



الوكالة الدولية للطاقة الذرية

国际原子能机构

INTERNATIONAL ATOMIC ENERGY AGENCY  
AGENCE INTERNATIONALE DE L'ÉNERGIE ATOMIQUE  
МЕЖДУНАРОДНОЕ АГЕНТСТВО ПО АТОМНОЙ ЭНЕРГИИ  
ORGANISMO INTERNACIONAL DE ENERGÍA ATÓMICA

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IN REPLY PLEASE REFER TO:  
PRIERE DE RAPPELER LA REFERENCE:

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**Information on Logistics of the  
International Conference on Occupational Radiation Protection:  
Protecting Workers Against Exposure to Ionizing Radiation  
Geneva, Switzerland, 26-30 August 2002**

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- Location of the Conference:** **International Labour Office (ILO) Governing Body Room (R3 level)**  
4, route des Morillons  
CH-1211 Geneva 22, Switzerland  
Telephone: +41 22 799 8564 / 8565 (during the meeting) or  
+41 22 799 8547 (during the meeting)  
Fax: +41 22 799 6878  
E-mail: [Safework@ilo.org](mailto:Safework@ilo.org)
- Registration (R3 level):** The Registration Desk will be open on Monday, 26 August 2002, from 08:00 a.m. and throughout the week during working hours. Due to the large number of participants you are requested to register as early as possible on the first morning.  
  
No registration fee is charged.
- Opening of the Conference:** Monday, 26 August 2002, at 10:00 a.m.
- Documentation:** The final programme and the book of contributed papers will be available upon registration.
- Poster Presentations:** Authors, whose papers have been accepted for inclusion in the Book of Contributed Papers are encouraged to present their work as a poster (see link on poster guidelines).
- Proceedings:** The proceedings of the Conference containing opening speeches, background papers, keynote and rapporteur presentations, discussions and session summaries will be published by the IAEA as soon as possible after the Meeting and can be ordered during the Meeting. The contributed papers will be published unedited as a CD-ROM and attached to the proceedings.

**Accommodation:** American Express International Inc. has made block reservations in a number of hotels (see link on accommodation).

Your reservation will be confirmed by American Express.

The IAEA cannot be held responsible for any fees or re-bookings. Therefore it is in your own interest to inform the American Express by fax or telephone in case of cancellation, changes in your reservation or late arrival.

**Transportation from Airport to Hotel:** Bus No. 10 goes every 10 minutes to the City Centre and Bus No. 18 every 30 minutes to the United Nations. A taxi journey from the airport to the city centre costs between SFR 35.-- to 40.--, depending on the hour.

**Visa:** If you require a visa for entering Switzerland you should submit the necessary application, together with the letter to participant, to the nearest diplomatic or consular representative of Switzerland at least six weeks before the beginning of the Meeting.

The following website gives you a list of all the diplomatic missions and consulates of Switzerland abroad.

<http://www.eda.admin.ch/eda/g/home/emb/addch.htm>.

**Social Programme:** A welcome reception will be held on Monday, 26 August 2002. A conference dinner is planned for Thursday, 29 August 2002. (Further information will be provided with the registration package.)

Should you be unable to attend the Conference, we would appreciate it very much if you could inform us as soon as possible.

Please do not hesitate to get in touch with us if you would like any further information.

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*IAEA Conference Service Section*