. to 6:00 p.m. and on Monday, 25 November 2002, from 8:00 a.m. onwards. Registration is also possible throughout the week during working hours.

Registration is handled by UN Security with the issuance of a photo badge which is required in order to enter the building. Since the issuing of photo badges is time consuming and there is an early opening of the Symposium on Monday, **participants are requested, if possible, to register on Sunday, 24 November 2002.**

Please bring with you identification documents and this letter to facilitate your entry to the meeting premises and to ensure prompt registration.

Note: You must be in possession of your photo badge at all times.

No registration fee is charged.

Opening of the Symposium: Monday, 25 November 2002, 9:00 a.m.

Documentation: The final programme and the book of extended synopses will be available upon registration.

Proceedings: The refereed presentations and posters delivered at the Meeting as well as the session summaries and recommendations will be published in the Symposium Proceedings as soon as possible after the Meeting and can be ordered at a discount price during the Meeting.

Oral Presentations: Oral presentations are expected to be done using Power Point. Other equipment such as overhead and slide projectors must be requested in advance.

Accommodation: Please complete the attached hotel reservation form and send it (preferably by return fax) **before 17 October 2002** to the following address:

AMERICAN EXPRESS Travel Service
VIC - Wagramer Strasse 5
A - 1400 Vienna, Austria
Tel: +43 / 1 / 2600 23041
Fax: +43 / 1 / 2600 23050
E-mail: Korherr@amex.at

Payment Conditions: American Express will confirm your reservation only upon receipt of your credit card number or deposit (see Hotel Reservation Form). Without a credit card number or a deposit the reservation cannot be guaranteed.

The IAEA is not in a position to assist you with hotel bookings nor can the IAEA assume responsibility for paying cancellation fees or for re-bookings.

Visa: If you need a visa for entering Austria please follow the visa instructions.

Should you be unable to attend the Symposium, please contact the IAEA Secretariat.